



**TOWN OF MIDDLEBURY**  
*Land Preservation & Open Space  
Acquisition Commission*

**MINUTES**

**Land Preservation & Open Space Acquisition Commission Meeting**  
**Wednesday, April 6, 2022 – 7:00 p.m.**  
**In Person- Upstairs, Sherpardson, Upstairs Dining Room**

**Present:** Anne Paolino  
Ray Pietrorazio  
Malcolm Todt  
Paul Bialobreski

**Also Present:** Katie Burdick, Recording Clerk

**Public:** One

**Absent:** Jim Lawlor  
Ericka Carrington

**1. Call to Order with Pledge of Allegiance**

The meeting was called to order at 7:00 p.m. by Mrs. Paolino with the Pledge of Allegiance.

**2. Approval of March 2, 2022 Meeting Minutes**

Mr. Pietrorazio MOTIONED to approve the minutes of the March 2, 2022 meeting;  
SECONDED by Mr. Todt. Unanimous approval.

**3. Old Business**

**a. Friends of Fenn's Farm Update-**

Mr. Pietrorazio update the commission that the fundraising for the Friends of Fenn's Farm Cupola project is still at approximately 71% of their goal. The group continues their fundraising efforts, but believes they are leveling off.

**b. Fenn's Farm Update-**

Mr. Pietrorazio lead a discussion about items that still needed to be addressed at Fenn's Farm.

1.

Mr. Pietrorazio stated the in preparation for the remainder of the year, the Land Trust was inquiring if the LPOS Commission had set a date for the Fenn's Farm Tour. A discussion ensued between the commissioners on this year's event. This years' event at Fenn's Farm will again include

cider, pumpkins, hot dogs, farm tours and a meet and greet with LPOS Commission members.

The Commission set the date for the Fenn's Farm Tour as October 1, 2022. The rain for the event will be October 8, 2022.

Mr. Pietrorazio stated he will inform the Land Trust of the date

2.

Mr. Pietrorazio stated that the grand ole ash tree needed to be treated for ash boar. This is an annual treatment for the ash tree to prolong the health of the tree. Mr. Pietrorazio stated that he will follow up with the first selectman to schedule a third party vendor to treat the tree and to inquire how to process the invoice for payment.

3.

Mr. Pietrorazio volunteered to reach out to the Department of Public works to discuss some pending items of Fenn's Farm that needed to be addressed including (not limited to) the failing stone wall, engineers report of the barns, and the loom and reseedling that needs to be completed.

4.

Mr. Pietrorazio stated the barn needs painting and this project still needs to be addressed. The commission discussed potential costs, vendors, and possible proposals. Mrs. Paolino stated her husband met with former Chairman Doug Veillette at Fenn's Farm earlier last year to look over the farm and potential projects that would fall under government funding. Mrs. Paolino stated she believes there are government funds from the CT Land trust and historical preservation or other government funding that would cover projects like these that need to be completed at Fenn's Farm. Mrs. Paolino stated she would find out more information and whom to contact about moving forward for applying for these types of funds. Mrs. Paolino will update the Commissioners at the next meeting.

5.

Mr. Pietrorazio inquired with the group about the engineer report that was conducted for the repairs on the barn. Mr. Pietrorazio stated he was unsure where in the process the town was or whom needed to see the report for bidding preparations and funding. Mr. Pietrorazio stated he would inquire with the Department of Public works and the first selectman on how to move forward with getting the project underway.

6.

Mr. Pietrorazio disseminated an email from 2016, from Dan Norton at the department of public works, on the purchasing procedures for Fenn's Farm for the LPOS Commission's internal reference. Mr. Pietrorazio stated the email was a good reference for the flow of command for getting things approved.

**4. New Business**

- a. Mr. Pietrorazio started a discussion on the new Cupola for the horse barn. Mr. Pietrorazio disseminated a packet from a similar project from the Town of Old Saybrook. Mr. Pietrorazio stated the Town of Middlebury could use this project requirements from the town of Old Saybrook as a template for the project at Fenn's Farm since the dimensions and specifications are very similar to the ones that the Town of Middlebury would like to install. Mr. Pietrorazio stated using this bid packet as a template could save the Town of Middlebury time, money and effort from writing a complete bid of specifications.  
The next steps for completing the bid packet for the project will be determined after Mr. Pietrorazio's conversation with the first selectman at a later date.
- b. The Commission discussed potential new members for the commission and a potential new Chairman at the appointment of the First Selectman.

Mr. Bialobreski MOTIONED to appoint Mr. Ray Pietrorazio as interim Chairman; SECONDED by Mr. Todt. Unanimous approval.

Follow up with more information at the next meeting, with potential appointments by the First Selectman.

**5. Public Comments:**

None

**6. Adjournment**

Mr. Bialobreski MOTIONED to ADJOURN the meeting at 7:48 p.m.; SECONDED by Mr. Todt. Unanimous approval.

These minutes are submitted subject to approval.

Respectfully submitted,

*Katie Burdick*

Katie Burdick  
Recording Clerk