



TOWN OF MIDDLEBURY

Public Works Commission

MINUTES Regular Meeting June 18, 2018

MEMBERS PRESENT

Terry Smith, Chairman
Joseph DeSantis
Peter Vaccarelli
Dan Bartholomew
Mark A. Capodanno

MEMBERS ABSENT

Charles Rossi

ALSO PRESENT

Dan Norton, Public Works Director

1. CALL TO ORDER

The Regular Meeting was called to order at 7:07 P.M. by Chairman Terry Smith.

2. APPROVAL OF THE MINUTES OF THE MAY 21, 2018 REGULAR MEETING

MOTION: to accept the Minutes of the May 21, 2018 Regular Meeting. Made by Mark Capodanno, seconded by Joseph DeSantis. Unanimous Approval

3. DIRECTOR'S REPORT

Dan Norton, Director of Public Works, stated that they are just finishing the cleanup from the May 15, 2018 storm. They did meet with FEMA on June 12, 2018 for a post disaster assessment meeting, although no decision has been made. The DPW alone is approximately \$13,000.00 deep in overtime hours and just under \$50,000.00 worth of equipment time due to the storm according to the FEMA rates. The curb repairs are complete with the exception of backfilling which they recently started tending to again. Roadside mowing commenced today. They are about to mill and pave Artillery Rd. followed by South St. from the I-84 bridge to just up from Dwyer Rd. The drainage

systems will be replaced on JoAnn Dr. and Anawan Ave. and a drainage system will be designed and installed on Wheeler Rd. Chip sealing is scheduled to being on July 9, 2018 for portions of South St., Hill Rd., Wooster Rd. and Long Meadow Rd. In preparation for Armor Coating next summer, drainage repairs and shimming are planned for Benson Rd., Donovan Rd., Kissawaug Rd., and Christian Rd. Tower Road still remains for pipe lining.

Chairman Smith questioned how the tree cutting was going and the status of Tranquility Rd.

Dan Norton responded that it is going excellent. He was hoping to have 200 trees taken care of by the end of the year and they are already at 180+ trees. He feels that the bridge on Tranquility Rd. is in great shape since the recent repairs.

Peter Vaccarelli gave his updates on buildings and grounds. The Town Hall HVAC was approved by the Board of Selectmen and a purchase order has been issued. He anticipates a late August start date. They plan to meet on Wednesday to close out the roof project for the Town Hall and Shepardson Community Center. The bathrooms at the SCC are in the specification process. The numbers are in for the Middlebury Public Library roof repair, although no decisions have been made. Kevin has been busy with carpet/floor cleaning as well as vegetation spraying and irrigation systems. Painting of the overhangs at the Fire Department will be done in the near future. There is no change in the solar project. DOT has a couple of signal lights going in on Route 84 and Tucker Rd. and will be controlled by cameras as opposed to in the ground. There has been some discussion about proposed repair work at the springhouse at Fenn's Farm, however there was no definitive information as of date. The Fire Department insulation project is expected to start on Wednesday.

Chairman Smith questioned the status of the Fueling Depot.

Dan Norton replied that he believes the remainder of the parts for the fuel management program arrived today and is hopeful that when this Commission meets in September he will be able to report that all is up and running.

4. NEW BUSINESS

None

5. LIAISONS

a. Personnel – See Above

b. Budget – See Above

- c. **Park & Recreation** – None
- d. **Equipment** – See Above
- e. **Waste Removal** – None
- f. **Energy & Technology** – See Above
- g. **Buildings** – See Above

6. ADJOURNMENT

MOTION: to adjourn the meeting at 7:29 P.M. Made by Joseph DeSantis, seconded by Mark Capodanno. Unanimous Approval

Filed Subject to Approval,

Respectfully Submitted,

Rachelle Behuniak, Clerk

Original to Town Clerk

cc: Public Works Commission
Daniel Norton, Director of Public Works
Rita Smith, Board of Finance Liaison