

TOWN OF MIDDLEBURY
MEANS OF FINANCING
FY 2024-2025

REVENUES	Actual Revenues per Audit FY 22-23	Original Adopted Budget FY 23-24	Actual Revenues as of 3-15-24 FY 23-24	Estimated Revenues FY 23-24	Proposed Budget FY 24-25
PROPERTY TAXES	\$36,330,088	\$37,751,326	\$37,647,936	\$37,885,936	\$38,517,960
SUPPLEMENTAL AUTO	392,232	325,000	376,019	391,019	325,000
PRIOR YEARS TAXES	175,461	150,000	206,893	226,893	150,000
INTEREST/PENALTIES	126,485	85,000	118,511	128,511	85,000
TOTAL PROPERTY TAXES	\$37,024,266	\$38,311,326	\$38,349,359	\$38,632,359	\$39,077,960
STATE GRANTS	45,839	24,401	30,003	30,003	26,842
EDUCATION COST SHARING - STATE	1,253,060	1,451,313	725,656	1,451,313	1,899,364
INVESTMENT INCOME	476,166	300,000	522,472	700,000	400,000
ASSESSOR COPIER FEES	0	250	0	0	0
ASSESSOR PERSONAL PROPERTY AUDITS	0	0	0	0	0
TAX COLLECTOR COPIES & DMV FEES	1,208	1,000	1,158	1,300	1,000
TOWN CLERK	262,685	184,300	165,384	184,300	178,300
BUILDING & LAND USE DEPARTMENT	342,360	262,400	286,422	376,422	352,270
DONATIONS / TOWER RENTAL REVENUES	-	26,000	16,083	16,083	15,000
WATER CONNECTION	1,201	3,600	601	1,000	1,000
FIRE DEPARTMENT	180	200	0	120	100
POLICE DEPARTMENT	98,554	98,612	52,143	98,612	101,292
POLICE SPECIAL DUTY	124,914	115,000	126,786	126,786	120,000
TOWN FACILITY RENTAL	30,356	4,000	14,401	16,000	10,000
TELECOMMUNICATIONS	20,774	20,000	0	20,000	20,000
TRANSFER STATION FEES	56,864	38,250	51,573	70,000	58,000
PARK & REC SELF SUSTAINING ACCOUNT	63,505	105,000	115,692	120,000	125,000
PARK & RECREATION	136,198	61,630	13,707	61,630	62,945
ELDERLY PROGRAM REVENUE	16,378	18,000	12,091	18,000	16,000
PUBLIC LIBRARY	2,127	2,500	1,395	2,500	2,000
DEPARTMENT OF EDUCATION	-	-	-	-	-
TOTAL REVENUES	\$39,956,635	\$41,027,782	\$40,484,925	\$41,926,427	\$42,467,073
TRANSFER IN FROM SEWER FEE & ASSESSMENT	133,389	150,000	145,390	145,390	150,000
TRANSFER IN FROM UNASSIGNED FUND BALANCE	0	0	0	0	0
TOTAL MEANS OF FINANCING	\$40,090,024	\$41,177,782	\$40,630,316	\$42,071,817	\$42,617,073

**TOWN OF MIDDLEBURY
APPROPRIATIONS SUMMARY
FY 2024-2025**

EXPENDITURES	Actual Expenses per Audit FY 22-23	Original Adopted Budget FY 23-24	Actual Expenses as of 3-15-24 FY 23-24	Estimated Expenses FY 23-24	Proposed Budget FY 24-25
BOARD OF SELECTMEN	\$153,960	\$166,248	\$119,982	\$166,248	\$170,999
FINANCE DEPARTMENT	211,365	291,565	181,070	291,565	299,037
TOWN TREASURER	5,421	5,529	4,060	5,529	5,695
ASSESSOR	160,191	185,362	106,056	185,362	184,149
TAX COLLECTOR	85,867	118,657	85,760	118,657	106,200
TOWN CLERK	136,162	145,615	101,575	145,615	156,032
REGISTRAR OF VOTERS	35,935	44,062	20,879	44,062	49,528
BOARD OF FINANCE	46,777	47,100	47,250	48,000	55,100
BOARD OF ASSESSMENT APPEALS	1,287	2,625	329	2,625	2,925
LEGAL	233,162	138,000	127,413	200,000	163,000
PROBATE COURT	3,055	3,000	0	3,000	3,100
TOWN HALL	37,558	41,472	23,598	41,472	41,472
BUILDING DEPARTMENT	156,127	159,486	107,168	159,486	164,229
PAYMENTS TO OTHER JURISDICTIONS	50,922	54,333	51,629	54,333	54,433
PLANNING AND ZONING	41,300	34,578	37,609	42,000	35,075
ZONING BOARD OF APPEALS	458	3,631	706	3,631	3,631
CONSERVATION COMMISSION	19,198	15,567	10,635	15,567	16,602
ECONOMIC DEVELOPMENT COMMITTEE	1,781	2,000	2,000	2,000	2,000
BEAUTIFICATION COMMITTEE	1,318	1,500	0	1,500	1,500
INSURANCE	517,958	480,565	381,072	480,565	520,600
HISTORICAL SOCIETY	5,085	6,375	3,800	6,375	5,200
WATER COMMISSION	109,410	110,686	66,855	110,686	115,000
FIRE DEPARTMENT	294,668	349,092	152,983	349,092	365,953
CIVIL PREPAREDNESS	13,746	14,413	4,815	14,413	14,575
FIRE MARSHAL	10,503	14,683	8,571	14,683	16,485
POLICE DEPARTMENT	1,884,071	2,039,917	1,403,826	2,039,917	2,249,720
COMMUNICATIONS CENTER	243,258	270,109	244,985	270,109	257,200
DOG POUND	4,751	5,303	3,745	5,303	5,846
ENGINEERING / PROFESSIONAL SERVICES	16,062	20,000	11,214	20,000	20,600
BUILDINGS AND GROUNDS	764,137	792,352	557,744	792,352	853,134
SHEPARDSON COMMUNITY CENTER	38,892	34,415	26,311	34,415	42,490
PUBLIC WORKS	1,779,784	1,927,336	1,230,994	1,927,336	1,958,980
WASTE REMOVAL	426,005	476,277	271,408	476,277	493,426
PARK & REC SELF SUSTAINING ACCOUNT	101,276	105,000	69,032	105,000	125,000
PARK & RECREATION	296,761	315,173	197,664	315,173	336,915
SOCIAL SERVICES	45,789	54,632	38,581	54,632	54,074
ELDERLY SERVICES	102,298	121,452	65,391	121,452	124,080
PUBLIC LIBRARY	363,143	469,516	280,987	469,516	483,984
EMPLOYEE BENEFITS	2,150,606	2,243,245	1,884,079	2,243,245	2,278,315
REFUND OF TAXES	4,039	10,000	901	5,000	7,500
CONTINGENCY FUND	0	45,000	4,200	45,000	20,000
INFORMATION TECHNOLOGY	154,773	142,860	104,645	142,860	150,000
DEBT SERVICE	1,190,584	935,770	935,770	935,770	912,977
CAPITAL BUDGET-TOWN / PUBLIC SAFETY	0	138,000	138,249	138,249	138,250
CAPITAL ITEMS FROM UNASSIGNED FUND BALANCE	778,435	0	579,000	787,192	0
EXTRAORDINARY ITEMS	70,417	86,000	6,047	86,000	36,000
TOTAL TOWN APPROPRIATIONS	12,748,295	12,668,502	9,700,590	13,521,264	13,101,012
REGION #15 EDUCATION	26,234,272	28,509,280	22,167,727	28,509,280	29,516,061
TOTAL APPROPRIATIONS	\$38,982,567	\$41,177,782	\$31,868,317	\$42,030,544	\$42,617,073

Fiscal Year 2024-2025**Infrastructure / Capital / Reserves "PAY AS YOU GO"**

Equal Appropriations of \$2,488,000

Revenue Source

	<u>Budget</u>	<u>Account</u>
PTI Tower Rental/Technology Reserve	\$ 200,000.00	Capital Project Fund
Town Aid Roads	\$ 223,000.00	Capital Project Fund
LOCIP	\$ 84,252.00	Capital Project Fund
MV Property Tax Grant	\$ 200,000.00	Capital Project Fund
Municipal Revenue Sharing Account	\$ 152,000.00	Capital Project Fund
Undesignated Fund Balance	\$ 1,628,748.00	Capital/Reserve/CNRF
	<u>\$ 2,488,000.00</u>	

Expenditures/Reserves

	<u>Budget</u>	<u>Account</u>
Roads, Bridges, etc.	\$ 950,000.00	50-52-12-6094
Buildings/Town Properties	\$ 300,000.00	50-47-00-6092
Evidence & Youth Area at Police Dept. (NEW)	\$ 350,000.00	Reserve 4020
Automatic Fire Protection (Sprinklers) and Heat Loss Project at Fire HQ (NEW)	\$ 300,000.00	50-47-00-6092
Upgrades to Security Systems (NEW)	\$ 100,000.00	50-47-00-6092
Fire Apparatus & Equipment Lease/Purchase Reserve	\$ 125,000.00	Reserve 7180
4 SCBA's (Reserve)	\$ 34,000.00	CNRF 3502
4 Portable Radios (Reserve)	\$ 14,000.00	CNRF 3501
Public Works Equipment Lease/Purchase Reserve	\$ 125,000.00	Reserve 7250
Police Cars & Equipment Lease/Purchase Reserve	\$ 100,000.00	Reserve 4010
MRA Upgrades (NEW)	\$ 80,000.00	CNRF 8001
Fire Dept Training Facility Feasibility Study (NEW)	\$ 10,000.00	CNRF 8001
	<u>\$ 2,488,000.00</u>	

Narrative 1

The current Middlebury Police Department evidence room is not up to the accreditation standards required. The Accreditation Standards are mandatory due to the Police Accountability Bill. The following guidelines are needed to bring our evidence room up to accreditation standards:

1. All firearms must be secured in a locked area within the evidence room.
2. All drugs seized must be secured in a locked area within the evidence room.
3. All monies seized must be secured in a locked area within the evidence room while being held until it can be deposited into the funds seized bank account.
4. All precious metals, jewelry, stones must be secured in a locked area within the evidence room.

All of the above secured areas within the evidence room must be separate. Items cannot be combined into one locked area of the evidence room. (Standard 1.2.2)

The current evidence room at the Middlebury Police Department is one room with no additional locked areas to meet the requirements for the accreditation standards. Due to new legal requirements (at risk warrants), a greater number of firearms are being seized and held. Additionally, proper air ventilation must be maintained within the drug lock up area to maintain adequate breathable air free from toxins produced by certain substances. Additionally, our current evidence room is not large enough to maintain proper storage of evidence.

Due to the need for a larger, more secure evidence area, we have plans to construct a new evidence room within the building. In so doing, we will use the vacant space of the current evidence room, and remodel it as a juvenile area to conform to the standards needed to be accredited for the Juvenile Holding Area standards.

The Juvenile area must consist of a separate area, where the juvenile can be held yet not be seen or heard by other. The Middlebury Police Department does not currently have a Juvenile area. The Juvenile Holding Area must have adequate lighting, access to water, fresh or purified air, wash basin and toilet. In most cases, the Juvenile is not held longer than 2 hours. (Standard 1.3.2) All Juvenile matters must follow the CT State Office of Policy and Management requirements which have also become mandatory standards for accreditation.

Narrative 2

The Fire Department Headquarters and the Police/Fire Building were both built in 1975-76, with consideration given to installing automatic Fire Protection Systems in both Buildings. Unfortunately, wells were the only source of water supply.

In the early nineties, public water supply became available for both buildings. Waterlines were extended to both buildings, with the Fire Department Headquarters having a fire protection line installed within the building.

Fire Department Headquarters received numerous energy upgrades over the last ten years- what we determined was that the heat lost in this building is somewhat mind-boggling. Now is the time to provide for the proper insulation and complete the automatic fire protection system which has been designed.

The cost estimate of \$300,000 includes both projects.