



## TOWN OF MIDDLEBURY

*Library Board of Trustees*

*Meeting Minutes*

*Tuesday, December 13, 2022 – 4:30 P.M.*

**Present:** Rita H. Smith - Chairman  
Peter Vaccarelli – Vice Chairman  
Mary Veillette  
John Moriarty  
Meg Vance

**Also Present:** Rachel Primus, Recording Clerk  
Jo-Ann LoRusso, Library Director

**Absent:** Diane Giuditta

Rita Smith called the meeting to order with the Pledge of Allegiance at 4:30 P.M.

### **Approval of November 8, 2022 Meeting Minutes**

**VOTED:** Unanimously on a motion by Mary Veillette and seconded by Meg Vance to **APPROVE** the November 8, 2022 meeting minutes.

### **Trustee Reports**

- **Treasurer's Report**

Mary Veillette read the report into the record. There were two brick sales for \$200 in the Brick Sales and room naming opportunities account during November 1 through November 30, 2022.

Total brick sales to date = \$54,385.00

Total expenses to date = \$30,024.45

Balance in Fund 61 (Brick Sales and Room Naming Opportunities account) = \$24,360.55.

**VOTED:** Unanimously on a motion by Peter Vaccarelli and seconded by John Moriarty to **APPROVE** the Treasurer's Report.

- **Secretary's Report**

None

- **Director's Report**

JoAnn Lorusso said she emailed everyone a copy of her report. There were no questions. JoAnn Lorusso said that Dr. Kegi will be at the library tonight at 6:30 PM for his book signing. Rita Smith said there was a nice article in the Sunday news paper regarding Dr. Kegi.

**VOTED:** Unanimously on a motion by John Moriarty and seconded by Meg Vance to **APPROVE** the Director's Report.

## **Old Business**

None

## **New Business**

- **Approval of the 2023 Meeting Schedule**

Rita Smith handed the members a copy of the list of 2023 town holidays.

**VOTED:** Unanimously on a motion by John Moriarty and seconded by Meg Vance to **SET** the 2023 meeting schedule for the second Tuesday of every month at 4:30 PM with the first meeting of the year being held on January 10, 2023.

## **Public Comment**

None

## **Adjournment**

**VOTED:** Unanimously on a motion by Meg Vance and seconded by John Moriarty to **ADJOURN** to meeting at 4:36 PM.

These minutes are submitted subject to approval.

Respectfully submitted,

Rachel Primus

Recording Clerk

## **Attachments**

Cc: Library Board of Trustees  
Library Director  
Town Clerk

# **TREASURER'S REPORT**

**TO: Middlebury Public Library Board of Trustees**

**FROM: Mary C. Veillette, Treasurer**

**DATE: December 13, 2022**

**RE: Report for the period November 1, 2022 through  
November 30, 2022.**

**In the Brick Sales and Room Naming Opportunities accounts during the period November 1, 2022 through November 30, 2022 there were two brick sales for \$200.**

**Total Brick Sales to date: \$54,385.00**

**Total Expenses to date: \$30,024.45**

**Balance in Fund 61 – Brick Sales and Room Naming Opportunities  
account: \$24,360.55**

**Respectfully,**

**Mary C. Veillette, Treasurer**

To: Middlebury Public Library Board of Trustees

From: Jo-Ann LoRusso, Library Director

RE: Director's Report

December 13, 2022

**Statistics for November 2022**

(Chart)

**Calendar of Events**

(Calendar)

# November 2022

Collection Size	74,684
Monthly Circulation	2,835
Active Cards	2,356
New Residents	10

	Number of Programs	Number of Attendees
Adult Programs	13	38
General Programs	1	0
YA/Teen Programs	0	0
Children's Programs	12	100
Family Programs	4	7
<b>Total Programs</b>	<b>30</b>	<b>145</b>