



## **TOWN OF MIDDLEBURY** *Charter Revision Commission*

### **NOTES** **PRE-CHARTER REVISION COMMISSION MEETING** **Wednesday, January 29, 2020** **Town Hall Conference**

**Present:** Diana Anton  
Curt Bosco  
Paul Bialobrzkeski  
John A. Jenusaitis  
Tom King  
Natrajan Kuppuraj

**Also Present:** Edward B. St. John, First Selectman  
Barbara J. Whitaker, Recording Clerk  
Kirsten Dean, Recording Clerk

**Excused** Michael McVerry  
**Absent:**

The First Selectman explained that the Town Charter is reviewed every five years and that it contains the rules and regulations of the Town, and that elections are held based on the Charter.

The last revision was made in November 2012 and that the current Charter Revision Commission was appointed by the Board of Selectmen at the January 21, 2020 Special Meeting of the Board of Selectmen. There are seven members: four of majority party and three from the minority.

The First Selectman distributed recommendations made by Edie Salisbury, former Town Clerk.

The First Selectman explained that the intention of the 2012 Charter was to change the term for the First Selectman from two to four years. The First Selectman suggested it takes at least three years to learn the job. First Selectman St. John asked the Commission to review carefully how vacancies are currently filled on the Board of Selectmen; noting that the First Selectman has term limits; but there are no term limits for the second and third Selectmen.

First Selectman St. John explained that when the First Selectman hands in the Board of Selectmen budget to the Board of Finance, there should be an agreement between the Board of Selectmen and the Board of Finance before the budget is presented to the public at a hearing.

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First Selectman referenced Attorney Smith's outline attached an issue regarding language that makes the Board of Selectmen and Town Meetings synonymous.

The First Selectman suggested that Attorney Mike McVerry be appointed Chairman of the Charter Revision Commission as he has served on three Charter Commissions and brings a lot of experience to the table noting that this Commission is represented by both chairmen of the Town Committees.

The First Selectman recommended that the vote on the revised Charter be placed on the November 2020 ballot. The wording on the ballot has to be agreed to be the second week of September 2020.



## **TOWN OF MIDDLEBURY** *Charter Revision Commission*

### **MINUTES** **CHARTER REVISION COMMISSION MEETING** **Wednesday, January 29, 2020** **Town Hall Conference**

The attendees listed above participated in this meeting.

Curt Bosco called the Charter Revision Commission meeting to order at 7:25 p.m.

Tom King nominated John A. Jenusaitis as Acting Chairman for the evening; **SECONDED** by Paul Bialobrzkeski. Unanimous approval.

Paul Bialobrzkeski. nominated Michael McVerry as Chairman; **SECONDED** by Tom King. Unanimous approval.

Curt Bosco nominated John A. Jenusaitis as Vice Chairman; **SECONDED** by Paul Bialobrzkeski Unanimous approval.

Paul Bialobrzkeski Motioned to meet each Monday at 7:00 p.m. in the Town Hall Conference Room; **SECONDED** by Natrajan Kuppuraj. Unanimous approval.

John A. Jenusaitis suggested Commission members review the materials presented and be prepared with any items they feel should be examined for the next meeting. The Commission will go through the items one by one.at the next on Monday, February 3, 2020 at 7:00 p.m. in the Town Hall Conference. Kirsten Dean will be the Recording Clerk for the Charter Revision Commission.

John A. Jenusaitis **MOTIONED** to **ADJOURN** the meeting, **Seconded** by Paul Bialobrzkeski. Unanimous approval.

These minutes are submitted subject to approval this 31<sup>st</sup> day of January 2020.

Respectfully submitted,

*Barbara J. Whitaker*

Barbara J. Whitaker  
Recording Clerk