

Town of Middlebury Parks and Recreation



Betty Proulx, APRP
Director

COMMISSIONERS
Ron Clark, Chairman
Jack Worgan
Ralph Barra
Carolanne Browne
Russell Tolles

MIDDLEBURY PARKS AND RECREATION COMMISSION
Meeting Minutes
Thursday January 9, 2020
Shepardson Community Center
Room 1

Present: Ron Clark, Chairman
Betty Proulx, Director
Ralph Barra
Jack Worgan
Carolanne Browne
Russell Tolles – arrived at 6:10 PM

Absent:

CALL MEETING TO ORDER

Ron Clark called the meeting to order at 6:00 PM.

APPROVE MINUTES

VOTED: Unanimously on a motion by Carolanne Browne and seconded by Ralph Barra to **APPROVE** the December 12, 2019 minutes.

PUBLIC COMMENT

None

GREENWAY REPORT

Betty said there is nothing to report.

COMMITTEE REPORTS:

BUDGET

Jack Worgan said there is nothing of concern to report, as they are 6 months into the fiscal year. Betty noted the only concern she has is regarding the water, but they can balance it out. Carolanne brought up that last month there was a discussion regarding the cost of maintenance and the decreased usage of the town parks. She noted that the MRA and the pavilion are the only things that the town charges to use. She asked if the general fund is the only money they use for the park maintenance. Betty answered yes, and also the trust funds that are specific for the parks. Ron Clark said the town has an abundance of parks, with decreased usage. Ron said the board needs to figure out how to increase utilization. Jack Worgan said the only time the parks department charges are for outside utilization, like Premier Soccer. Ron said that if you look at the cost factor, they probably have more parks than they need, but they will never get rid of their parks.

PERSONNEL

None

BUILDING AND PARKS

Ralph Barra had nothing new to report. He asked if Betty had spoken with Ed St John regarding closing the skate park. Betty said that right now all parks are closed.

PUBLIC RELATIONS

Carolanne reported that the conversation at last month's meeting regarding the girls' basketball the parents did receive an email, and are still feeling frustrated. She understands that participation is down. Betty said she has 2 high school kids running it and it has been reported to her that the girls are having a good time.

DIRECTORS REPORT

Betty Proulx said the board might have to consider raising the MRA fees because payroll will be going up this year due to minimum wage increases. She handed the board a copy of the proposed budget she will be presenting to the BOF. She said she is trying to keep the budget to a minimum, but is concerned about where they will put the new Rec Track System. She said there will be a 4% increase if the BOF accepts the new computer program. A discussion ensued over the budget and the MRA budget.

VOTED: Unanimously on a motion by Carolanne Browne and seconded by Jack Worgan to **CHANGE** the MRA rates to the following:

Family - \$165.00

Single – \$95.00

Senior - \$45.00

Fireman - \$10.00 (no change)

Gate pass – no change

Boat Rack - \$75.00

Betty then reviewed what she will be providing the BOF for the proposed budget.

VOTED: Unanimously on a motion by Ralph Barra and seconded by Russell Tolles to **ACCEPT** the Directors Report.

VOTED: Unanimously on a motion by Jack Worgan and seconded by Carolanne Browne to **ACCEPT** the proposed budget for FY 20/21

OLD BUSINESS

None

NEW BUSINESS

EXECUTIVE SESSION

None

ADJOURNMENT

VOTED: Unanimously on a motion by Russell Tolles and seconded by Ralph Barra to **ADJOURN** the meeting at 6:50 PM

cc: Town Clerk
Commission Members
Betty Proulx
Bill Stowell