



TOWN OF MIDDLEBURY

*Board of Finance
1212 Whittemore Road
Middlebury, CT 06762*

**Meeting Minutes
Wednesday October 10, 2018
Shepardson Community Center
Room 26**

Present: William Stowell, Chairman
Vincent Cipriano, Board Member
Rita H Smith, Board Member
Dawn Albizu-Calabrese, Board Member – arrived at 7:24 PM
Ralph Barra, Alternate

Absent: Keli-Ann Bollard, Alternate
Stephen Ruccio, Board Member
Joseph Drauss, Board Member

Also Present: Edward B. St. John, First Selectman
Elaine Strobel, Selectman
Larry Hutvagner, CFO
Rachel Primus, Recording Clerk

William Stowell opened the meeting at 7:05 PM.

Minutes Approval

1. Approval of September 12, 2018 meeting Minutes

VOTED: Unanimously on a motion by Rita Smith and seconded by Vincent Cipriano to **APPROVE** the September 12, 2018 regular meeting minutes as presented.

Public Comment

None

Reports

1. Chief Financial Officers Report

Larry Hutvagner stated the revenue and expenditures were included in the packets. He reported that the revenue was good and that the federal reserve raised the interest rate and the town is now receiving 2.2%. He stated the treasurers revenue should exceed budget. Larry said that all departments are on target and that scrap metal is over budget. On the expenditure side, no department or line item is over budget. The only issue is with legal fees because of multiple grievances and arbitrations with the Police union. There is a transfer for this tonight. Mr.

Hutvagner said the registrar's office, because of State primary in August and the November election, will probably exceed budget because of the additional expenses mandated by the State. Larry noted the board received a copy of an email from the Director of Public Works, Dan Norck regarding the need for a new vehicle. Bill Stowell said there would not be a discussion on this tonight, but asked the board to review the information given.

2. Tax Collector's Report

Included in packets.

Routine Business

1. Budget Transfers

Bill Stowell voiced his concern that it is only October and the board is already approving transfers. He said he doesn't want to be here in May saying it's too late to be over projected deficits. He advised the Chief Financial Officer to advise review the long term budget and advise in advance if he anticipates any end of year issues.

VOTED: Unanimously on a motion by Ralph Barra and seconded by Vincent Cipriano to **APPROVE** the transfer of \$10,000.00 from Contingency (01-71-00-6972) to Legal Fees Labor Grievance and Arbitration (01-20-02-6168).

2. Correspondence

Bill Stowell said he received a letter from Region 15 dated September 15, 2018. He read the letter into the record. The letter asked that a representative from the BOF be present at their negotiation meeting. It is required by law to have a member of the BOF present. He stated that Joseph Drauss is the liaison, but that he will give other members an opportunity if they so wished.

Old Business

1. Update on Capital Plan

Ed St John said there is a scheduled organizational meeting regarding the Capital Plan. He reported that most of the road work has been completed, with a few odds and ends to be completed and there is still substantial building work to be done. 20 miles of road has been completed and there is \$4.9 million more in work to be done. He said they did very well on the last bond and he will have the details all laid out for the board. Ed said that work is going forward and that he will bring the town residents up to date on what has been done and what is planned to be done moving forward. He is welcoming any input on how they might be able to finance the additional work, but that the most expensive projects have been completed. He reported that the fuel dispensing at DPW is up and running. He also noted that town generators need to be replaced in some of the buildings.

2. Update on FEMA for 5/15/2018 Tornado

Larry Hutvagner stated that on 8/20/2018 Trump declared the tornado a disaster. He stated that the regular and overtime hours will be reimbursed at 75% from 5/15/2018 through 2/2019. Larry stated that most of the debris has been removed by our own equipment. He also said if they need to, they can ask for an extension.

New Business

None

Public Comment

None

VOTED: Unanimously on a motion by Ralph Barra and seconded by Rita Smith to **ADJOURN** the meeting at 7:40 PM

Respectfully Submitted,
Rachel Primus, Recording Clerk

Cc: Board of Selectmen
Board of Finance and Alternates
Larry Hutvagner, Chief Financial Officer
Robin Stanziale, Town Treasurer
Email Notification for Website
File