



TOWN OF MIDDLEBURY

*Board of Finance
1212 Whittemore Road
Middlebury, CT 06762*

**Meeting Minutes
Wednesday March 14, 2018
Shepardson Community Center
Room 26**

Present: William Stowell, Chairman
Rita H Smith, Board Member
Joseph Drauss, Board Member
Vincent Cipriano, Board Member
Ralph Barra, Alternate

Absent: Keli-Ann Bollard, Alternate
Dawn Albizu-Calabrese, Board Member
Stephen Ruccio, Board Member

Also Present: Edward B. St. John, First Selectman
Larry Hutvagner, CFO
Rachel Primus, Recording Clerk

William Stowell opened the meeting at 7:01 P.M. with the pledge of allegiance.

Roll Call and Appointment of Alternates

William Stowell seated Ralph Barra as a regular voting member in place of Stephen Ruccio.

Minutes Approval

VOTED: Unanimously on a motion by Joseph Drauss and seconded by Rita Smith to **APPROVE** the February 14, 2018 meeting minutes as presented.

VOTED: Unanimously on a motion by Vincent Cipriano and seconded by Ralph Barra to **APPROVE** the February 28, 2018 Special meeting minutes as presented.

Public Comment

None

Reports

1. Chief Financial Officers Report

Larry Hutvagner reported they are doing pretty good so far this year. He said that State revenue is coming in based on the revised revenue in the approved state budget and adjustments made by the Governor. He said that the elderly exemption grant was cut this year and taken out of the budget for next year. Mr. Hutvagner said the treasurer's revenue will exceed the budget this year. Larry explained to the Board how the investment income should be double the amount budgeted this year and how the money is guaranteed by FDIC. He reported the Tax Clerk and Building Department revenue is good. Mr. Hutvagner said all departments are on budget except for Park and Recreation in the self-sustaining accounts. On the expenditure side the Police Department overtime in March will be over budget for the rest of the year as well as vehicle maintenance and computer technology. Larry said Department 47 (Building and Grounds) has a temporary salary issue. Public Works snow budget, vehicle maintenance and equipment maintenance is all over budget. Vincent Cipriano questioned the Police Department Computer Technology account being over \$2,100.00. Larry Hutvagner said he will look into it and get an answer to him tomorrow.

2. Tax Collector's Report

Included in packets

Routine Business

1. Budget Transfers

None

2. Correspondence

None

Old Business

1. Update/Discussion on Allotted State Budget for 2017-2018 and State Budget 2018-2019

Ed St John said there really haven't been any changes or additional cuts made then what has already been anticipated.

Bill Stowell said he asked the Middlebury Board of Education members to attend tonight's meeting, but they were having their own budget workshop tonight.

2. Discussion and Action on Board of Selectman submitted 2018-2019 Budget.

Ed St John said there haven't been any changes on the proposed budget from the last meeting.

VOTE: Unanimously on a motion by Ralph Barra and seconded by Joseph Drauss to **ACCEPT** the proposed 2018-2019 Budget with General Fund Expenditures of \$10,939,178.12

Ed St John said the list of Capital items he submitted at the last meeting was changed. There aren't new items, only fewer items. He said they came to an agreement on a figure for the copy machines, but no decision has been made on leasing or buying options. There was a discussion regarding the economic development position and proposed regulations.

Ed St John said the DPW building will be getting solar panels and will be totally solar powered. The paper work is still being written up and the building is getting prepared for it now. He noted there will be some modifications made to the building.

VOTED: Unanimously on a motion by Rita Smith and seconded by Vincent Cipriano to **APPROPRIATE** \$200,000 to account 01-74-80-7000 (Upgrades to Town Facilities Reserve) in the General Fund from account 01-00-3707 (Unassigned Fund Balance) \$200,000 in the General Fund and recommended to Board of Selectman to take the additional capital items to a Referendum.

Ed St John said he wanted to give an overview of the budget. He feels they can approve it without having a mill rate increase. Ed said they are able to offset the increase with the new revenue that is coming in. He did say he did not anticipate any increase in the school budget on March 14, but that the Superintendent submitted her budget to the Board of Education with a 2.7% increase. He said this would be an additional \$585,089 increase to the town's budget in addition to an increase of over \$400,000 due to a shift in the percentage to be paid by Middlebury due to an increase in the Average Daily Membership. Bill Stowell said he again asked the BOE members if they had been provided an estimate of the revenues that were used by the Superintendent to reduce the budget on a net basis, but they stated they were not provided that information yet He said without that information it is hard to tell what the real budget expenditures will be. Ralph Barra asked that they try and meet with the BOE members before the budget hearing.

Public Comment

None

Adjournment

VOTED: Unanimously with a motion by Rita Smith and seconded by Joseph Drauss to **ADJOURN** the meeting at 7:40 P.M.

Respectfully Submitted,

Rachel Primus, Recording Clerk

Cc: Board of Selectmen
Board of Finance and Alternates
Larry Hutvagner, Chief Financial Officer
Robin Stanziale, Town Treasurer
Rachel Primus, Recording Clerk
Email Notification for Website
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