



TOWN OF MIDDLEBURY

POLICE COMMISSION

Corrected Meeting Minutes MEETING OF THE POLICE COMMISSION Monday, December 11, 2023 – 6:00 p.m.

Present: Chairman George Moreira
Commissioner Fran Barton
Commissioner Rita Smith
Commissioner Tom King
Commissioner Paul Bowler

Also Present: Chief Patrick Deely
James M. Long, Recording Clerk
Bob Smith, Town Attorney

**Excused
Absence:**

Call to Order

The meeting was called to order at 6:00 PM by Chairman George Moreira leading the Pledge of Allegiance.

Approval of November 13, 2023 Meeting Minutes

Commissioner Bowler MOTIONED to approve the minutes, SECONDED by Commissioner King. Unanimous approval.

Committee Reports:

Building & Equipment:

Review with Chief Deely, there are no open work orders according to Dan Norton and Peter Vaccarelli from Public Works.

Budget and Overtime:

Commissioner Smith reported that all looks fine. We will have to monitor radio maintenance line item.

Personnel & Labor:

Defer to Chief's report.

Rules & Regulations:

Commissioner Barton reported that per Amy Von Culin the Middlebury Police Department is continuing with the proof to standard with the ongoing Tier 2 POSTC Accreditation. Several items have been added to the budget.

Old Business:

Commissioner Smith brought up the "Pan Handling Control Ordinance." The draft version had references to the City of Waterbury. Attorney Smith had copies of revisions and read these revisions to the Members of the Police Commission.

Commissioner Bowler MOTIONED to approve the “Pan Handling Control Ordinance” based on the revisions that Attorney Smith has made. This MOTION was SECONDED by Commissioner Barton. Unanimous approval.

The “Pan Handling Ordinance” with revisions will be forwarded to the Board of Selectmen for their approval.

New Business:

1. Vote on the 2024 meeting schedule. The Police Commission meets every second Monday at 6:00 P.M. at the Police Department. In severe weather and holidays, the meeting will be held on the third Monday of the month. Meeting Dates: Jan 8, Feb 26 (Lincoln & Washington Birthdays), March 11, April 8, May 13, June 10, July 8, Aug 12, Sept 9, Oct 21 (Columbus Day), Nov 18 (Veteran’s Day), Dec 9.

Commissioner Smith made a MOTION to adopt the 2024 Police Commission Meeting Schedule. The MOTION was SECONDED by Commissioner Bowler. Unanimous approval.

2. Proposed FY 2024-2025 budget discussion and possible action. The Chief and Commissioner Smith will meet regarding the budget.

Chairman’s Report:

No Report.

Chief’s Report:

1. Officer Randy Guisto located Thomas Barber, who is a Vietnam Veteran, lost in the woods near 266 Kelly Road. Mr. Barber was dressed only in a bathrobe and one slipper. Connecticut State Police responded with a K-9. Officer Terzigni responded with the department drone.
2. The Middlebury Police Department hosted the Western Connecticut Coalition Postvention Training at the Middlebury Fire Department on November 29, 2023. This is coinciding with the CIT Training that Sergeant Kalvaitis completed.
3. New CAT Generator installed at the Police Department on November 30, 2023. This was for a POSTC Accreditation Standard. This was started by Accreditation Manager Amy Von Vulin.

4. Traffic Study on 1428 Straits Turnpike per resident request. The Police Commission discussed this issue and wanted the Chief to request a traffic study in order to address her concerns.
5. Officer Erik Markiewicz 12/06/2023 Waterbury Auto Theft Task Force firearms seizure.
6. The Middlebury Police Toy Drive was a success. The Department raised \$1913.00 for needy children plus the toy donations. Officer Fred DuVerger deserves much of the credit.
7. Accreditation Manager Amy Von Culin had AES install smoke and fire detectors in the cellblock and booking areas. AES also installed microphones in the cell block and booking areas. These areas are now up to the accreditation standard.
8. Chief Deely reported the upcoming closure of the South Street Bridge due to repairs. The Chief suggested a detour to Longmeadow Road.

Public Comment:

None.

Adjournment

Commissioner Barton MOTIONED to ADJOURN the meeting at 6:22 PM, SECONDED by Commissioner King. Unanimous approval

Next meeting is scheduled for January 08, 2024 at 6:00 PM.

These minutes are submitted subject to approval.

Respectfully,
James M. Long, Recording Clerk

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