

Town of Middlebury Parks and Recreation



Betty Proulx, APRP
Director

COMMISSIONERS
Ron Clark, Chairman
Jack Worgan
Ralph Barra
Carolanne Browne
Russell Tolles

MIDDLEBURY PARKS AND RECREATION COMMISSION

Meeting Minutes
Thursday October 10, 2019
Shepardson Community Center
Room 1

Present: Ron Clark, Chairman
Betty Proulx, Director
Ralph Barra
Jack Worgan

Absent: Carolanne Browne
Russell Tolles

CALL MEETING TO ORDER

Ron Clark called the meeting to order at 6:01 PM.

APPROVE MINUTES

VOTED: Unanimously on a motion by Ralph Barra and seconded by Jack Worgan to **APPROVE** the September 12, 2019 minutes.

PUBLIC COMMENT

None

GREENWAY REPORT

None

COMMITTEE REPORTS:

BUDGET

Jack Worgan said there are no concerns from Betty.

VOTED: Unanimously on a motion by Jack Worgan and seconded by Ralph Barra to **ACCEPT** the Budget Report.

PERSONNEL

None

BUILDING AND PARKS

Ralph Barra stated the fencing will be done along the greenway, and all that he noticed was a few low hanging branches. He said there is a lot of use of the greenway. Ron noted the town has put stone along the brook on Steinmann Ave where it has become eroded. He said it looks nice. Ralph Barra said he is waiting on the signs to be put out regarding having dogs on a leash.

PUBLIC RELATIONS

None

DIRECTORS REPORT

Betty Proulx reported that Celebrate Middlebury was a great success. They had over 60 vendors, 5 restaurants, Public Works, and a dog rescue group. She said she received a lot of positive feedback. A white oak tree was planted at the MRA by the Arborist Association. They are planting trees in all the towns. There will be a plaque next to it.

Betty said she picked up a check for \$2,345.00 from Thomaston Savings Bank for the solar lights for the greenway.

Betty noted that all the parks will be closed for the year on the 24th.

Betty explained to the board that a new program was purchased from Vermont Systems after the computer crashed last month and they lost everything. 2012 was the last update that was done because when the computer was reprogrammed the backup wasn't reset. The office was unaware because it was an IT issue. She said the new system is amazing and will be maintained by VT Systems. It took 2 weeks to set it all up and she is hoping to have it up and running online by Monday. She said the quote has been given to Elaine Strobel and the BOF. She is looking to take money from account 58, 60, and from repairs to help cover the cost. The original quote is \$17,600.00. The annual cost after will be \$9,000, and they are currently budgeted for \$5,000.00.

Betty reported that Middlebury day at Quassy was a great success. People were thrilled and had a great time.

VOTED: Unanimously on a motion by Ralph Barra and seconded by Jack Worgan to **ACCEPT** the Directors Report.

OLD BUSINESS

None

NEW BUSINESS

None

EXECUTIVE SESSION

None

ADJOURNMENT

VOTED: Unanimously on a motion by Ralph Barra and seconded by Jack Worgan to **ADJOURN** the meeting at 6:35 PM

cc: Town Clerk
Commission Members
Betty Proulx
Bill Stowell