



# TOWN OF MIDDLEBURY

## POLICE COMMISSION

### MINUTES MEETING OF THE POLICE COMMISSION Monday, May 10 2021 – 6:00 p.m.

**Present:** Chairman George Moreira  
Commissioner Fran Barton  
Commissioner Paul Bowler

**Also Present:** Chief Fran Dabbo  
Attorney Robert Smith  
Amy Von Culin, Recording Clerk  
Sergeant Pat Deely

**Excused** Tom King  
**Absence:** Frank Cipriano

#### **Call to Order**

The meeting was called to order at 6:12pm by Chairman Moreira leading the Pledge of Allegiance.

#### **Approval of April 19, 2021 Meeting Minutes**

Commissioner Bowler MOTIONED to approve the minutes, SECONDED by Commissioner Barton. Unanimous approval.

#### **Committee Reports**

##### **Building & Equipment**

No report

##### **Budget and Overtime**

Chief Dabbo shared there are no significant overages at this time other than the items previously discussed in commission meetings.

##### **Personnel & Labor**

###### A. Approval to fill open acting Sergeant Position

Chief Dabbo and Sgt. Deely shared the need to fill the open Sergeant position. There are currently 3 senior officers that meet the requirements set forth in the union contract. In order of seniority, officers were asked to fill the opening until the sergeant testing could take place with those officers interested in the position. Officer William Kalvaitis has agreed to take on the supervisory role.

**MOTION:** Commissioner Bowler MOTIONED to extend to Officer William Kalvaitis the position of acting Sergeant, SECONDED by Commissioner Barton. Unanimous Approval

###### B. Officer William Kalvaitis was given the Sergeant's Oath of Office by Chairman Moreira

### Rules & Regulations

Commissioner Barton reported the policy and procedures manual will be sent to Attorney Smith for review soon.

### Old Business

None

### New Business

Chairman Moreira shared with the commission a letter he received from Middlebury Resident Dr. Thomas Alosco. Dr. Alosco is concerned with travel on Old Watertown Road, most specifically the number of vehicle accidents near 340 Old Watertown Road. Chief Dabbo provided pictures of the area and also stated it is an area with several curves in the road. He suggested some of the curve areas might need better signage and he will also place the radar unit near that area.

**MOTION:** Commissioner Barton MOTIONED to direct Chief Dabbo to confer with Dan Norton, Director of Public Works, about erecting signage in the aforementioned area on Old Watertown Road, **SECONDED** by Commissioner Bowler. Unanimous Approval

### Chairman's Report

None

### Chief's Report

A. Chief Dabbo shared those line items that are already or will be over their budgeted line items: Salaries, Vehicle Maintenance, Traffic Signs, Education Incentive, and Computer Equipment Maintenance.

B. We are working with Dan Norton on the specs for the new police vehicles. We are hoping to get them ordered in the next few weeks.

### Public Comment-None

### Adjournment

Commissioner Barton MOTIONED to ADJOURN the meeting at 6:30pm, **SECONDED** by Commissioner Bowler. Unanimous approval

Next meeting is scheduled for June 14, 2021 at 6:00pm.

These minutes are submitted subject to approval.

Respectfully,  
Amy Von Culin, Recording Clerk