



## TOWN OF MIDDLEBURY

*Board of Finance  
1212 Whittemore Road  
Middlebury, CT 06762*

### **Meeting Minutes Wednesday August 9, 2023 – 7:00 PM Town Hall Conference Room**

Present: Vincent Cipriano, Chairman  
Rita H Smith, Board Member  
Dawn Albizu-Calabrese, Board Member  
Natrajan Kuppuraj, Alternate  
John Moriarty, Alternate  
Brendan Browne, Alternate

Absent: Joseph Drauss, Board Member  
Stephen Ruccio, Board Member  
John Jenusaitis, Board Member

Also Present: Ed St John, First Selectman  
Elaine Strobel, Selectman  
Rachel Primus, Recording Clerk

Vincent Cipriano called the meeting to order at 7:03 PM. He appointed John Moriarty as regular voting member in place of Stephen Ruccio.

#### **Approval of June 14, 2023 Meeting Minutes**

**VOTED:** Unanimously on a motion by Rita Smith and seconded by Dawn Albizu-Calabrese to **APPROVE** the June 14, 2023 meeting minutes.

#### **Reports**

##### **• Chief Financial Officer Reports**

Ed St John reported the end of year entries have all been made and any of the accounts with overages will remain over for the audit. He explained the legal account is substantially over budget due to the former police officers. He said the medical and health account is touch and go. It is based on claims and the account went from having \$600,000 down to \$100,000. Ed St John said that all the departments ended the year in the black, with the legal account over budget of \$90,000. He feels they are in great shape.

Ed St John said that the tax collections are up, real estate conveyance are still coming in and they are anticipating big property sales in the future. He said there are a lot of building permits coming in. Ed St John said the MRA project is still on going. Once a decision is made on the septic they will be able to move forward with it. There has not been a committee meeting yet but there will be one soon. They had to get the property surveyed first.

Ed St John said the revenue and expenditures look good and it 's too early in the new year to report anything.

- **CNRF & Reserve Report**

Ed St John said they are in great shape and everything is just fine.

- **Capital Project Fund**

Nothing to report.

- **American Rescue Plan Fund**

Nothing to report.

- **Tax Collectors Report**

Included in packets.

- **Special Duty Report**

Included in packets.

**Routine Business**

- **Budget Transfers as required**

None

- **Correspondence**

None

**Old Business**

None

**New Business**

None

**Public Comment**

None

**Adjournment**

**VOTED:** Unanimously on a motion by Rita Smith and seconded by John Moriarty to **ADJOURN** the meeting at 7:24 PM.

Respectfully Submitted,

Rachel Primus, Recording Clerk

Cc: Board of Selectmen  
Board of Finance and Alternates  
Janine Bowler, Town Treasurer  
Email Notification for Website  
File