



# TOWN OF MIDDLEBURY

## Office of the Selectmen

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Dec 9 2021 at 12:10 P.M.  
TOWN CLERK'S OFFICE  
MIDDLEBURY, CT

**MINUTES**  
**SPECIAL MEETING OF THE BOARD OF SELECTMEN**  
**Monday, December 6, 2021 – 3:00 p.m.**

*Barbara J. Whitaker*  
TOWN CLERK

**Present:** Edward B. St. John, First Selectman      **Also** Attorney Robert Smith  
Elaine M. Strobel, Selectman                      **Present:** Barbara J. Whitaker, Recording Clerk  
Ralph J Barra, Selectman                              Marj Needham, Reporter – Bee Intelligencer

### Call to Order with Pledge of Allegiance

The meeting was called to order at 3:00 p.m. by the First Selectman with the Pledge of Allegiance.

### Approval of November 1, 2021 Meeting Minutes

First Selectman St. John MOTIONED to approve the minutes of the November 15, 2021 meeting; SECONDED by Selectman Barra with the change noted below. Unanimous approval.

*The meeting was adjourned at 4:24 p.m. not 3:24 p.m.*

### Tax Rebates

Financial Services Vehicle Trust, Hilliard, OH	\$77.74
Financial Services Vehicle Trust, Hilliard, OH	433.11
Vault Trust, Detroit, MI	\$117.14

First Selectman St. John MOTIONED to approve the above-mentioned tax rebates SECONDED by Selectman Strobel. Unanimous approval.

### Appointment

First Selectman St. John MOTIONED to appoint John Jenusaitis as a regular member of the Board of Finance for a term from December 6, 2021 to November 7, 2023, a member of the Medical Pooling Committee and the Middlebury Retirement Committee for a term from December 6, 2021 to September 4, 2023; SECONDED by Selectman Strobel. Unanimous approval.

### Discussion & Consideration

#### COVID-19 Policy

First Selectman St. John MOTIONED to approve the attached Town of Middlebury COVID-19 Policy for the Town of Middlebury; SECONDED by Selectman Strobel. Unanimous approval.

Selectman Strobel added that for the time being, this would require employees to wear their masks in the hallways of town facilities until they reach their work area.

**Social Media Policy**

Selectman Strobel MOTIONED to accept the attached Town of Middlebury Social Media Policy, which restricts Town employees from creating pages that represent any department of the Town of Middlebury on their own, and requires that they go through the Town of Middlebury's account; SECONDED by First Selectman St. John. Unanimous approval.

**Letter of Resignation**

At this time the First Selectman acknowledged the resignation of William Stowell from the Board of Finance, the Medical Pooling Committee and the Middlebury Retirement Committee. The First Selectman added that Mr. Stowell had been a volunteer for many years and that he will be sent a thank you letter.

**Town Meeting – Monday, December 6, 2021 – 6:00 p.m.**

The First Selectman reminded everyone about the town meeting scheduled for public votes on the tax incentive applications for Boch Waterbury-Middlebury, Quassy Amusement Park and Embrace Medical Hospital as well as the approval of t-lots to Jay Harlamon.

**Swearing-In Ceremony**

The First Selectman also reminded everyone about the Swearing-In Ceremony that will be held at Shepardson Community Center in the auditorium this evening at 7:00 p.m.

**Public Comments**

Selectman Strobel inquired about the status of the ordinance for out-of-state plates. Attorney Smith said that he will request ordinances from other towns similar in size to Middlebury and review to get back to the Board before January 1, 2022.

**Adjournment**

First Selectman St. John MOTIONED to ADJOURN the meeting at 3:24 p.m.; SECONDED by Selectman Strobel. Unanimous approval.

These minutes are submitted subject to approval.

Respectfully submitted,

*Barbara J. Whitaker*

Barbara J. Whitaker  
Recording Clerk