



TOWN OF MIDDLEBURY

Library Board of Trustees

Meeting Minutes

Tuesday, March 9, 2021 – 4:30 P.M.

Via Zoom

Present: Rita H. Smith - Chairman
Peter Vaccarelli
Mary Veillette
William Stowell

Also Present: Rachel Primus, Recording Clerk
Jo-Ann LoRusso, Library Director

Absent: Robert Desmarais, Sr.
Patricia Fahey

Rita Smith called the meeting to order with the Pledge of Allegiance at 4:36 P.M.

Approval of February 9, 2021 Meeting Minutes

VOTED: Unanimously on a motion by Bill Stowell and seconded by Peter Vaccarelli to **APPROVE** the February 9, 2021 meeting minutes with the following corrections: under Trustee's Report it should say Polar Engraving and under Director's Report it should say "This cost does not include taking down 2 sections in the fiction department cutting down and putting a topper on a section and end caps."

Trustee Reports

• Treasurer's Report

Bill Stowell said the report was emailed prior to the meeting. He read the report into the record. He reported there was \$175.00 deposited in the Brick Sales and Room Naming Opportunities accounts during the period of February 1, 2021 through February 28, 2021 from the sale of 1 large 8 x 8 brick. There were no expenditures.

Total brick sales to date = \$52,635.00

Total expenses to date = \$29,619.45

Balance in Fund 61 (Brick Sales and Room Naming Opportunities account) = \$23,015.55.

VOTED: Unanimously on a motion by Mary Veillette and seconded by Peter Vaccarelli to **APPROVE** the treasurer's report.

• Secretary's Report

Rita Smith said she had not received any correspondences.

• Director's Report

JoAnn said everyone received a packet. She asked if anyone had any questions regarding the Calendar of Events, Middlebury Library at a glance factual handout, or the Phase 3 reopening plan that will be effective March 15, 2021. There were no questions. JoAnn gave an update on the Friends of Middlebury Library letting the board know she reached out to them to make them

aware of the Phase 3 reopening. She received a correspondence from Noreen Corsi, the President, thanking her for the update.

VOTED: Unanimously on a motion by Bill Stowell and seconded by Peter Vaccarelli to **APPROVE** the Director's Report.

Old Business

None

New Business

None

Public Comment

None

Adjournment

VOTED: Unanimously on a motion by Bill Stowell and seconded by Peter Vaccarelli to **ADJOURN** to meeting at 4:44 PM.

These minutes are submitted subject to approval.

Respectfully submitted,

Rachel Primus

Recording Clerk

Attachments

Cc: Library Board of Trustees
Library Director
Town Clerk
Web Master