



# TOWN OF MIDDLEBURY

## *POLICE COMMISSION*

### MINUTES MEETING OF THE POLICE COMMISSION Monday, July 12, 2021 – 6:00 p.m.

**Present:** Commissioner Tom King  
Commissioner Fran Barton  
Commissioner Paul Bowler

**Also Present:** Chief Fran Dabbo  
Attorney Robert Smith  
Amy Von Culin  
Wendy Boroski, Recording Clerk

**Excused** George Moreira  
**Absence:** Frank Cipriano

#### **Call to Order**

The meeting was called to order at 6:07pm by Commissioner Bowler leading the Pledge of Allegiance.

#### **Approval of June 14, 2021 Meeting Minutes**

Commissioner Barton MOTIONED to approve the minutes, SECONDED by Commissioner King. Unanimous approval.

#### **Committee Reports**

##### **Building & Equipment**

No report

##### **Budget and Overtime**

Chief Dabbo shared the line items that are over budget for the 20-21 fiscal year. Those are Salaries, Reserve Salaries, Education Incentive, Personnel Training, Motor Vehicle Maintenance, and Traffic Signs. Overall we are 6% in the black with only a few items still needing to be posted. We should end the fiscal year with a small percentage of funds remaining.

##### **Personnel & Labor**

Wendy Boroski was introduced as the new Administrative Assistant. She is currently working with Amy for training.

##### **Rules & Regulations**

Commissioner Barton reported the policy and procedures manual is with Attorney Smith for review.

##### **Old Business**

None

##### **New Business**

None

**Chairman's Report**

None

**Chief's Report**

- A. The FBI requires a locking door to our server room. A door has been delivered and will be installed shortly.
  
- B. The body cam/dash cam policy was updated to remove VieVu camera information and the policy was updated to include specifics to Axon. The new Axon body cameras are being distributed to officers as they are trained on the new cameras. Chief Dabbo shared he will provided a demonstration of the cameras and how they work along with a demo of viewing the video footage at the next meeting.
  
- C. The department is reviewing the 'Use of Force' policy after attending a workshop. The department needs to be aware of suffocation positions and he confirmed it is in the policy.
  
- D. With the new Axon systems being installed, we will have access to add LPR readers with the new dash cams at a cost of \$50 per month per LPR added. Chief Dabbo would like to test the LPR on 3 cars, one for each shift, before possibly considering putting it in all the vehicles.
  
- E. Chief Dabbo shared he attended a Juvenile Justice program in Waterbury.

**Public Comment**-None

**Adjournment**

Commissioner King MOTIONED to ADJOURN the meeting at 6:39pm, SECONDED by Commissioner Bowler. Unanimous approval

Next meeting is scheduled for August 9. 2021 at 6:00pm.

These minutes are submitted subject to approval.

Respectfully,  
Amy Von Culin, Recording Clerk