



TOWN OF MIDDLEBURY

Public Works Commission

MINUTES Regular Meeting October 19, 2020

MEMBERS PRESENT

Terry Smith, Chairman
Mark A. Capodanno
Joseph DeSantis
Peter Vaccarelli
Dan Bartholomew

MEMBERS ABSENT

Charles Rossi

ALSO PRESENT

Daniel Norton, Public Works Director

1. CALL TO ORDER

The Regular Meeting was called to order at 7:10 P.M. by Chairman Terry Smith.

2. APPROVAL OF THE MINUTES OF THE SEPTEMBER 21, 2020 REGULAR MEETING

MOTION: to approve the Minutes of the September 21, 2020 Regular Meeting. Made by Mark Capodanno, seconded by Joseph DeSantis. Unanimous Approval.

3. DIRECTOR'S REPORT

Dan Norton, Public Works Director, reviewed his report with the Commission. The fog sealing is now complete and he is very pleased with the results. Pavement markings on all of the roads that were on the chip sealed list were also done, including Long Meadow Road and the bottom of South Street. The crew has been extremely busy since the last meeting on Bioski Road with the drainage work. Cocchiola Paving is expected on the 26th of October to start reclaiming, grading and paving it as well. Once completed, he plans to have the crew come in and start on the massive pile of brush that was picked up and is in back of the Transfer Station. Hubble Construction was out at

Meadowview Park cleaning up around the ponds. Vehicle maintenance is progressing as follows:

- Truck 1 – The frame and cross members are back under the truck, cab has been painted, the body has been blasted with the walnut shells and various parts are being cleaned up and/or repainted. He’s hopeful that the truck will be back in service on December 1st.
- Truck 5 – Has been serviced is back in service.
- Truck 9 – Is currently being serviced.

He added that due to the mild winter, it doesn’t seem like there was much wear and tear on the sanders and plows. To follow is the status on equipment:

- Truck 6 – is still up at Truck Builders of CT getting the All Season Body put on.
- Cat 305E2 mini excavator was delivered on Friday.
- EW180 – They are still exploring options (repair or replace) as they have had many issues with the travel motor. This does cause him much concern as it is their primary piece of equipment.

He went on share a copy of two (2) slides of a PowerPoint presentation submitted by Eversource regarding the Experience in Storm Isaias in comparison to three (3) other big storms in the past. Based on the outcome of the meeting, he expects some changes in the future.

Peter Vaccarelli went on to review his report on Buildings & Grounds. The revised drawings and specs will go out to the three (3) bidders that were closest to the budget number for the bathrooms at Shepardson Community Center. As a result of several incidences at the Transfer Station, DPW is installing a reconciliation recording camera at the entrance to the DPW grounds. First Selectwoman Elaine Strobel has included DPW and Buildings & Grounds in her Technology/Phone upgrade. Restriping at the FDHQ parking lot is complete as well as Sika Flexing and sealing of the front and rear concrete aprons. Buildings & Grounds personnel are back to their regular schedules and are in the process of preparing for leaf gathering. Master Security started on the camera upgrades at Ledgewood Park today. The Town Hall parking lot now has new striping and signs. The boiler at Shepardson Community Center was repaired and is up and running. The handicap rail at the Town Hall will be complete during the middle of the week and the fixtures donated by Dave Theroux will be installed. The work on the steam traps at Shepardson and Town Hall are still on the “to start list”. COVID-19 Pandemic cleaning requirements continue in all of the buildings. Stage 3 reopening presents more employee

and coordination issues for DPW by requiring additional hours and materials to keep up with opening the buildings. The new WPCA building will be advertised in the near future. The Historical Building has been leaking and is in need of a new roof. Eagle Roofing Service provided numbers for repairs vs. replacement. At an estimated \$4,000.00 difference, it is only logical to opt for a roof replacement. Broadway Electric provided two (2) proposals for Park & Rec and the MRA cottage to set up a portable generator connection. They plan to proceed with the MRA cottage. They also plan on doing the same at the Historical Building, but at a later time. DPW solicited proposals for alarm upgrades at the Shepardson Community Center and Historical Society. The shutting down of the water systems for the parks and irrigation systems is expected to be complete by the second week of November.

Chairman Smith reminded the members of the Commission of the request for a streetlight on Lakeshore Drive and stressed the importance of not deviating from their policy.

Dan Norton, Public Works Director, suggested the sharp corner between Lake Shore Drive and Narcissus Road as the location.

MOTION: to recommend to the Board of Selectmen to add a streetlight at pole #24525 as it meets the criteria. Made by Dan Bartholomew, seconded by Mark Capodanno. Unanimous Approval.

Dan Norton, Public Works Director, informed the members of the Commission that Dr. Peterson of the Middlebury Land Trust agreed to allow Eversource to cut trees that have been leaning over the lines on Tucker Hill Road.

4. NEW BUSINESS

None

5. LIAISONS

- a. **Personnel** – See Above
- b. **Budget** – None
- c. **Park & Recreation** – See Above
- d. **Equipment** – See Above
- e. **Waste Removal** – See Above
- f. **Energy & Technology** – See Above
- g. **Buildings** – See Above

6. ADJOURNMENT

MOTION: to adjourn the meeting at 7:40 P.M. Made by Joseph DeSantis, seconded by Mark Capodanno. Unanimous Approval

Filed Subject to Approval,

Respectfully Submitted,

Rachelle Behuniak, Clerk

Original to Brigitte Bessette, Town Clerk

cc: Public Works Commission

Daniel Norton, Director of Public Works

Rita Smith, Board of Finance Liaison