



TOWN OF MIDDLEBURY

Office of the Selectmen

RECEIVED FOR FILING
December 3, 2021 at *3:00 P.M.*
TOWN CLERK'S OFFICE
MIDDLEBURY, CT

Mary Beth Lubemski, Asst.
TOWN CLERK

AGENDA SPECIAL MEETING OF THE BOARD OF SELECTMEN Monday, November 15, 2021 – 4:00 p.m. Town Hall Conference Room

Present: Edward B. St. John, First Selectman
Ralph J Barra, Selectman

Also Present: Attorney Robert Smith
Barbara J. Whitaker, Recording Clerk
Greg Barnes
Marj Needham

Excused: Elaine M. Strobel, Selectman
Absent:

Call to Order with Pledge of Allegiance

The meeting was called to order by the First Selectman with the Pledge of Allegiance.

Approval of November 1, 2021 Meeting Minutes

First Selectman St. John MOTIONED to approve the above-mentioned minutes, SECONDED by Selectman Barra. Unanimous approval.

Tax Rebates

| | |
|---|----------|
| Wayne S. Pesce, Middlebury, CT | \$145.82 |
| Wayne S. Pesce, Middlebury, CT | \$130.22 |
| VW Credit Leasing, Ltd., Libertyville, IL | \$87.58 |
| VW Credit Leasing, Ltd., Livertyville, IL | \$216.99 |
| BMPS, LLC, Middlebury, CT | \$223.06 |
| BMPS, LLC, Middlebury, CT | \$68.30 |
| BMPS, LLC, Middlebury, CT | \$103.14 |
| BMPS, LLC, Middlebury, CT | \$712.62 |
| Daimler Trust, Ft. Worth, TX | \$420.33 |
| Wayne S. Pesce, Middlebury, CT | \$123.65 |
| VW Credit Leasing, Ltd., Libertyville, IL | \$685.42 |

First Selectman St. John MOTIONED to approve the above-mentioned tax rebates; SECONDED by Selectman Strobel. Unanimous approval.

Recommendations

First Selectman St. John MOTIONED to approve the appointment of Mary Beth Lukowski as Assistant Town Clerk and Assistant Registrar of Vital Statistics effective December 6, 2021 through December 1, 2025; SECONDED by Selectman Barra. Unanimous approval.

First Selectman St. John MOTIONED to approve the appointment of Gerald J. Lukowski (U) as a member of the Zoning Board of Appeals for a term from November 15, 2021 to October 1, 2024; SECONDED by Selectman Barra. Unanimous approval.

Discussion & Consideration

Review of Town Social Media Policy

Review of Town Coronavirus Policy

First Selectman St. John requested that members of the Board of Selectmen review these two policies for comment or approval at the next Board of Selectmen meeting.

Bond Release - Boch Middlebury-Waterbury, 1660 Straits Turnpike

First Selectman St. John MOTIONED to approve the bond release at the recommendation of John Calabrese, P.C., Town Engineer; SECONDED by Selectman Barra. Unanimous approval.

Disposal of Wood Products at Public Works

The Public Works crew has been delivering wood and logs being used to deliver wood and logs that have been accumulating to private home owners in Town.

Public Comments

Greg Barnes questioned whether the Town Engineer had the opportunity to review his request to make Spring Street one-way. The First Selectman will discuss the matter with Curt Bosco, Zoning Officer and John Calabrese, Town Engineer.

Adjournment

First Selectman St. John MOTIONED to ADJOURN the meeting at 3:32 p.m., SECONDED by Selectman Strobel. Unanimous approval.

Respectfully submitted,

Barbara J. Whitaker

Barbara J. Whitaker
Recording Clerk

CALABRESE ENGINEERING

**601 Quassapaug Rd.
Watertown, CT 06795
(203)598-4390**

Town of Middlebury
Board of Selectmen
1212 Whittemore Rd.
Middlebury, CT 06762

November 15, 2021


Dear Mr. St. John:

I have reviewed letter regarding Soil Erosion & Sediment Control Bond, Boch Middlebury-Waterbury LLC, 1660 Straits Turnpike, Middlebury, CT submitted by David A. Hughes P.E L.S., dated November 3, 2021 (attached).

The project is complete and the bond in the amount of \$20,602.63 can be released.

Please contact me if you have any questions or comments.

Yours truly,



John N. Calabrese P.E.

DAVID A. HUGHES
PROFESSIONAL ENGINEER & LAND SURVEYOR
"SERVICE, QUALITY, INTEGRITY"
57 NORWAY STREET
DAKVILLE, CT 06779
(860) 681-7483

November 3, 2021

Calabrese Engineering
Attn: Mr. John N. Calabrese, P.E.
601 Quassapaug Road
Watertown, CT 06795

RE: Soil Erosion & Sediment Control Bond
Boch Middlebury - Waterbury, LLC
1660 Straits Turnpike (a.k.a. CT Route #63)
Middlebury, CT


Dear Mr. Calabrese:

The construction at the above referenced project has been completed and the site is stable. Based on our recent close out meeting and review of the final as-built, the owner (Boch Middlebury - Waterbury, LLC) would respectfully request the Soil Erosion & Sediment Control bond be released by the Town of Middlebury.

As a reminder, the approved Soil Erosion & Sediment Control bond amount was twenty thousand six hundred two dollars and sixty-three cents (\$20,602.63).

Please feel free to contact me if there are any questions and/or concerns.

Thank you.

Very Truly Yours,

David A. Hughes, P.E., L.S.