



TOWN OF MIDDLEBURY

*Board of Finance
1212 Whittemore Road
Middlebury, CT 06762*

Meeting Minutes Wednesday November 9, 2022 – 7:00 PM Town Hall Conference Room

Present: Vincent Cipriano, Chairman
Rita H Smith, Board Member
Dawn Albizu-Calabrese, Board Member
John Jenusaitis, Board Member
Joseph Drauss, Board Member
John Moriarty, Alternate

Absent: Natrajan Kuppuraj, Alternate
Stephen Ruccio, Board Member
Brendan Browne, Alternate

Also Present: Ed St John, First Selectman
Elaine Strobel, Selectman
Ralph Barra, Selectman
Rachel Primus, Recording Clerk

Vincent Cipriano called the meeting to order at 7:00 PM.

Approval of October 12, 2022 Meeting Minutes

VOTED: Unanimously on a motion by Rita Smith and seconded by Dawn Albizu-Calabrese to **APPROVE** the October 12, 2022 meeting minutes. Joseph Drauss abstained.

Reports

- **Chief Financial Officer Reports**

Vincent Cipriano said that everyone received a copy. Ed St John said that everything is on target on the revenue side. He noted that the building permits are slowing down. He said there is nothing on the report showing the revenue for scrap metal. He asked Rita Smith to reach out to Connie Brunswick for those numbers. Ed St John said that the special funds under expenditures are falling into place with the budget.

Ed St John said the audit is done, it's clean and everything looks good. Seth Bernstein and Connie Brunswick have been working on it. The numbers are stellar and the town is in good shape.

- **CNRF & Reserve Report**

Nothing to report.

- **Capital Project Fund**

Nothing to report.

- **American Rescue Plan Fund**

Ed St John said they ran into a few issues that needed to be addressed but they are slowing utilizing the account. They have been using it very wisely and have run into a few building issues.

Ed St John said at the last Board of Selectman meeting they had a presentation regarding energy savings utilizing solar. He is hoping this will amount to something because they spend over \$200,000.00 a year on electricity. He said it is a complex solar proposal with no obligation to the town. They will have to put it out to bid once it's decided and completed. Ed St John said the solar panels might offset what the town spends on electricity. He said the biggest users are the sewer pump stations, the police department and the fire department buildings.

- **Tax Collectors Report**

Vincent Cipriano said that Brenda Carter is doing a great job and the collections are on point.

- **Special Duty Report**

Vincent Cipriano said a few companies are over the 90 days, but other than that things look good.

Routine Business

- **Budget Transfers as required**

None

- **Correspondence**

None

Old Business

None

New Business

VOTED: Unanimously on a motion by John Jenusaitis and seconded by Rita Smith to **ADD** executive session to discuss pending litigation to the agenda.

Public Comment

None

Executive Session

VOTED: Unanimously on a motion by John Jenusaitis and seconded by Rita Smith to **ENTER** into executive session inviting Attorney Robert Smith at 7:18 PM

The board came out of executive session at 7:47 PM

Adjournment

VOTED: Unanimously on a motion by Rita Smith and seconded by Dawn Albizu-Calabrese to **ADJOURN** the meeting at 7:48 PM.

Respectfully Submitted,
Rachel Primus, Recording Clerk

Cc: Board of Selectmen
Board of Finance and Alternates
Janine Bowler, Town Treasurer
Email Notification for Website
File