



TOWN OF MIDDLEBURY

Public Works Commission

MINUTES Regular Meeting October 15, 2018

MEMBERS PRESENT

Terry Smith, Chairman
Joseph DeSantis
Peter Vaccarelli
Dan Bartholomew

MEMBERS ABSENT

Charles Rossi
Mark A. Capodanno

ALSO PRESENT

Dan Norton, Public Works Director

1. CALL TO ORDER

The Regular Meeting was called to order at 7:00 P.M. by Chairman Terry Smith.

2. APPROVAL OF THE MINUTES OF THE SEPTEMBER 17, 2018 REGULAR MEETING

MOTION: to accept the Minutes of the September 17, 2018 Regular Meeting. Made by Joseph DeSantis, seconded by Peter Vaccarelli. Unanimous Approval.

3. PUBLIC COMMENTS

None

4. DIRECTOR'S REPORT

Dan Norton, Director of Public Works, reviewed his report with the Commission. Since the September meeting, paving, curbing and driveway aprons are now complete on Anawan Ave., Artillery Rd. and South St. Backfilling will commence tomorrow on Anawan Ave., as well as the new pavement on South St., Artillery Rd and the areas

where catch basin repairs were recently accomplished. Hubble Construction will return to address a drainage issue at #384 Breakneck Hill Road. The two (2) underground diesel tanks at the DPW were removed and the yard has since been paved. Curbing is expected to take place at the end of October. He ordered 1,650 ton of treated salt to fill the house. Tree removal and mowing is still underway. He is down a few employees but expects their return before the winter season. DPW will work with Liberty Auto & Electric during the first week of November and remove the gasoline tank out of the Police Department. The trucks and the spreaders are being prepped for the winter.

Peter Vaccarelli added that the HVAC at the Town Hall is complete as the punch list was addresses last week. The system was up and running today but acknowledged that there may be some tweaking needed. The exterior painting at the Fire Department HQ is complete. The Police Department HQ is approximately 90% complete and should be finished by Friday. The doors for the salt shed should be delivered on Thursday. The electrical, power washing and wall sealing will all be complete prior to the expected salt delivery.

Dan Norton, Director of Public Works added that the end walls of the Artillery Rd. Bridge were recently repaired and he is pleased with the end result. The tree removal count now is well over 400.

Chairman Smith stated that he feels this Commission should be involved in Celebrate Middlebury Day and plans to work on ensuring its involvement next year.

5. NEW BUSINESS

None

6. LIAISONS

- a. Personnel** – See Above
- b. Budget** – None
- c. Park & Recreation** – None
- d. Equipment** – See Above
- e. Waste Removal** – None
- f. Energy & Technology** – See Above
- g. Buildings** – See Above

7. ADJOURNMENT

MOTION: to adjourn the meeting at 7:21 P.M. Made by Dan Bartholomew, seconded by Joseph DeSantis. Unanimous Approval

Filed Subject to Approval,

Respectfully Submitted,

Rachelle Behuniak, Clerk

Original to Edith Salisbury, Town Clerk