



# TOWN OF MIDDLEBURY

*Office of the Selectmen*

**MINUTES**  
**SPECIAL MEETING OF THE BOARD OF SELECTMEN**  
**Monday, December 23, 2019 – 4:00 p.m.**  
**Town Hall Conference Room**

**Present:** Edward B. St. John, First Selectman  
Elaine M. Strobel, Selectman  
Ralph J. Barra, Selectman

**Also Present:** Marj Needham, Reporter – Bee Intelligencer  
Linda Zukauskas, Reporter - Voices

### **Call to Order with Pledge of Allegiance**

The meeting was called to order by the First Selectman with the Pledge of Allegiance.

Approval of December 23, 2019 Special Meeting Minutes

The First Selectman MOTIONED to approve the above-mentioned minutes,  
SECONDED by Selectman Strobel. Unanimous approval.

### **Tax Rebates**

Vault Trust, Detroit, MI	\$510.47
Cab East, LLC, Duluth, GA	\$63.26
Cab East, LLC, Duluth, GA	\$54.97
J. P. Morgan Chase Bank, NA, Ft. Worth, TX	\$287.37

First Selectman St. John MOTIONED to approve the above-mentioned tax rebates;  
SECONDED by Selectman Strobel. Unanimous approval.

### **Discussion & Consideration**

#### **Town Meeting for Approved Tax Incentive Application**

The First Selectman explained that the Board needed to set a Town meeting date for a vote for Special Town meeting; on January 8, 2020 to approve the tax incentive application submitted by Robert LaFlamme and Pomeroy Enterprises, LLC of Middlebury, CT for participation in Middlebury's Tax Incentive Program for a new building constructed at 835 Straits Turnpike (10,740 sq. ft.).

First Selectman St. John MOTIONED to set Wednesday, January 8, 2020 at 6:30 p.m. for the Special Town Meeting at the Shepardson Community Center in Room 26;. SECONDED by Selectman Barra. Unanimous approval.

#### **Appoint Acting Town Clerk**

Edward B. St. John MOTIONED to appoint Brigitte Bessette as Acting Town Clerk; SECONDED by Selectman Strobel. Unanimous approval. The First Selectman said that Brigitte has the Board of Selectmen's total vote of confidence.

The First Selectman explained that the Board wants to fill the position of Assistant Town Clerk which will be advertised on Sunday, December 29, 2019 and January 5, 2020 editions of the newspaper. He will review the salary for that position. The Acting Town Clerk will be paid the same salary as the current Town Clerk effective December 31, 2019.

The Republican Town Committee will also be looking for a Treasurer effective January 6, 2020.

#### Charter Revision Plans

The First Selectman has advised both Town Committees that members are needed on the Charter Commission. There will be seven members. The First Selectman hopes to get the Commission started in January 2020.

First Selectman St. John MOTIONED to approve amount of \$5,857.57 of the Velasius property bond amount; SECONDED by Selectman Strobel. Unanimous approval. This will be formally approved at the next regular meeting.

#### Adjournment

Selectman Strobel MOTIONED to ADJOURN the meeting; SECONDED by Selectman Barra. Unanimous approval.

These minutes are submitted subject to approval.

Respectfully submitted,

Barbara J. Whitaker

*Barbara J. Whitaker*

Recording Clerk