



TOWN OF MIDDLEBURY

Board of Selectmen

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TOWN CLERK'S OFFICE
MIDDLEBURY, CT

MINUTES

Meeting of the Board of Selectmen
Monday, May 1, 2023 – 4:00 p.m.
Town Hall Conference Room

Mary Beth Liberman, asst.
TOWN CLERK

Start – 3:58 p.m.

End - 4:32 p.m.

Present:

Edward B. St. John, First Selectman
Elaine Strobel, Selectman
Robert Smith, Town Attorney
Patrick Deely – Chief of Police
Ronald Hunt – Police Lieutenant
Daniel Norton – Public Works Director
Curtis Bosco – Zoning Enforcement Officer

Christine O'Neill – NVCOG – Regional
Environmental Planner
Kristen Brown – WasteZero – Vice President,
Waste Reduction Strategy – DEEP consultant
Marj Needham, Middlebury Bee Intelligencer
Liana St. Germain, Recording Clerk

Call to Order with Pledge of Allegiance

The meeting was called to order by the First Selectman at 3:58 p.m. with the Pledge of Allegiance.

Approval of April 17, 2023 Meeting Minutes

First Selectman Edward B. St. John MOTIONED to approve the April 17, 2023 minutes SECONDED by Selectman Elaine Strobel. Unanimous approval.

Tax Rebates

None

Resignation

Selectman – Ralph Barra (D) – First Selectman St. John feels very badly that Ralph Barra has resigned and it took everyone by surprise. Selectman Strobel MOTIONED to accept the resignation of Ralph Barra from the Board of Selectman SECONDED by First Selectman St. John. Unanimous approval. (See attached)

First Selectman St. John notes the vacancy on the Board of Selectmen has been declared. We will be following both the Town Charter and State Statue. The Board of Selectmen now has 30 days to fill the vacancy starting the day of the resignation which was April 19, 2023. The Board of Selectmen requests that the Democratic Town Committee (DTC), chairman Curtis Bosco is in attendance, will compile a list of candidates. At this point First Selectman St. John request that Mr. Bosco review what the DTC will be doing. Curtis Bosco states that DTC will be holding a dinner meeting on May 9, 2023 at Pies and Pubs, that is to compile a list to forward to the BOS which they expect to have it ready for the Selectmen's office by May 10, 2023. Mr. Bosco states that they have some great candidates who have expressed interest in the vacancy already. First Selectman St. John states the vacancy will then be filled once the DTC compiles the list, sends it to the Selectmen's Office prior to or by the next scheduled Board of Selectmen meeting which is slated for Monday, May 15, 2023. In which the Board of Selectmen will appoint an individual for the term from the date of appointment to December 4, 2023. First Selectman St. John notes this term is to only fill out the remainder of the term, a short interim, thanks Chairman Bosco and looks forward to the list of names.

Police Commission – Frank Cipriano(R) – First Selectman St. John read aloud a letter submitted to our Town Clerk's office from Mr. Cipriano resigning from the Police Commission. (See attachment) First Selectman St. John noted that Frank Cipriano was the longest serving Police Commissioner the Town has ever had. First Selectman St. John MOTIONED to accept the resignation with regret SECONDED by Selectman Strobel.

Appointments

Police Commission – First Selectman St. John received a letter from the Republican Town Committee via Electronic means, voted to endorse: Rita Smith of 245 Burr Hall Road and Russ Tolles of 75 Yale Ave for the position of Police Commissioner. Please share our recommendation with the selectmen when you consider appointments. For the term of 05/01/2023 – 12/04/2023. (See attachment) First Selectman St. John MOTIONED to appoint Rita Smith SECONDED by Selectman Strobel. Unanimous approval.

Discussion and Consideration

SMM (Sustainable Materials Management) Grant / Resolution - Middlebury Trash Reduction Pilot Christine O'Neill starts by introducing herself, she is an Environmental Planner with NVCOG, and Kristen Brown is with WasteZero and a DEEP consultant. Ms. O'Neill is here to talk about a Grant Opportunity but she wants to give a bit of a background. We are all aware of the waste crisis. What this means is that disposal costs are going up, and our capacity in the region to accommodate waste keeps going down, especially with the closing of MIRA last summer. We are currently shipping 40% of our waste as far as Pennsylvania and Ohio. With this, it impacts municipal budgets and taxes as well as environmental justice issues by sending our trash to someone else's backyard. There is a serious problem to where the Department of Energy and Environmental Protection (DEEP) is trying to address with several different programs. Specifically, the program which has been offered to Middlebury. It is a Sustainable Materials Management Grant. There is a total of 19 communities that have been offered this grant in Connecticut. To review a bit of our region, there are 3 pilot programs currently underway in Ansonia, Seymour, and Woodbury. They are currently working to add Bethlehem and Middlebury to the group. The grant is for \$115,000, the pilot program would run for a course of one year and would be specifically targeted to the transfer station users. What does this grant do? This grant will supply each transfer station user with a free one-year supply of green and orange trash bags. NVCOG along with WasteZero will be at the transfer station handing out the bags once this pilot program is scheduled to start. These bags will only be handed out to the individual households who wish to participate in this program. The green bags will be used to collect your food waste, which will be thrown into a separate dumpster at the transfer station. The green bags will then be taken to an Anaerobic Digester where they will extract clean removable energy and they will also create digestate which will be used as a compost or for animal bedding. The orange bags will be for the remainder of the trash. The idea of the orange bags you have a full-year supply if you limit yourself to only 2 orange bags per week, which is about 30 gallons of trash. They're calling it the cut your trash in half challenge, trying to get people to change their behaviors to reduce the amount of waste they produce. Ultimately the program outcome is to reduce waste and save money. By diverting the food waste that can be up to 22% of the waste stream, that is about how much the average Connecticut trash can contain food waste. We can send that to a facility that is closer, and less expensive because they would be able to recoup some of that investment by selling electricity to the grid and selling the digestate, so they would charge less to take it in and have a bit of a more beneficial outcome than just sending it to a landfill or waste of energy. The big outcome here is to get data. Could you implement a program like this with organic separation

MINUTES – BOARD OF SELECTMEN MEETING

Monday, May 1, 2023, at 4:00 pm

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long term and save money for Middlebury? A role that NVCOG will be provided along with many is education and outreach. Everything from social media, articles, press releases, websites, tabling at the transfer station stakeholder engagement, and holding events. (See attachments)

First Selectman St. John reads:

RESOLVED that the Town of Middlebury may enter into with and deliver to the State of Connecticut Department of Energy and Environment Protection, any and all documents which deems to be necessary or appropriate for a grant of \$115,000.00 for the Food Scrap Collection Pilot Program at our town Transfer Station; and be it

FURTHER RESOLVED, that Edward B. St. John as First Selectman of the Town of Middlebury is authorized and directed to execute and deliver any and all documents on behalf of the Town of Middlebury and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents.

First Selectman St. John MOTIONED to accept the resolution **SECONDED** by Selectman Strobel. Unanimous approval.

Public Comments

None

Executive Session

None

Adjournment

First Selectman Edward St. John MOTIONED to ADJOURN the meeting at 4:32 p.m.; **SECONDED** by Selectman Elaine Strobel. Unanimous approval.

The next meeting is slated for Monday, May 15, 2023, at 4:00 p.m.

These minutes are submitted subject to approval.

Respectfully Submitted,

Liana St. Germain

Recording Clerk

Brigitte Bessette, Middlebury Town Clerk

April 19, 2023

Please accept this letter as formal notification of my resignation as Selectman for the town of Middlebury. This resignation is effective immediately.

I feel there is a conflict between my beliefs in how our town should be developed, and the current situation that is unfolding.

This conflict includes the code of ethics, which excludes me from expressing my own opinion, my views on the distribution facility, and lastly, I do not want my personal views to be associated with that of the Democratic Party.

My family and I have enjoyed the quint, rural charm of Middlebury for over 45 years. Future changes may have a dramatic effect on the quality of life.

It has been an honor and pleasure to serve the residents of Middlebury for 7+ years as Selectman, and I want to thank the town employees for their professionalism and friendly demeanor throughout my years as an elected official.

Ralph J. Bar

RECEIVED FOR FILING
April 19 20*23* at *9:25* a.m.
TOWN CLERK'S OFFICE
MIDDLEBURY, CT
Manjith Subramanian
TOWN CLERK

April 17, 2023

Letter of Resignation from the Town of Middlebury Police Commission

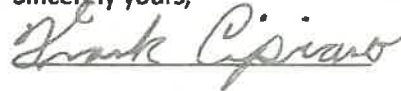
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Apr. 17 2023 at 12:50 P.M.
TOWN CLERK'S OFFICE
MIDDLEBURY, CT


TOWN CLERK

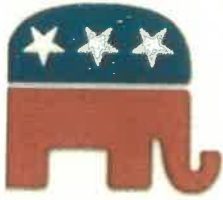
To First Selectman Edward B. St. John and the Middlebury Police Commission,

It is with deep regret, that I Frank Cipriano, resign from my position on the Police Commission for personal reasons. It was an honor and privilege to serve the Town of Middlebury and the Police Department. I wanted to thank my fellow commissioners and the First Selectman for allowing me the opportunity to serve as both the Chairman and Commissioner of the Police Commission for 23 years. Together, we brought professional standards to our police department and created a safer community.

Sincerely yours,



Frank Cipriano



Middlebury Republican Town Committee

PO Box 1206, Middlebury, CT 06762

April 28th 2023

Edward B. St. John
First Selectman
Town Hall
1212 Whittemore Road
Middlebury, CT 06762

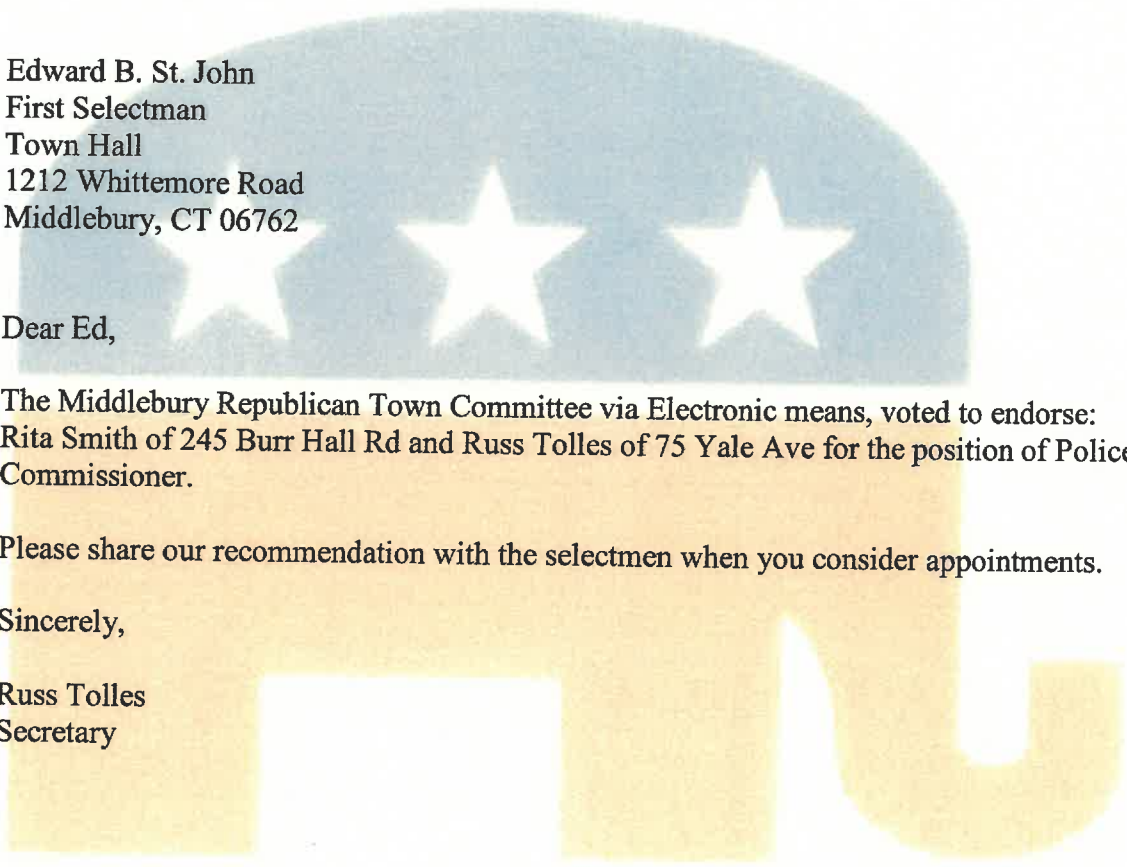
Dear Ed,

The Middlebury Republican Town Committee via Electronic means, voted to endorse:
Rita Smith of 245 Burr Hall Rd and Russ Tolles of 75 Yale Ave for the position of Police
Commissioner.

Please share our recommendation with the selectmen when you consider appointments.

Sincerely,

Russ Tolles
Secretary





TOWN OF MIDDLEBURY
Board of Selectmen

AUTHORIZING THE RESOLUTION OF THE

Board of Selectmen

CERTIFICATION:

I, Brigitte M. Bessette, the Town Clerk of the Town of Middlebury, do hereby certify that the following is a true and correct copy of a resolution adopted by Board of Selectmen at its duly called and held meeting on May 1, 2023, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED that the Town of Middlebury may enter into with and deliver to the State of Connecticut Department of Energy and Environment Protection, any and all documents which deems to be necessary or appropriate for a grant of \$115,000.00 for the Food Scrap Collection Pilot Program at our town Transfer Station; and be it

FURTHER RESOLVED, that Edward B. St. John as First Selectman of the Town of Middlebury is authorized and directed to execute and deliver any and all documents on behalf of the Town of Middlebury and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents.

The undersigned further certifies that Edward B. St. John now holds the office of the First Selectman and that he has held that office since December 5, 2011.

IN WITNESS WHEREOF: The undersigned has executed this certificate this 3rd day of May 2023.

Brigitte M. Bessette, CCTC
Town Clerk
Town of Middlebury

APPENDIX A

SCOPE OF WORK

Purpose: The purpose of this Sustainable Materials Management (SMM) Grant administered by the Department of Energy and Environmental Protection (DEEP), is to provide funds to the Town of Middlebury hereinafter referred to as the “Contractor” for activities described herein.

Description: The Contractor agrees to conduct a project titled: **Middlebury’s Transfer Station Food Scrap and Unit-Based Pricing Pilot Program**. The Contractor shall implement a pilot program for drop-off collection of food scraps in conjunction with a unit-based-pricing (UBP) program for trash at the Middlebury Transfer Station. The Pilot will serve approximately 1,500 households. Pilot objectives are to confirm financial and waste reduction projections, demonstrate that food scrap collection and UBP results in significantly lower waste disposal per household and develop a plan to achieve permanency.

Deliverables

1. The Contractor, in consultation with DEEP’s contractor Waste Zero, shall implement a drop-off food scrap collection Pilot for approximately 1,500 households at the Middlebury Transfer Station.
 - a) The Contractor, in coordination with a town approved hauler, shall coordinate the residential drop-off collection of separately bagged food scraps and separately bagged trash at the Middlebury Transfer Station. The Contractor shall ensure that the hauler(s) delivers bagged food scraps to a properly permitted food scrap processing facility and bagged unit-based pricing trash to a properly permitted waste-to-energy facility.
 - b) The Contractor shall train and make available staff to manage any residential questions or concerns regarding the Pilot. Dan Norton, Middlebury’s Director of Public Works, shall be the lead representative managing the Pilot. Any changes to personnel shall be submitted to DEEP as soon as they are known but no later than within seventy-two (72) hours from staff change. The Contractor shall also partner with Waste Zero, Inc., Naugatuck Valley Council of Governments (NVCOG), and the permitted final food scrap processing facility to conduct this project. The Contractor will consult with these Key Partners on a weekly basis to ensure any operational issues are addressed and resolve any residential Pilot program challenges.
2. **Timeline and Implementation Segments:** This contract is segmented into four Phases. During Phases 1 and 2, the Contractor shall be responsible for working with Key Partners on the planning, launch, ongoing operations, and data collection for the Pilot in accordance with the details below. At the end of Phase 2, the Contractor shall communicate in writing the intent to develop a plan for permanency which shall be subject to DEEP’s review and approval. During Phase 3, the Contractor shall continue operations of Pilot and data collection and begin developing a plan for permanency. At the end of Phase 3, the Contractor shall communicate in writing that such plan has been developed and include a summary of proposed implementation actions. During Phase 4, the Contractor shall continue operations of Pilot and data collection and begin to implement plan. This Grant will fund a

Pilot for Phases 1 and 2, and upon Contractor's submission of deliverables as outlined below, funding for Phases 3 and 4 will continue. Deadlines are subject to change upon review and approval by the Commissioner.

- a) Phase 1: Pre-Pilot Planning and Coordination (up to 3 Months)
 - i. Initiated upon a fully executed contract and lasting up to 3 months.
 - ii. The Contractor shall work with Waste Zero to assess and gather pre-pilot baseline trash and recycling data from participating households before the Pilot begins by using historical hauler data from the route and performing a mini waste audit 3-4 weeks in advance of the launch of the Pilot.
 - iii. The Contractor, in consultation with Waste Zero and NVCOG, shall finalize messaging and develop informational mailers including maintaining a webpage, briefing Pilot program stakeholders, and activating social media and other outreach and education outlets concerning the Pilot program. Outreach and educational content is subject to DEEP's review and approval which it will not unreasonably deny and provide promptly upon any request to review. Outreach assistance shall be provided by paid employees, community volunteers, and students. The Contractor will work with Waste Zero and NVCOG to continue outreach and education to key stakeholders such as community groups, town officials, and volunteers.
 - iv. The Contractor shall work in coordination with Waste Zero, to purchase, order and distribute the necessary supplies for the Pilot program to households in the form of two official food scrap bags (8-gal) via mail with Pilot program directions and instructions on how to get an additional 100 trash bags and 50 food waste bags for the duration of the Pilot.

- b) Phase 2: Pilot Operations and Data Collection (up to 7 Months)
 - i. Phase 2 begins immediately upon the launch of the Pilot program or on Day 1 of Month 4, whichever is sooner.
 - ii. The Contractor shall work with Waste Zero to supervise and manage the Pilot program implementation, ongoing residential outreach through the mobile app, grassroots groups and social media, ongoing data collection and residential feedback, Pilot program enforcement and compliance.
 - iii. The Contractor shall hold at least 1 (one) meeting during Phase 2 Pilot Operations with DEEP's Waste Engineering and Enforcement Division staff, Waste Zero, and Key Partners and stakeholders if deemed necessary by DEEP, to discuss Pilot program successes, challenges, and any residential feedback. In response to such discussions, the Contractor shall incorporate any suggestions and feedback DEEP requests to be incorporated into the continued operations of the Pilot program.
 - iv. No later than the conclusion of Phase 2, the Contractor shall communicate to DEEP in writing whether the Contractor will develop a plan for implementation of a permanent program for town-wide food scrap collection.

- c) Phase 3: Continued Pilot Operations and Planning for Permanence (2 Months)
 - i. Funding to support continuation of the Pilot operations during Phase 3 may be continued with the condition that the Contractor timely indicates an intention to develop a plan for permanence. In the event that the Contractor indicates that it will not initiate planning for a permanent program, or fails to make any indication of its intention, DEEP reserves the

- right to discontinue funding to the Contractor for continued operations of the pilot after Phases 1 and 2.
- ii. During Phase 3, the Contractor with support of Waste Zero, shall continue ongoing management of the Pilot program, including performing ongoing residential outreach, ongoing data collection and receipt of residential feedback, Pilot program enforcement and compliance.
 - iii. No later than the conclusion of Phase 3, the Contractor shall in writing: 1) indicate to DEEP that a plan for a permanent program for town wide food scrap collection has been established, and 2) provide a summary of the implementation actions contained in such plan. The plan may include such actions as holding public meetings, drafting ordinances, drafting municipal referenda, obtaining a town council Resolution in support, purchasing supplies, and engaging relevant contractors.
- d) Phase 4: Plan for Permanence (3 Months)
- i. Funding to support continuation of the Pilot operations during Phase 4 is contingent on satisfactory compliance with provision 2. c) iii) of this Contract.
3. **Budget:** The Contractor shall adhere to the budget which is included in this Contract in Appendix B not to exceed the amount of \$115,000.
- a. The total budget includes the cost of bags for approximately 1,500 households, collection and transportation costs, mini waste characterizations for food waste bags, marketing and outreach materials including mobile app technology, and buckets for household separation of food scraps.
 - b. Any budgetary adjustments shall require written approval by the Grant Coordinator. The Contractor shall notify the DEEP SMM Grant Coordinator in writing requesting approval of budgetary adjustments between Phases including use of project funds to hire a qualified program administrator to continue the pilot management services if DEEP's contractor is unable to complete the task in Phases 2, 3 or 4 or if other unforeseen expenditures are necessary to administer and complete the project.
4. **Acknowledgement of Funding:** Any publication or sign produced or distributed, or any publicity conducted in association with this Contract must provide credit to the CT DEEP as follows: "Funding provided by the Sustainable Materials Management Grants Program administered by the Connecticut Department of Energy and Environmental Protection (DEEP)."
5. **Publication of Materials:** The Contractor must obtain written approval from DEEP's Bureau of Materials Management and Compliance Assurance prior to distribution or publication of any printed material prepared under the terms of this Contract.

Unless specifically authorized in writing by the State, on a case by case basis, Contractor shall have no right to use, and shall not use, the name of the State of Connecticut, its officials, agencies, or employees or the seal of the State of Connecticut or its agencies: (1) in any advertising, publicity, promotion; or (2) to express or to imply any endorsement of Contractor's products or services; or (3) to use the name of the State of Connecticut, its officials agencies, or employees or the seal of the State of Connecticut or its agencies in any other manner (whether or not similar to uses prohibited by (1) and (2) above), except only to manufacture

and deliver in accordance with this Agreement such items as are hereby contracted for by the State. In no event may the Contractor use the State Seal in any way without the express written consent of the Secretary of State.

6. ADA Publication Statement:

For all public notices printed in newspapers, the following ADA and Title VI Publication Statement should be used:

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action and Equal Opportunity Employer that is committed to complying with the Americans with Disabilities Act. To request an accommodation contact us at (860) 418-5910 or deep.accommodations@ct.gov

If there is not a meeting or event associated with the material(s) being published, the following ADA and Title VI Publication Statement should be used:

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action/Equal Opportunity Employer that is committed to complying with the requirements of the Americans with Disabilities Act. Please contact us at (860) 418-5910 or deep.accommodations@ct.gov if you: have a disability and need a communication aid or service; have limited proficiency in English and may need information in another language; or if you wish to file an ADA or Title VI discrimination complaint.

If the material(s) being published have a meeting or event associated with them, the following ADA and Title VI Publication Statement should be used:

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action/Equal Opportunity Employer that is committed to complying with the requirements of the Americans with Disabilities Act. Please contact us at (860) 418-5910 or deep.accommodations@ct.gov if you: have a disability and need a communication aid or service; have limited proficiency in English and may need information in another language; or if you wish to file an ADA or Title VI discrimination complaint. Any person needing a hearing accommodation may call the State of Connecticut relay number - 711. Requests for accommodations must be made at least two weeks prior to any agency hearing, program or event.

For videos that will be published on the DEEP website, the following ADA and Title VI statement and the following line should be included on the DVD cover and the title page of the video:

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action and Equal Opportunity Employer that is committed to complying with the requirements of the Americans with Disabilities Act. To request an accommodation contact us at (860) 418-5910 or deep.accommodations@ct.gov.

This video with closed captioning is available at www.ct.gov/deep.

- 7. Submission of Materials:** For the purposes of this Contract, all correspondence, summaries, reports, products and extension requests shall be submitted to:

Department of Energy and Environmental Protection
Waste Engineering and Enforcement Division
Jennifer Weymouth, Environmental Analyst
79 Elm Street
Hartford, CT 06106-5127

Payment will only be processed after DEEP receipt and approval of invoices. All **invoices** must include the PO #, PSA #, Project Title, DEEP Bureau/Division name, amount dates and description of services covered by the invoice, and shall be submitted to:

DEEP – Financial Management Division
Accounts Payable
Elm Street
Hartford, CT 06106-5127

8. **Permits:** No work shall commence until all required local, state and federal permits and approvals have been obtained by the Contractor.
9. **Project Summaries:** Following Execution of this Contract, the Contractor shall provide summaries of project status to the Bureau of Materials Management Compliance Assurance / Waste Engineering and Enforcement Division / Jennifer Weymouth once every two months during the time in which this Contract is in effect. Such summaries shall include a brief description indicating the work completed to date and the anticipated project completion date if different from the current Contract expiration date.
10. **Extensions/Amendments:** Formal written amendment of the Contract is required for extensions to the final date of the Contract period and changes to terms and conditions specifically stated in the original Contract and any prior amendments, including but not limited to:
 1. revisions to the maximum Contract payment,
 2. the total unit cost of service,
 3. the contract's objectives, services, or plan,
 4. due dates for reports,
 5. completion of objectives or services, and
 6. any other Contract revisions determined material by DEEP.

If it is anticipated that the project cannot be completed as scheduled, a no-cost extension must be requested in writing no later than 60 days prior to the expiration date of the contract. Said extension request shall include a description of what work has been completed to date, shall document the reason for the extension request, and shall include a revised work schedule and project completion date. If deemed acceptable, approval will be received in the form of a contract amendment.

11. **Final Report:** Within 30 days of the expiration date of this Contract, the Contractor shall submit to the Bureau of Materials Management Compliance Assurance / Waste Engineering and Enforcement Division, a Final Report including documentation, satisfactory to the

Commissioner, demonstrating that all the elements of Appendix A have been met including, but not limited to, pre- and post-implementation waste and recycling data and analysis, summary of pilot successes and challenges, other metrics to demonstrate applicability to CT municipalities, and report on next steps the Contractor will take to make the program permanent.

APPENDIX B

SCHEDULE OF PAYMENTS

The maximum amount payable under this Contract is one hundred fifteen thousand dollars (\$115,000.00).

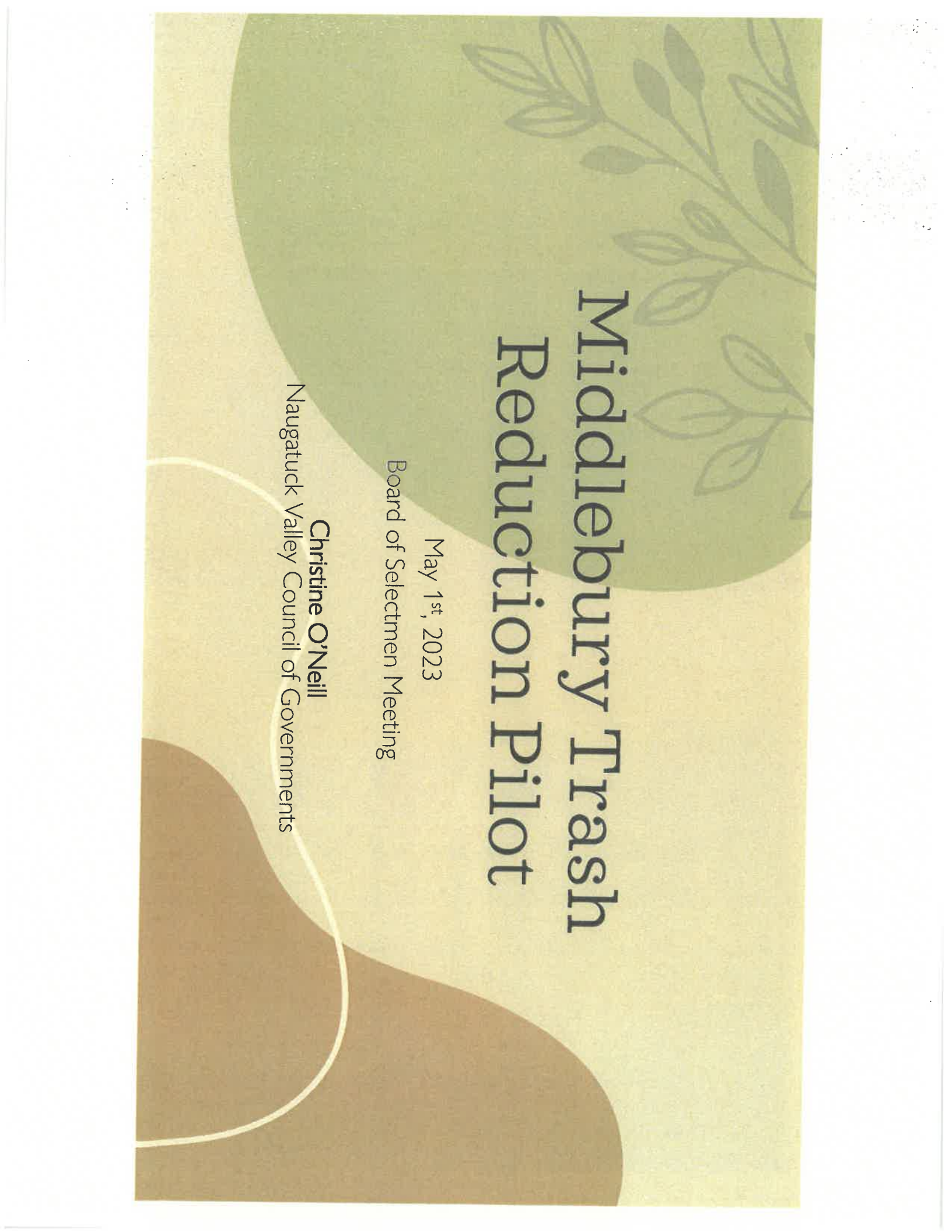
The payments by the Commissioner shall allow for use of funds to meet allowable financial obligations incurred in conjunction with this Project, prior to expiration of this Contract, and shall be scheduled as follows provided that the total sum of all payments shall not exceed the maximum Contract amount noted above.

Reimbursement requests shall be submitted no more frequently than monthly. Payments shall be requested based on actual costs of work associated with each approved budget category and in accordance with the following schedule:

- a. Payment shall be reimbursed following receipt of invoices and completion of the Project deliverables to the Commissioner's satisfaction, review and approval.
- b. The final payment shall be reimbursed following completion of the Project to the Commissioner's satisfaction, review and approval of a Final Report and associated documentation demonstrating that all the elements of Appendix A have been met. Payment shall be processed contingent upon receipt of detailed invoices with any required supportive documentation, subject to review and approval by DEEP. Total sum of all payments shall not exceed total Project costs.
- c. Should total costs incurred by the Contractor be less than total payments made, the Contractor shall refund the difference to the Connecticut Department of Energy and Environmental Protections through a check made payable to "Treasurer – State of Connecticut" within 90 days of completion of the project.

IMPLEMENTATION PHASES	DELIVERABLES AND SCHEDULE OF PAYMENTS	TOTAL EST. COST
Phase 1	Pre-Pilot Planning and Coordination – allowable expenses include mailer and distribution costs, supplies (bags, buckets), website, technology, pilot program management necessary to commence the pilot	\$86,050
Phase 2	Pilot Operations and Data Collection Deliverable – Documentation of pilot program launched and ongoing necessary reasonable expenses Deliverable – Documentation of 1 (one) meeting with partners as identified in Phase 2 Pilot Operations Deliverable – Upon completion of Phase 2, submit letter from authorized municipal official on letterhead specifying intention to develop a plan for permanence	\$7,250
Phase 3	Continued Pilot Operations and Planning for Permanence Deliverable – Upon completion of Phase 3, submit letter from authorized municipal official on letterhead	\$7,250

	specifying plan for permanence has been established with summary of implementation actions	
Phase 4	Plan for Permanence Deliverable – Documentation of final report demonstrating that all the elements of Appendix A have been met	\$7,250
Program Administration	Released in accordance with Appendix A, Scope of Work, Sec. 3.b.	Not to exceed \$7,200



Middlebury Trash Reduction Pilot

May 1st, 2023

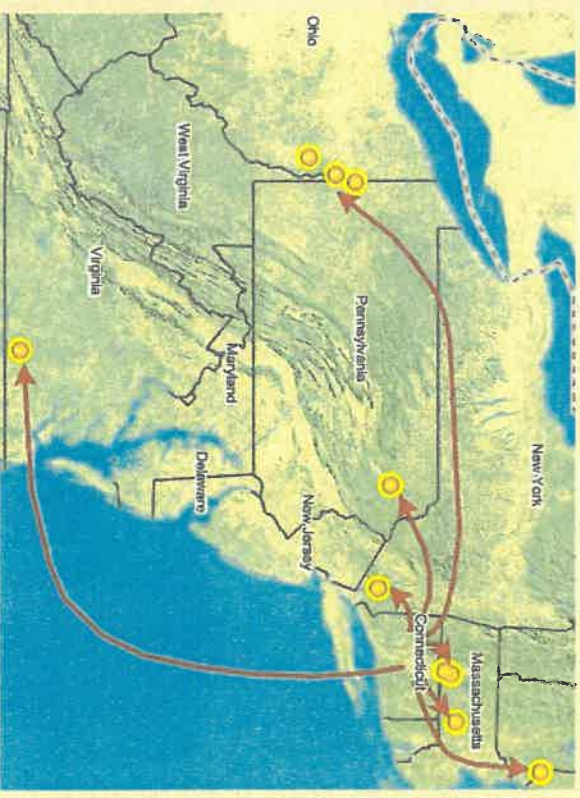
Board of Selectmen Meeting

Christine O'Neill

Naugatuck Valley Council of Governments

Connecticut's Waste Crisis

- Disposal costs have risen and will continue to do so as capacity decreases.
- 40% of our waste is being shipped out of state.
- Bad for towns, taxpayers, and the environment.



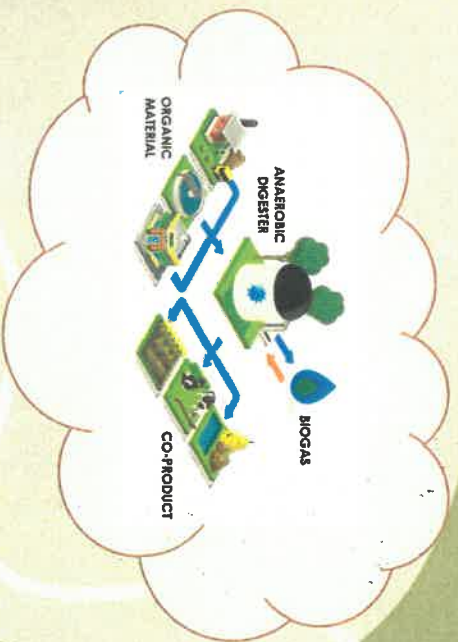
CT DEEP's Sustainable Materials Management Grant

- Middlebury has been selected along with approx. 18 other municipalities in CT to receive funding for a waste reduction pilot program.
 - NVCOG assists with 3 existing, 2 pending pilots.
- Approved for up to \$115,000 by the State Department of Energy and Environmental Protection.
- This "SMM" program will be run for one year at Middlebury's Transfer Station, which serves about 1,500 households.



So how does it work?

1. Pick up your year's supply of free orange and green bags at the Transfer Station.
2. Separate your food waste into a green bag, and throw that into a separate dumpster at the TS.
3. Put the rest of your trash in the orange bag, challenging yourself to stick to 2 orange bags per week.



Program Outcomes

- Potential to divert up to 22% of the waste stream to a use that is closer, less expensive, and has a beneficial outcome.
- Waste Zero, the grant consultant, will generate data to help Middlebury understand if a permanent program can save money.
- Shift perceptions and behaviors to help reduce trash!



Tabling



NVCOOG Provides Education & Outreach

Signage & graphics



Stakeholder engagement

FREE BAGS

Pick up your year's supply of free trash and food scrap bags!

Scan the QR code to download the app →



Use the **GREEN** bags for unpackage**D** FOOD scraps - meat, dairy, produce, liquids, etc.

Keep on recycling! RECYCLECT.COM can help.

Use the **ORANGE** bags for household **TRASH** - these replace your store bought bags.

Bring both bags to the transfer station and put in separate bins.

LEARN MORE: ReduceTheTrashCT.com

RECYCLING WORKSHOP

Thursday, Feb. 2nd
5pm - 7pm
Woodbury Community Center

Bring your recycling questions!

Play recycling trivia!

Recording made available online afterwards



Events

NVCOOG Reduce the Trash
Published by Christine O'Neil ● 54 ●

Wow, what a great day! At the Woodbury Transfer Station! We handed out a few more cases of bags, but mostly talked to residents about how the pilot is going. The verdict is: separating food waste is simple, smart, and makes a big impact. We heard of a lot of "I'm proud of our town for doing this" and a few "I didn't realize it was going to be so easy's. We'll be back again tomorrow afternoon... be sure to stop by if you haven't gotten your bags yet!"



Social media

Thank you for your time

Let us know your
questions, so you can
feel good about saying
“yes!” to less trash.

Christine O'Neill
Environmental Planner
Naugatuck Valley COG
203-489-0351
conell@nvcogct.gov

