



TOWN OF MIDDLEBURY

Office of the Selectmen

AGENDA

MEETING OF THE BOARD OF SELECTMEN

Tuesday, September 7, 2021 – 4:00 p.m.

<https://us04web.zoom.us/j/914937011?pwd=QVp5anRtQVRIS0c1aWRrekp2eUJjdz09>

Meeting ID: 914937011 - Passcode: 567991

One tap mobile (+1-646-558-8656), 0#, 567991# US (New York)

Call to Order with Pledge of Allegiance

Approval of August 16, 2021 Meeting Minutes

Tax Rebates

Financial Service Vehicle Trust, Hilliard, OH	\$715.43
Toyota Lease Trust, Chandler, AZ	\$571.43
Acar Leasing, Ltd., Arlington, TX	\$47.85
Carole A. & Francis J. Cipriano, Middlebury, CT	\$5.19
Kevin M. Conroy, Middlebury, CT	\$18.80
Daimler Trust, Ft. Worth, TX	\$781.59
Paul J. Fabian, Middlebury, CT	\$26.08
Riquemly Frerreira-Torres, Middlebury, CT	\$64.64
Joao M. Galvao, Middlebury, CT	\$130.61
Carmine D. & Kathleen A. Midolo, Middlebury, CT	\$298.67
Nissan Infiniti, Ltd., Sacramento, CA	\$5.36
Nissan Infiniti, Ltd., Sacramento, CA	\$947.38
Chaitali Patel, Middlebury, CT	\$364.67
Nissan Infiniti, Ltd., Sacramento, CA	\$112.16
Paul M. Pater, Middlebury, CT	\$99.27
Paul M. Pater, Middlebury, CT	\$93.35
Pools By Design, Inc., Middlebury, CT	\$8.57
Kevin W. Pope, Middlebury, CT	\$9.58
Linda W. Ryan, Middlebury, CT	\$77.25
Tidy Tails Mobile Dog Grooming, LLC, Hot Springs, NC	\$92.30
Toyota Lease Trust, Chandler, AZ	\$542.65

Reappointments

Jean S. Hansen (R), to the Commission on Aging – term from August 7, 2021 to August 7, 2023

Discussion & Consideration

Bioski Tax Liens

Administrative Assistant to the Police Department Job Description

Administrative Lieutenant Job Description

Chief Financial Officer Job Description

Selectmen's Reports

Out-of-State Motor Vehicle Registration – Selectman Barra, Acting Chief Deely

Voice Over IP/IT Updates – Selectman Strobel

Purchasing & Bidding Procedure – First Selectman St. John

Human Resources Policies & Procedures Manual – First Selectman St. John

Adjournment

Respectfully submitted,

Barbara J. Whitaker

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Recording Clerk