



## **TOWN OF MIDDLEBURY**

*Board of Finance  
1212 Whittemore Road  
Middlebury, CT 06762*

**Special Meeting Minutes  
Tuesday April 6, 2021 – 7:00 PM  
Shepardson Community Center, Auditorium  
And via ZOOM**

Present: William Stowell, Chairman  
Rita H Smith, Board Member  
Joseph Drauss, Board Member  
Vincent Cipriano, Board Member  
Stephen Ruccio, Board Member  
John Jenusaitis, Alternate  
Natrajan Kuppuraj, Alternate  
John Moriarty, Alternate

Absent: Dawn Albizu-Calabrese, Board Member

Also Present: Ed St John, First Selectman  
Elaine Strobel, Selectman  
Robin Stanziale, CFO  
Ralph Barra, Selectman  
Rachel Primus, Recording Clerk

William Stowell opened the meeting at 7:16 PM with the pledge of allegiance. He appointed John Jenusaitis in place of Dawn Albizu-Calabrese as a regular member.

### **Approval of March 18, 2021 Meeting Minutes**

**VOTED:** Unanimously on a motion by Joseph Drauss and seconded by John Jenusaitis to **APPROVE** the March 18, 2021 meeting minutes.

### **Reports**

- Chief Financial Officer Reports

Robin reported they are  $\frac{3}{4}$  of the way through the year and there are certain accounts that are over budget, but others that have savings. She said she doesn't feel there will be any issues for the year ending. Robin said that the Town Clerk and Building Department revenue is all coming in well above budget. She said the year will be ending in the positive. Robin said that the audit will be ending soon and should be available at the next meeting.

- Tax Collectors Report

Brenda reported they are a little behind from last year. She said the 3% low interest program has

ended and they are back to 18%. Lien notices have been sent out on Real Estate accounts, and demand notices will be sent out as well. She said there are a few things that might be changing with the State. There is discussion on the interest rate going down to 12%, as well as anyone over the age of 60 years old cannot have liens put on their property.

- **Special Duty**

Amy reported the current balance owed is \$42,992.00 with the majority outstanding from Eversource Electric because of the work being done on Straits Turnpike. She said there was nothing outstanding.

### **Old Business**

None

### **New Business**

- Approval of legal fees paid to attorneys Robert W Smith, Dana D'Angelo, and The Middlebury Law Firm for the year ending June 30, 2020.

Bill said he received an email from the auditors with a breakdown of all legal costs incurred for the fiscal year ending June 20, 2020. The auditors asked the board to vote that these are all legal expenses for legal work performed for the town of Middlebury. He read the list of all the charges. Bill said that Robin has reviewed all the invoices and that all are valid charges for work done for the town. He said the Board of Finance needs to vote to approve the charges at the auditor's request.

VOTE: Unanimously on a motion by Joseph Drauss and seconded by Stephen Ruccio to APPROVE the legal fees are proper charges for the town.

Bill said that the Public Hearing, which was held before this meeting had few public comments. He reviewed the question he received from Terrence McAuliffe regarding the Park and Recreation budget decrease, and the question from Joseph Drauss regarding saving money as the result of being in a pool with the town of Southbury and Region 15 and that the group is self-funded for their medial costs. Bill said they will move forward with the budget as it is. He said they will not hold next week's regular meeting unless something special comes up.

### **Public Comment**

None

### **Adjournment**

VOTED: Unanimously on a motion by Joseph Drauss and seconded by Vincent Cipriano to ADJOURN the meeting at 7:31 PM.

Respectfully Submitted,

Rachel Primus, Recording Clerk

Cc: Board of Selectmen  
Board of Finance and Alternates  
Janine Bowler, Town Treasurer  
Email Notification for Website  
File