

TOWN OF MIDDLEBURY
Department of Elderly & Social Services
Shepardson Community Center
1172 Whitmore Rd
Middlebury, CT. 06762
Phone 203-577-4166

Fax 203-577-4173
Email jcappelletti@middlebury-ct.org
JoAnn Cappelletti, Director

MEETING MINUTES

Tuesday April 24,, 2018
9:30 A.M. Shepardson Community Center

MEMBERS PRESENT:

Judy Mirrer, JoAnn Cappelletti, Ann Spierto, Nancy Mastroianni, Jean Hansen, Andrew Perella,

MEMBERS ABSENT: Barbara Deriu, Noa Miller, Nancy Pun, Ralph Barra

Chairman Judy Mirrer introduced and welcomed new member Andrew Perella to Committee.

Call to Order:

Meeting called to order at 9:35 AM, Shepardson Community Building, by Judy Mirrer, Chairman.

Review and Approval of Minutes:

Minutes of the February 20, 2018 meeting were reviewed. The minutes were corrected to include Nancy Pun as in attendance. A motion to accept the minutes was made by Nancy Mastroianni and seconded by Ann Spierto.

Treasurer's Report: Balance on hand as of April 24, 2018 for the Commission on Aging Budget is \$400.00.

REPORTS FOR ELDERLY SERVICES AND SOCIAL SERVICES.

ELDERLY SERVICES

JoAnn Cappelletti reported on the programs and activities for the months of January February and March.

Transportation: Numbers decreased for passenger participation due to inclement weather during the months of February and March. Repairs for the bus were \$281.50. The 2007 bus was used for 7 days during March so that service and repairs could be completed for the 2014 bus.

The mini-bus driver will have to participate in a driver training course sponsored by the Department of Transportation to review transportation and passenger guidelines. A class is scheduled for May 23-25, but has been filled. DOT will have another class to be announced later this year.

The CTDOT Title VI Compliance Assessment errors have all been corrected and returned to DOT for review.

There was a slight increase in passenger service for the Greater Waterbury Transit District bus.

We will be completing an application with the Department of Transportation for a new mini-bus in the fall. The 2014 bus will be approaching five years to qualify.

Senior Lunch Program: Continues to decline in client participation. The Senior Dine Program shows increase in activity. This program allows seniors to dine in several specified locations using the Senior Dine Card for a fixed price.

Lunch & Learn: Each month the Lutheran home presents a Lunch and Learn Program. Lunch is provided and a brief program of interest is provided to participants. JoAnn asked the COA if they would provide coffee and dessert. A motion was made by Nancy Mastroianni and seconded by Jean Hansen.

Visiting Nurse: Available every Tuesday from 10:00 am to 12:00. Numbers were low for the month of March due to cancellations due to the weather.

Information & referrals: There was an increase in activity for this program due to the changes in state programs and benefits.

Energy Assistance (CEAP) Due to the weather additional days were added to this program. Twenty-two applications were processed during the months of February & March.

Operation Fuel: Program will end on April 27. Middlebury received a Total of \$40,000 for this program. To date we have used approximately \$32,000.

SNAP (Food Stamp Program) Since Middlebury no longer has a representative from DSS to complete applications for the food stamp program; referrals are made directly to DSS. Clients are asked to call ahead for an appointment and bring all required documents.

Food Bank: Assisted 57 families and individuals during January, February and March

Volunteer Program: Volunteers continue to participate on a regular bases assisting in the Food Bank, Lunch Program and Senior Activities. A total of 81 hours were calculated for the months of January, February and March.

Renter Rebate Program will start May 1 and end September 15.

Social Security and Medicare: Twenty one appointments were made for persons inquiring about their medical insurance or social security benefits and needed assistance updating their redeterminations.

The Homeowners additional tax credit program will end on May 15. Participants were encouraged to file before the deadline date of May 15. Follow-up telephone calls have been made to those that have not filed to date.

Veteran additional tax credit closing date is October 1.

Defensive Driving classes are held every other month. This class reviews driver's skills and upon completion of the class, drivers receive a certificate for their insurance company to qualify for a discount on the auto insurance. January and March participants totaled 32.

AARP Income Tax Program

This program started February 9 and ended April 13. In February and March 125 persons were assisted with their tax returns.

Middlebury Emergency Fund:

January, February & March

Requests: 19

Expense \$6590.92

Donations: \$1325.80

Balance as of 4/24/2018: \$60445.74

Questions: Andrew Perella asked what the percent of Middlebury residents was that participated in Senior Center Programs. JoAnn explained to Mr. Pirelli that Middlebury Senior Center is recognized as a four-point focal center and has an open-door policy that allows residents out of Middlebury to participate. Our computer program "My Senior Center" allows us to calculate the percent of Middlebury participants.

New Business:

Chairman Judy Mirrer reported correspondence received advocating support for the SNAP (food stamp) program.

Old Business: none

The next Commission on Aging meeting is scheduled for Tuesday, June 19 at 9:30 in the Shepardson Community Center.

Submitted by:

JoAnn Cappelletti

