



TOWN OF MIDDLEBURY

*Board of Finance
1212 Whittemore Road
Middlebury, CT 06762*

**Meeting Minutes
Wednesday September 11, 2019
Shepardson Community Center
Room 26**

Present: William Stowell, Chairman
Vincent Cipriano, Board Member
Dawn Albizu-Calabrese, Board Member
Rita H Smith, Board Member

Absent: Keli-Ann Bollard, Alternate
Stephen Ruccio, Board Member
Ralph Barra, Alternate
Joseph Drauss, Board Member

Also Present: Edward B. St. John, First Selectman
Rachel Primus, Recording Clerk
Elaine Strobel, Selectman

William Stowell opened the meeting at 7:02 PM.

Minutes Approval

VOTED: On a motion by Vincent Cipriano and seconded by Dawn Calabrese to **APPROVE** the August 14, 2019 meeting minutes as presented.
Rita Smith abstained.

Public Comment

None

Reports

- Chief Financial Officers Report

Bill Stowell reviewed the statement of revenue noting that the dog license account went from being over budget to now at 70% due to a negative \$717 revenue from August. He stated the park and recreation self-sustaining account should pick up again in May and June of 2020. Bill went over the expenditure side noting the motor vehicle maintenance account for the fire department only has 48% of their budget left. Ed St John said he is going to review the bills himself and go over them with Bret. Bill said the Police department contractual maintenance account has 54% left after only 2 months into the fiscal year. He said these are the only 2

departments he is concerned about.

Bill Stowell reported that as of 9/30/2019 the police department special duty account has \$82,000 outstanding. He reviewed the accounts that owe money and how much is owed.

- Tax Collectors' Report

Included in packets. Bill Stowell noted that 52% has been collected on real estate and 90% for motor vehicle so far.

Routine Business

- Budget Transfer

None

- Correspondence

None

Old Business

Ed St John said the town is looking into loaning money to themselves to get the Capital Project running for the sewer project. He said a lot of work has been done from the capita plan and they are doing well.

He also noted that the town buildings are now connected to CT Water and are having no issues.

New Business

Ed St John asked to add an item to executive session regarding pending litigation.

Public Comment

None

Executive Session

VOTED: Unanimously on a motion by Vincent Cipriano and seconded by Rita Smith to **ENTER** into executive session at 7:21 PM for the proposed discussion on pending litigation to include the First Selectman and Elaine Strobel

Came out of executive session at 7:32 PM. There was no action taken.

Adjournment

VOTED: Unanimously on a motion by Rita Smith and seconded by Vincent Cipriano to **ADJOURN** the meeting at 7:33 PM

Respectfully Submitted,

Rachel Primus, Recording Clerk

Cc: Board of Selectmen
Board of Finance and Alternates
Robin Stanziale, Town Treasurer
Email Notification for Website
File