



TOWN OF MIDDLEBURY

Office of the Selectmen

MINUTES MEETING OF THE BOARD OF SELECTMEN

Monday, March 4, 2019 – 4:00 p.m.

Town Hall Conference Room

Present: Edward B. St. John, First Selectman
Elaine M. Strobel, Selectman
Michael J. McCormack, Selectman

Also Present: Attorney Robert Smith
Attorney Dana D'Angelo
Barbara J. Whitaker, Recording Clerk
Marj Needham, Reporter – Bee Intelligencer

Call to Order with Pledge of Allegiance

The meeting was called to by the First Selectman with the Pledge of Allegiance.

Approval of February 4, 2019 Meeting Minutes

First Selectman St. John MOTIONED to approve the minutes of the February 4, 2019 meeting, SECONDED by Selectman McCormack. Unanimous approval.

Tax Rebates

<u>Name</u>	<u>Location</u>	<u>Amount</u>
Maureen A. Buckey	Waterbury, CT	\$114.62
Financial Services Vehicle Trust	Hilliard, OH	\$353.71
J.P. Morgan Chase Bank, N.A.	Ft. Worth, TX	\$290.77
Jordano Santos	Middlebury, CT	\$26.40
Sandra Tapia	Middlebury, CT	\$170.68

First Selectman St. John MOTIONED that the above-mentioned rebates take their normal course; SECONDED by Selectman Strobel. Unanimous approval.

Reappointments

<u>Member</u>	<u>Party Affiliation</u>	<u>Board or Commission</u>	<u>Term</u>
Ralph J. Barra	D	Board of Finance (Alternate)	March 6, 2019 – March 6, 2021
Malcolm S. Todt	R	Land Preservation & Open Space	February 17, 2019 – February 17, 2020

First Selectman St. John MOTIONED to reappoint Ralph J. Barra (D); SECONDED by Selectman McCormack. Unanimous approval.

First Selectman St. John MOTIONED to reappoint Malcolm S. Todt (R); SECONDED by Selectman McCormack. Unanimous approval.

Discussion and Consideration

2019 Girl Scout Day Proclamation

The First Selectman dispensed with the reading of the entire Proclamation naming March 12, 2019 Girl Scout Day in the Town of Middlebury; and MOTIONED to accept the attached Proclamation; SECONDED by Selectman Strobel. Unanimous approval.

Bid Award for Replacement of In-ground, Fore and Aft, 3 Post Truck Lift

First Selectman St. John MOTIONED to award the above-mentioned bid to C&C Hydraulics, Inc. 116 Wolcott Road, Terryville, Connecticut 06786 in the amount of \$76,061.67 holding an additional 7% (+/-) in contingency given the possibility of discovering unsatisfactory ground conditions to support the new lift; SECONDED by Selectman McCormack. Unanimous approval.

Amend the Agenda

First Selectman St. John MOTIONED to Amend the Agenda for the award of the Vehicle Maintenance 100KW Generator Wiring for the Vehicle Maintenance Garage; SECONDED by Selectman Strobel. Unanimous approval.

First Selectman St. John MOTIONED to award the above-mentioned bid to Zelek Electric Company, 187A Boston Post Rd., Old Lyme, CT 06371 in the amount of \$35,470.00; SECONDED by Selectman Strobel. Unanimous approval.

Addition to Special Town Meeting and Adjourned to Referendum on March 27, 2019

“Shall the Town approve the sale of a 134.11 acre parcel known as 69 Nichols Road to the Middlebury Land Trust, Inc. for the sum of \$225,000 as recommended by the Middlebury Planning and Zoning Commission and the Board of Selectmen in accordance with C.G.S. §8-24 and the Middlebury Town Charter Chapter IX Sec. 904F?” Yes / No

First Selectman St. John MOTIONED to approve adding the above-mentioned question to a Special Town Meeting on March 19, 2019 and Adjourned Notice of Special Town Meeting on March 27, 2019; SECONDED by Selectman McCormack. Unanimous approval.

Public Comments

None.

Adjournment

First Selectman St. John MOTIONED to ADJOURN the meeting, SECONDED by Selectman Strobel.

These minutes are submitted subject to approval this 5th day of March, 2019.

Respectfully submitted,

Barbara J. Whitaker

Barbara J. Whitaker
Recording Clerk



A Proclamation on the Importance of the All-Girl Space Offered by Girl Scouts

WHEREAS, the year 2019 marks the 107th anniversary of Girl Scouts of the USA, the largest and most successful leadership program for girls in the world; and

WHEREAS, Girl Scouts unleashes the G.I.R.L. (Go-getter, Innovator, Risk-taker, Leader)[™] in every girl, preparing her for a lifetime of leadership; and

WHEREAS, Girl Scouts combines time-tested, research-backed methods with exciting, modern programming that speaks to today's girls and is designed to cater to the strengths of girls' leadership development; and

WHEREAS, Girl Scouts offers girls 21st century programming in science, technology, engineering, and math (STEM); the outdoors; entrepreneurship; and beyond, helping girls develop invaluable life skills and take the lead early and often; and

WHEREAS, as the world's premier leadership development organization for girls, Girl Scouts welcomes girls of all backgrounds and interests who want to develop the courage, confidence, and character to make the world a better place; and

WHEREAS, research shows that girls learn best in an all-girl, girl-led environment in which their specific needs are addressed and met; and

WHEREAS, the Girl Scout Gold Award, the highest and most prestigious award in Girl Scouting, calls on Girl Scouts in grades 9 to 12 to take on projects that have a measurable and sustainable impact on a community by first assessing a need, designing a solution, completing a project, and inspiring others to sustain it; and

WHEREAS, with more than 100 years of experience, Girl Scouts brings a wealth of knowledge to programs that deliver girls cornerstone experiences with benefits that last a lifetime; and

WHEREAS, today, more than 50 million women are Girl Scout alums, and 2.6 million girls and adults are current members.

NOW, THEREFORE, I Edward B. St. John, First Selectman by virtue of the authority vested in me, do hereby applaud the Girl Scout Movement and Girl Scouts of Connecticut for providing girls with a safe, inclusive, all-girl space where they can hone their skills and develop leadership abilities, and I declare the of day of March 12, 2019 to be "Girl Scout Day."

A handwritten signature in blue ink, reading "Edward B. St. John", is written over a horizontal line.

Edward B. St. John
First Selectman



TOWN OF MIDDLEBURY
DEPARTMENT OF PUBLIC WORKS
1 SERVICE ROAD
MIDDLEBURY, CT 06762

February 28, 2019

Re: Award of Replacement of In-Ground, Fore and Aft, 3 Post Truck Lift

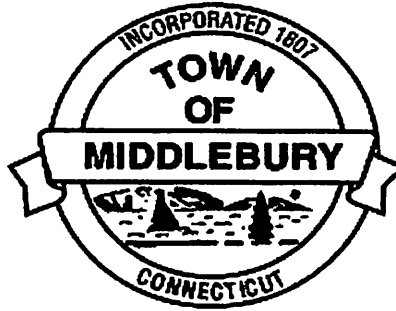
To: Board of Selectmen

On February 6, 2019, the Town of Middlebury received, publicly opened and read aloud one (1) sealed bid for the above referenced project.

The sole bid was from C&C Hydraulics, Inc. 116 Wolcott Road, Terryville, Connecticut 06786. Review of C&C Hydraulics' bid submission and supporting documentation was satisfactory given the fact that it is noted that no one knows what actually supports the existing in-ground lift where it is. Therefore I recommend that the Board of Selectmen award the project to C&C Hydraulics, Inc. for \$76,061.67 but I also recommend holding an additional 7% (+/-) in contingency given the very good possibility of discovering unsatisfactory ground conditions to support the new lift.

Respectfully,

Daniel J. Norton
Director of Public Works



**Town of Middlebury
Department of Public Works**

March 1, 2019

Re: Award of Vehicle Maintenance 100KW Generator Wiring.

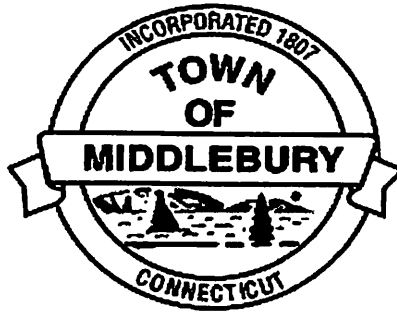
To: Board of Selectmen

As per the Comparative Summary of proposals dated March 1, 2019, 100KW Generator Wiring for the Vehicle Maintenance Garage the Department of Public Works recommends to the Board of Selectmen awarding Zelek Electric Company, the low bid this project in the amount of \$35,470.00.

Respectfully,

Peter C. Vaccarelli

**Town of Middlebury
Dept. of Public Works
Peter C. Vaccarelli**



**TOWN OF MIDDLEBURY
DEPARTMENT OF PUBLIC WORKS
VEHICLE MAINTENANCE GARAGE
100 KW GENERATOR WIRING SUMMARIES**

March 1, 2019

Comparative summary of bidding from two (2) qualified electrical contractors, Zelek Electric Company and Tri – State Generator Company LLC have produced the following proposals. Initially five (5) bidders were invited to submit proposals for this work; two (2) never responded and the third dropped out after the bidder decided not to quote the work. Bidders have extensive experience supplying, installing and wiring large generator sets. Specifications for this bid were generated from the Town of Middlebury, Department of Public Works.

Zelek Electric Company

Tri-State Generator LLC

\$35,470.00

\$41,924.00

Zelek Electric Company submitted the most competitive proposal based on the specifications.

**Town of Middlebury
Department of Public Works**

**NOTICE OF SPECIAL TOWN MEETING
TOWN OF MIDDLEBURY
TO BE HELD ON MARCH 19, 2019**

**(AND A REFERENDUM VOTE ON MARCH 27, 2019
WITH RESPECT TO ITEMS 1, 2, AND 3)**

Notice is hereby given that a Special Town Meeting of the electors and citizens qualified to vote in Town Meetings of the Town of Middlebury, Connecticut will be held at the **Town Hall Conference Room (2nd Floor), 1212 Whittemore Road, Middlebury CT**, on **Tuesday March 19, 2019**, at **11:00 A.M.**, for the following purposes:

1. To receive communication from the Boards of Selectmen and Finance with respect to, and to consider and act upon the resolution entitled **“RESOLUTION APPROPRIATING \$4,200,000 FOR THE MIDDLEBURY ROAD IMPROVEMENT PROGRAM (2019) AND AUTHORIZING THE ISSUE OF \$4,200,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE”**
2. To receive communication from the Boards of Selectmen and Finance with respect to, and to consider and act upon the resolution entitled **“RESOLUTION APPROPRIATING \$1,600,000 FOR THE MIDDLEBURY CAPITAL ASSET REVITALIZATION PROGRAM (2019) AND AUTHORIZING THE ISSUE OF \$1,600,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE”**
3. To receive communication from the Boards of Selectmen and Finance with respect to, and to consider and act upon the resolution entitled **“RESOLUTION APPROPRIATING \$3,500,000 FOR THE UPGRADE OF SEWAGE PUMP STATIONS (2019) AND AUTHORIZING THE ISSUE OF \$3,500,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE”**

The Board of Selectmen voted, pursuant to the Charter and General Statutes, that the vote on each of the above resolutions (items 1, 2 and 3) of the call of the Special Town Meeting to be held on **March 19, 2019**, be removed from the call of such meeting and adjourned to a **referendum vote** at Adjourned Town Meeting to be held on **March 27, 2019**. As a result, the Special Town Meeting will be held to only consider and discuss the resolutions, not to vote on them. The questions to be voted upon at the referendum shall be stated as follows:

1. "Shall the resolution entitled 'RESOLUTION APPROPRIATING \$4,200,000 FOR THE MIDDLEBURY ROAD IMPROVEMENT PROGRAM (2019) AND AUTHORIZING THE ISSUE OF \$4,200,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE', as adopted by the Boards of Selectmen and Finance, be approved? YES/NO"

The ballot label for said question shall read as follows:

"Shall the \$4.2 million appropriation and bond issuance authorization to repair and improve Middlebury Roads (2019), as adopted by the Boards of Selectmen and Finance, be approved? YES/NO"

2. "Shall the resolution entitled 'RESOLUTION APPROPRIATING \$1,600,000 FOR THE MIDDLEBURY CAPITAL ASSET REVITALIZATION PROGRAM (2019) AND AUTHORIZING THE ISSUE OF \$1,600,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE', as adopted by the Boards of Selectmen and Finance, be approved? YES/NO"

The ballot label for said question shall read as follows:

"Shall the \$1.6 million appropriation and bond issuance authorization for the Middlebury Capital Asset Revitalization Program, Phase 2019, consisting of the improvement and repair of police department, town hall, library, Shepardson Community Center, fire department headquarters, public works, Fenn Farm, historical society, and park and recreation buildings and facilities, as adopted by the Boards of Selectmen and Finance, be approved? YES/NO"

3. "Shall the resolution entitled 'RESOLUTION APPROPRIATING \$3,500,000 FOR THE UPGRADE OF SEWAGE PUMP STATIONS (2019) AND AUTHORIZING THE ISSUE OF \$3,500,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE', as adopted by the Boards of Selectmen and Finance, be approved? YES/NO"

The ballot label for said question shall read as follows:

"Shall the \$3.5 million appropriation and bond issuance authorization to renovate and replace sewage pump stations in the Town of Middlebury, as adopted by the Boards of Selectmen and Finance, be approved? YES/NO"

The voting will be by paper/electronic ballot. Those desiring to vote for the question shall fill in the oval on the ballot at "YES". Those desiring to vote against the question shall fill in the oval on the ballot at "NO".

The full text of the aforesaid resolutions and questions are on file, open to public inspection, in the office of the Town Clerk. The votes on the aforesaid resolutions are taken under the authority of Chapters 90 and 152 of the General Statutes and Sections 904 and 705 of the Town Charter.

The polls will be open during the hours between 6:00 A.M. and 8:00 P.M. and electors and qualified voters shall cast their votes at **Shepardson Community Center, Lower Level, 1172 Whittemore Road, Middlebury CT.**

A Qualified Voter is any citizen of the United States of the age of eighteen years or more who, jointly or severally, is liable to the Town of Middlebury for taxes assessed against him or her on an assessment of not less than One Thousand Dollars on the last completed Grand List of the Town, or who would be so liable if not entitled to an exemption under subdivisions (17), (19), (22), (23), (25) or (26) of Section 12-81 of the Connecticut General Statutes, as amended.

Absentee ballots will be made available in accordance with law. Absentee ballots will be counted at the following polling place.

Dated at Middlebury, Connecticut this day of 2019.

Edward B. St. John, First Selectman

Elaine M. R. Strobel, Selectman

Michael J. McCormack, Selectman