



TOWN OF MIDDLEBURY

*Board of Finance
1212 Whittemore Road
Middlebury, CT 06762*

**Meeting Minutes
Wednesday August 14, 2019
Shepardson Community Center
Room 26**

Present: William Stowell, Chairman
Vincent Cipriano, Board Member
Dawn Albizu-Calabrese, Board Member
Joseph Drauss, Board Member
Keli-Ann Bollard, Alternate
Stephen Ruccio, Board Member
Ralph Barra, Alternate

Absent: Rita H Smith, Board Member

Also Present: Edward B. St. John, First Selectman
Rachel Primus, Recording Clerk

William Stowell opened the meeting at 7:00 PM. He appointed Keli-Ann Bollard as a regular voting member in place of Rita Smith.

Minutes Approval

VOTED: Unanimously on a motion by Joseph Drauss and seconded by Vincent Cipriano to **APPROVE** the June 12, 2019 meeting minutes as presented.

Public Comment

None

Reports

- Chief Financial Officers Report

Bill Stowell reported on the revenue side that dog licenses are up and are over budget. He said that the summer programs with the Park and Rec are coming along.

On the expenditure side he noted it's still early in the year, and there is nothing alarming to report. He stated that the only account over is NVCG, by \$985.00, most likely due to an increase in dues.

- Tax Collectors' Report

Included in packets.

Routine Business

- Budget Transfer

Bill Stowell stated there are no blanket end of year department transfers, only transfers for departments that are over in totality. He handed out a spread sheet with a compiled list of the 10 departments that are over. The total amount over is \$237,964.29, but the town budget is not over, it is in the black. Bill said he wanted to create a new account for each department that would be the over budget account. This way it would show which department was over budget, but the auditor stated new account codes could not be added after the budget is approved.

VOTED: Unanimously on a motion by Stephen Ruccio and seconded by Joseph Drauss to **APPROVE** the transfer of \$237,964.29 for the total amount depicted for those departments that were over budget in totality for the fiscal year, on the attached spread sheet from the Straw Pond Land Purchase account in the amount of \$205,000.00 and Upgrades to Town Facilities Reserve account in the amount of \$32,964,29.

Bill asked the liaisons to talk with their department heads to review the numbers and bring any new information back to the board.

Ed St John wanted to remind the board that the reason public works was over budget was from the tornado. Most of the overtime came from that storm and there is still outstanding funds from FEMA of over \$200,000 that will be reimbursed. He wanted to note that there were a lot of departments that were in the black this year.

Bill handed out a spread sheet that showed the revised budget statement of revenue and expenditures. He noted that three items are not showing as revenue: the appropriation for fire equipment and apparatus, upgrade to town facilities reserves and the Straw Pond purchase. He noted that Connie is working with the auditors and they will make the adjustment.

- Correspondence

None

Old Business

None

New Business

None

Public Comment

None

Adjournment

VOTED: Unanimously on a motion by Joseph Drauss and seconded by Dawn Calabrese to **ADJOURN** the meeting at 7:29 PM

Respectfully Submitted,
Rachel Primus, Recording Clerk

Cc: Board of Selectmen
Board of Finance and Alternates
Robin Stanziale, Town Treasurer
Email Notification for Website
File