

# Town of Middlebury Parks and Recreation



**Betty Proulx, APRP**  
**Director**

**COMMISSIONERS**  
Ron Clark, Chairman  
Ray Kasidas  
Jack Worgan  
Ralph Barra  
Carolanne Browne

## **MIDDLEBURY PARKS AND RECREATION COMMISSION**

### **Meeting Minutes**

**Thursday January 10, 2019**  
**Shepardson Community Center**  
**Room 1**

Present: Ron Clark, Chairman  
Betty Proulx, Director  
Carolanne Browne  
Ray Kasidas  
Ralph Barra

Absent: Jack Worgan

### **CALL MEETING TO ORDER**

Ron Clark called the meeting to order at 6:02 PM

### **APPROVE MINUTES**

**VOTED:** Unanimously on a motion by Ralph Barra and seconded by Ray Kasidas to **APPROVE** the November 8, 2018 minutes.

### **PUBLIC COMMENT**

None

### **GREENWAY REPORT**

Betty Proulx informed the board that there are new solar lights at Diamond and Chase Road purchased from a grant received from Thomaston Savings Bank. Betty said that once the weather gets nicer, she would like to do an article to see if anyone would like to donate a light. She needs to check on the total cost. She said there are plenty of areas where they can be put.

### **COMMITTEE REPORTS:**

#### **BUDGET**

Betty Proulx handed members a copy of the proposed budget that was presented to the BOF last night. She noted they are doing ok with the budget, but having some difficulty bringing in revenue. She stated she increased the payroll account in case minimum wage increases to \$15/hr.

**VOTED:** Unanimously on a motion by Ralph Barra and seconded by Carolanne Browne to **ACCEPT** the budget report.

#### **PERSONNEL**

None to report

### **BUILDING & PARKS**

Ray Kasidas said all the parks are closed, not officially open. Betty said she is opening the gates in the morning and the police department is closing them at night. She is concerned because besides the recent robberies some churches have been egged as well as damage to their sign and a flag pole being taken. She has asked the police department to be more diligent about closing the gates.

### **PUBLIC RELATIONS**

Carolanne Browne said she attended the tree lighting which was very nice and had a great turn out. A discussion ensued regarding this year's Trick or Trunk and options on where it can be held if it rains.

### **DIRECTORS REPORT**

Betty Proulx said she is looking for someone to do the trash which would consist of 4 to 6 hrs a day twice a week. She reported that the tree lighting went very well and that they have decided not to use the ornaments next year, but they will be buying more lights. Betty said that she and Ron had a meeting Tuesday night with Pomperaug baseball to come up with some guidelines. Betty showed the board the updated Capital Plan. Ray Kasidas felt the greenway shouldn't be chip sealed and they should continue using the asphalt. Betty said they need to start thinking about the parade martial.

**VOTED:** Unanimously on a motion by Carolanne Browne and seconded by Ray Kasidas to **APPROVE** the directors report.

### **OLD BUSINESS**

**VOTED:** Unanimously on a motion by Carolanne Browne and seconded by Ralph Barra to **SET** the 2019 meeting schedule on the second Thursday of every month at 6:00 P.M. with no meeting in July or August.

### **NEW BUSINESS**

None

### **EXECUTIVE SESSION**

None

### **ADJOURNMENT**

**Voted:** Unanimously on a motion by Carolanne Browne and seconded by Ralph Barra to **ADJOURN** the meeting at 6:44 PM.

cc: Town Clerk  
Commission Members  
Betty Proulx  
Bill Stowell