

Town of Middlebury Parks and Recreation



**Betsy Anderson, APRP
Director**

COMMISSIONERS
Ron Clark, Chairman
Jack Worgan
Carolanne Browne
Mike Roach

MIDDLEBURY PARKS AND RECREATION COMMISSION **Meeting Minutes** **Thursday December 10, 2020** **Via Zoom**

Present: Ron Clark, Chairman
Betsy Anderson, Director
Mike Roach
Carolanne Browne

Absent: Jack Worgan

CALL MEETING TO ORDER

Ron Clark called the meeting to order at 6:24 PM.

APPROVE MINUTES

VOTED: Unanimously on a motion by Carolanne Browne and seconded by Mike Roach to **APPROVE** the October 8, 2020 meeting minutes with the following corrections: change the cc from Betty Proulx to Betsy Anderson.

PUBLIC COMMENT

None

GREENWAY REPORT

Nothing to report

COMMITTEE REPORTS:

BUDGET

Nothing to report

PERSONNEL

Nothing to report

BUILDING AND PARKS

Nothing to report

PUBLIC RELATIONS

Nothing to report

DIRECTORS REPORT

Betsy Anderson reported that due to the uptick in Covid 19 cases Shepardson has been locked and moved to an appointment only schedule. Betsy said there was a small tree lighting ceremony this month and unfortunately they could not have it like years in the past. She said that the Park and Rec will be working in conjunction with the Fire Department in hosting a parade through town with Santa and a Christmas tree this Saturday, weather permitting. Carolanne asked if it would be rescheduled if there was rain. Betsy said that after speaking with Brett, the fire department is not available any other day but this Saturday. She noted that this event has been posted on the Middlebury website as well as the Facebook page. A decision will be made on Friday if the event will take place, and if it has to be cancelled they will post it on the Facebook page. Betsy told the board that the Park and Rec department has made a deal with Santa, and that each child that sends him a letter will get a reply. The mailbox is located on the town green. So far, Santa has received 60 letters.

Ron Clark said that the staff has been doing a great job with the Covid 19 situation. Carolanne asked if the tree lighting was advertised. Betsy said they could not invite residents to attend, so it was just the Selectman turning on the lights.

VOTE: Unanimously on a motion by Mike Roach and seconded by Carolanne Browne to **ACCEPT** the directors report.

OLD BUSINESS

NEW BUSINESS

- 2021 Meeting Schedule

VOTED: Unanimously on a motion by Carolanne Browne and seconded by Mike Roach to **SET** the 2021 meeting schedule as the second Thursday of every month at 6:00PM.

Ron told the board that Russell Tolles had resigned because of a conflict with his Deputy Fire Marshall position. He has submitted his letter of resignation to Ed St John. Ron said he was sad to see him go.

EXECUTIVE SESSION

None

ADJOURNMENT

VOTED: Unanimously on a motion by Ron Clark and seconded by Mike Roach to **ADJOURN** the meeting at 6:36 PM

cc: Town Clerk
Commission Members
Betsy Anderson
Bill Stowell