



TOWN OF MIDDLEBURY

Public Works Commission

MINUTES Regular Meeting January 23, 2019

MEMBERS PRESENT

Terry Smith, Chairman
Mark A. Capodanno
Peter Vaccarelli
Dan Bartholomew

MEMBERS ABSENT

Charles Rossi
Joseph DeSantis

1. CALL TO ORDER

The Regular Meeting was called to order at 7:03 P.M. by Chairman Terry Smith.

2. APPROVAL OF THE MINUTES OF THE NOVEMBER 29, 2018 REGULAR MEETING

MOTION: to approve the Minutes of the November 29, 2018 Regular Meeting. Made by Mark Capodanno, seconded by Dan Bartholomew. Unanimous Approval.

3. DIRECTOR'S REPORT

Peter Vaccarelli reviewed the following from Dan Norton's Director's Report with the Commission:

- DPW worked with Conn DOT to correct the drainage issue on Rt. 63 above the yard that was responsible for flooding on Woodside Ave. and at the DPW during heavy rainfall;

Chairman Smith questioned the manhole further north that water always seems to be coming out of.

Peter Vaccarelli stated that Dan Norton has been trying to have the state open up the basin down by Maggie McFly's for a few years so that they can actually catch the water before it gets to the drain. Approximately 3 weeks ago it was dug out and improvements

were made in the hopes of correcting the issue. Its effectiveness has yet to be determined.

- DPW responded to the slippery road conditions on 7 occasions. To date, 13.7" of snow have been received;
- Heavy rain and flooding occurred on 12-21-18;
- Continued rain storms followed by cold temperatures are causing ice conditions to appear all over town thus keeping DPW extremely busy;
- 546 trees have been removed since March of 2017;
- Sign work continues as weather permits;

Peter Vaccarelli added that he recently attended a DOT meeting in Thomaston and learned that there is a sign project due to commence in April. The state has a federal grant and they plan to change a lot of the crosswalks and pedestrian signs presumably at no cost to the town.

- Three employees are currently out on compensation leaving the DPW exceptionally shorthanded;
- The generators at the DPW, Shepardson and Town Hall need to be replaced. The vehicle maintenance generator died at the DPW but they were able to obtain a temporary generator. They are in the process of putting together a spec for a new one. Also, the 2 generators at the Town Hall and Shepardson recently failed as a result of the deep freeze. Being 30+ years old has proven very difficult to find replacement parts and not cost effective to do so.

Peter Vaccarelli then went on to review the following from his own report for Buildings & Grounds;

- The Town Hall is approximately 95% set with the new heating system;
- The Shepardson heating system ran very well through the early part of the winter and did just as well with the air condition season;
- The doors at the FD are complete;
- The main steps at the PD are crumbling and will be fenced off until spring. They will then be replaced along with the sidewalk around the building;
- Eagle Rivet is at the library working on the metal roof of days when able to. Once all is complete, the heat trace installation can begin.

Chairman Smith questioned how the trucks made out with the recent storm.

Peter Vaccarelli stated that they made out well and a mix of salt and sand was utilized due to the extremely cold temperatures.

4. NEW BUSINESS

None

5. LIAISONS

- a. **Personnel** – See Above
- b. **Budget** – None
- c. **Park & Recreation** – None
- d. **Equipment** – See Above
- e. **Waste Removal** – None
- f. **Energy & Technology** – See Above
- g. **Buildings** – See Above

6. ADJOURNMENT

MOTION: to adjourn the meeting at 7:32 P.M. Made by Mark Capodanno, seconded by Dan Bartholomew. Unanimous Approval

Filed Subject to Approval,

Respectfully Submitted,

Rachelle Behuniak, Clerk

Original to Town Clerk

cc: Public Works Commission
Daniel Norton, Director of Public Works
Rita Smith, Board of Finance Liaison