



TOWN OF MIDDLEBURY

Office of the Selectmen

MINUTES

MEETING OF THE BOARD OF SELECTMEN

Monday, March 2, 2020 – 4:00 p.m.

Town Hall Conference Room

Present: Edward B. St. John, First Selectman
Elaine M. Strobel, Selectman
Ralph J Barra, Selectman

Also Present: Attorney Robert Smith
Attorney Dana D'Angelo
Attorney Michael McVerry
Barbara J. Whitaker, Recording Clerk
Marj Needham, Reporter – Bee Intelligencer

Call to Order with Pledge of Allegiance

The meeting was called to order by the First Selectman with the Pledge of Allegiance.

Approval of February 3, 2020 Meeting Minutes

First Selectman St. John Motioned to approve the minutes of the February 3, 2020 meeting; SECONDED by Selectman Strobel. Unanimous approval.

Tax Rebates

Martin & Lenora Thomas, Middlebury, CT	\$11.22
Kathleen E. Trowbridge, Middlebury, CT	\$183.20
USB Leasing, LT, Oshkosh, WI	\$891.45
Shawna E. Wampler, Waterbury, CT	\$232.00

First Selectman St. John MOTIONED that the above-mentioned tax rebates take their normal course, SECONDED by Selectman Barra. Unanimous approval.

Reappointments

Selectman Barra MOTIONED to reappoint Diana Jean Anton (D) as a member of the Beautification Committee; SECONDED by Selectman Strobel. Unanimous approval.

First Selectman St. John MOTIONED to reappoint Terrence S. McAuliffe as a member of the Economic & Industrial Development Commission; SECONDED by Selectman Strobel. Unanimous approval.

Discussion and Consideration

Resolution for Materials Innovation and Recycling Authority Board of Directors

The First Selectman explained that the Town received a final distribution of \$8,724.23 from the Materials Innovation and Recycling Authority from the final distribution of surplus funds remaining from the recently concluded Mid-Connecticut Project. that will go into the account for recycling.

First Selectman St. John explained that the Town has been part of the CRRA since the facility was built in Hartford and we have a long term agreement with them. The projected tip fee may rise as high as \$145.00 per ton. This is a non-binding agreement

which was sent back to the Board last week. The First Selectman said this is three or four years out, presently at \$90.00 per ton. The Town of Middlebury does not pay for recycling.

First Selectman St. John MOTIONED to accept the Resolution for the Materials Innovation and Recycling Board of Directors regarding the final distribution of Mid-Connecticut Project Funds (attached); SECONDED by Selectman Strobel. Unanimous approval.

Regional Performance Incentive RPI Resolution of Endorsement & Authorization

First Selectman St. John MOTIONED to adopt the Resolution endorsing the Regional Performance Incentive Program for the Regional Space Open Inventory and Statewide Municipal Boundary Survey (Class D) Update, Supplement; SECONDED by Selectman Strobel. Unanimous approval. The RPI Resolution and Authorization will be forwarded to the Town Clerk for completion and signature.

Performance Bond for Boch Middlebury/Waterbury, LLC

First Selectman St. John MOTIONED to approve setting the performance bond for Boch Middlebury/Waterbury (Subaru) at \$20,602.63 for the property located at 1672 Straits Turnpike, Middlebury, CT per John N. Calabrese, P.E.; SECONDED by Selectman Barra. Unanimous approval.

Review and Approval of Job Descriptions

The First Selectman explained that the Floater/Tax Clerk posting was approved by the Board of Selectman, but the job description was not. First Selectman St. John MOTIONED to approve the attached job description for Floater/Tax Clerk; SECONDED by Selectman Strobel. Unanimous approval.

First Selectman St. John MOTIONED to approve the revised job description for the Administrative Assistant to the Police Department; SECONDED by Selectman Strobel. Unanimous approval.

Amend the Agenda

First Selectman St. John MOTIONED to Amend the Agenda for a discussion on the Town Clerk's recommendation for Assistant Town Clerk.

First Selectman St. John MOTIONED to appoint Mary Beth Lukowski, 863 South Street, Middlebury, CT as Assistant Town Clerk per the attached recommendation from Brigitte M. Bessette, Town Clerk; SECONDED by Selectman Strobel. Unanimous approval.

Amend the Agenda

First Selectman St. John MOTIONED to Amend the Agenda for a discussion on the property at 92 Turnpike Drive that Dr. Peter L. Scribner donated to the Town of Middlebury; SECONDED by Selectman Strobel. Unanimous approval.

First Selectman St. John MOTIONED to adopt the attached Resolution; SECONDED by Selectman Strobel. Unanimous approval.

Placement of Obstructions on Public Roadways, Streets or Highways Draft Ordinance
First Selectman St. John said that he Public Works Commission reviewed the attached draft ordinance, and he would like it to be reviewed by Attorney Smith as well as the Board of Selectmen any offer comments.

Selectman Barra discussed his review of the Licensing of Peddlers ordinance that was created in 1954. He has made some changes to the ordinance to bring it up to date and will review them with Town Counsel and get back to the Board of Selectmen.

Public Comments

None.

Adjournment

First Selectman St. John MOTIONED to ADJOURN the meeting, SECONDED by Selectman Barra. Unanimous approval.

These minutes are submitted subject to approval this 3rd day of March, 2020.

Respectfully submitted,

Barbara J. Whitaker

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Recording Clerk