

Water Pollution Control Authority

Meeting Minutes

Tuesday, April 16, 2019

Present:

Mr. Robert Smith, Chairman
Ms. Noa Miller
Mr. Ted Mannello
Mr. Paul Phillips

Absent:

Mr. Daniel Civitello

Also in attendance:

Mr. Michael Angieri, Consulting Engineer
Attorney Jennifer Yoxall, WPCA Counsel
Mr. Kenneth Long, WPCA Employee
Mr. George Caughman, Milone & MacBroom
Ms. Maureen Del Vicario, Recording Clerk

1. Call to Order:

Mr. Robert Smith called the meeting to order at 7:30 p.m.

2. Approval of March 19, 2019 Meeting Minutes:

A **motion** was made by Mr. Paul Phillips and seconded by Mr. Ted Mannello to accept the meeting minutes of March 19, 2019, as is. This motion was unanimously approved by the members.

3. Old and New Business:

a) WPCA Budget 2019-20 – Draft #3:

The members reviewed the WPCA Budget 2019-2020 Draft #3. A **motion** was made by Mr. Mannello and seconded by Mr. Smith to approve the budget. This motion was unanimously approved by the members.

3. Old and New Business (continued):

b.) WPCA's Contract with Naugatuck:

There was nothing new on this matter.

c.) West Shore Update:

Attorney Jennifer Yoxall reported that Smith & Co will be completing the annual and five year reports. In addition, repairs to individual units will be made in the next month or two.

d.) Monthly Expenses:

The bills were distributed for review and signed by the Chairman for payment.

Additions to the agenda:

A **motion** was made by Mr. Smith and seconded by Mr. Phillips to add Online Payments Via Invoice Cloud to the agenda. This motion was unanimously approved by the members.

Mr. Smith proposed the WPCA consider utilizing Invoice Cloud, which is a service that will allow user fees to be paid online using either electronic fund transfer or credit cards. This service will cost the user a flat fee of 95 cents for EFT or \$3.95 for credit card payments. The service will cost nothing to the WPCA.

A **motion** was made by Mr. Smith and seconded by Mr. Mannello to approve the contract with Invoice Cloud. This motion was unanimously approved by the members.

A **motion** was made by Mr. Smith and seconded by Mr. Phillips to add Finished Basements at Ridgewood to the agenda. This motion was unanimously approved by the members.

Mr. Michael Angieri reported that the WPCA recently learned that Toll Brothers, developers at Ridgewood, have been advertising the option of finished basements with the possibility of an additional two bedrooms in addition to the two or three bedrooms on the upper levels. Mr. Angieri noted that this issue was raised when GDC was the developer of Ridgewood back in 2010. At that time, a letter was sent to GDC and they agreed to stop because the approvals from the WPCA were for two or three bedroom units only.

Attorney Yoxall agreed to contact Toll Brothers to notify them that they must immediately cease and desist advertising of a finished basement with bedroom potential. Attorney Yoxall will send a copy of the 2010 letter and verify that Toll Brothers are developing units in accordance with the 2010 agreement.

It was also discussed that WPCA has never received a copy of the public offering letter.

Attorney Yoxall reported she will also contact Toll Brothers regarding a previous inquiry she made to determine if they have the capital reserve account they are required to have.

4. Staff Discussions:

A and B. Pump Stations and Collection Systems:

Mr. George Caughman of Milone & MacBroom informed the members of the status of the pump station upgrades. Mr. Caughman reported there will be a preconstruction conference scheduled at which a tentative construction schedule, among other things, will be discussed.

Mr. Kenneth Long reported that the site supervisor from Nickerson is planning to stop by this week to make an initial review of the stations.

Mr. Smith discussed the cash flow schedule and the need to keep town personnel updated so that the bonding can be obtained when necessary.

Mr. Caughman presented drawings of the design he will be submitting to the DOT for the Benson Road bridge modifications. Mr. Caughman reviewed, and the members discussed, the details of the design and the reasons for specific elements of the design.

Mr. Kenneth Long reported that the gas meters approved for purchase at the last meeting were received and installed. In addition, Mr. Long reported that the employee's new trucks were delivered today. Mr. Long noted that he will have a report at the next meeting on what, if anything, is found when the right of ways are checked for downed trees or other issues.

5. Adjournment of Meeting:

A **motion** was made by Mr. Phillips and seconded by Ms. Noa Miller to conclude the WPCA meeting at 8:14 p.m. This motion was unanimously approved by the members.

Respectfully submitted,

Maureen Del Vicario

Maureen Del Vicario, Recording Clerk, April 17, 2019

cc: WPCA members
Board of Selectman
Edith Salisbury, Town Clerk
Directors of Health
Mike Angieri, P.E.
Jennifer Yoxall, Attorney

Water Pollution Control Authority
Meeting Date: 4/16/19

Brian Henebry, Attorney
File