

Birth Certificate Application

Office of the Town Clerk – 1212 Whittemore Rd – Middlebury CT 06762
203-758-2557

PLEASE PRINT

FULL NAME ON CERTIFICATE: _____
FIRST MIDDLE LAST NAME
DATE OF BIRTH: ____ / ____ / ____ PLACE OF BIRTH: ____
Month Day Year Town/City
FATHER'S FULL NAME: _____
MOTHER'S MAIDEN NAME: _____

PERSON MAKING THIS REQUEST

NAME: _____
FIRST MIDDLE LAST NAME
ADDRESS: _____
NUMBER/STREET/ UNIT #
TOWN/CITY: _____ STATE: _____ ZIP CODE: _____
SIGNATURE: _____ DATE: _____
RELATIONSHIP TO PERSON NAMED ON CERTIFICATE: _____
Proof of relationship to registrant must be provided.
IF MAKING REQUEST BY MAIL:
PHONE #: _____ EMAIL: _____

CERTIFICATE SIZE

| | | |
|---|---|---|
| <input type="checkbox"/> FULL SIZE \$20.00 Number of copies: _____ A minor must have a parent or guardian's signature on this form for a full size copy. | <input type="checkbox"/> WALLET SIZE \$15.00 The wallet size birth certificate contains less information than the full size certificate. It may not satisfy all proof of identification requirements such as those needed for a passport. | TOTAL NUMBER OF COPIES: _____ X \$20.00 = \$ _____ _____ X \$15.00 = \$ _____ TOTAL: \$ _____ PLEASE DO NOT MAIL CASH |
|---|---|---|

Attach a copy of the requester's valid government issued photo ID or passport

OR

two (2) forms of the following below:

- Social Security card
- Written verification of identity from employer
- Automobile registration
- Copy of utility bill showing name & address
- Voter's registration card
- Checking account deposit slip
- Current school or college photo ID

Please mail the completed request with the following requirements:

- Check or Money Order made payable to the Town of Middlebury.
- Photocopy of current government issued photo ID.
- (If applicable) verification of relationship to the registrant (for example, an individual requesting his/her parent's birth certificate must provide a certified copy of his/her own birth certificate).
- Enclose a self-addressed stamped envelope.

Mail request to: Town Clerk's Office, 1212 Whittemore Road,
Middlebury CT 06762