



TOWN OF MIDDLEBURY

*Board of Finance
1212 Whittemore Road
Middlebury, CT 06762*

Special Meeting Minutes Wednesday May 4, 2022 – 8:00 PM Town Hall Conference Room

Present: Vincent Cipriano, Chairman
Stephen Ruccio, Board Member
Rita H Smith, Board Member
John Jenusaitis, Board Member
Joseph Drauss, Board Member
Dawn Albizu-Calabrese, Board Member
John Moriarty, Alternate
Brendan Browne, Alternate

Absent: Natrajan Kuppuraj, Alternate

Also Present: Ed St John, First Selectman
Elaine Strobel, Selectman
Ralph Barra, Selectman
Rachel Primus, Recording Clerk

Vincent Cipriano called the meeting to order at 8:03 PM.

Approval of April 13, 2022 Meeting Minutes

VOTED: Unanimously on a motion by Joseph Drauss and seconded by Rita Smith to **APPROVE** the April 13, 2022 meeting minutes.

Reports

• Chief Financial Officer Reports

Ed St John reported the revenue side is looking great. He noted the accounts of the departments that burn oil are substantially in the red, but not by the fault of the departments. He said the Department of Public Works is due for a 10,000 gallon delivery of gas, so right now they are in the black, but will be over once it is purchased. Ed St John said the overage in the overtime account for DPW is snow related. He said he doesn't see a reason to do any transfers, but that energy will be a major problem. He said they have under budgeted for fuel for the new fiscal year. He is hoping to get the Fire Department and the Library onto gas services. Vincent Cipriano noted the contingency fund has 100% available funds which can be used if there is a big hit with fuel costs. Ed St John said he would like to wait until June to see the final numbers. Ed St John said he has been talking with Seth, the current CFO, who has agreed to work with the town three days a week.

At this time Ralph Barra came in with the results from the election:
He noted there were 4 absentee ballots that have not been tallied.

The town budget: 518 yes 201 no

The school budget: 399 yes 323 no

The Capital Plan: 530 yes 182 no

- **CNRF & Reserve Report**

Vincent Cipriano said everything is status quo.

- **Capital Project Fund**

- **American Rescue Plan Fund**

Ed St John said they have only received two formal requests.

- **Tax Collectors Report**

Vincent Cipriano said the report was included in the packets. He talked with Brenda today and the numbers are significant. Ed St John said the revenue is continuing to grow. He said if you look at what was budgeted they are already over budget and all the revenue has not been collected yet. He said there is a tax sale on May 11th on a property. Ed St John explained the tax sale process.

- **Special Duty Report**

Steve Ruccio noted there is still a 90 day delinquent account on the report. He thought this was supposed to be taken care of.

Routine Business

- **Budget Transfers as required**

None

- **Correspondence**

None

Old Business

None

New Business

- **Approve and Set Mill Rate for FY 22/23**

At this time, the final votes were in:

Town Budget 521 yes 203 no

Region 15 Budget 399 yes 328 no

Capita Plan 533 yes 184 no

The mill rate will be set at 31.26

VOTED: Unanimously on a motion by John Jenusaitis and seconded by Rita Smith to **SET** the mill rate for fiscal year 2022/2023 as 31.26.

A discussion ensued regarding incentives for new business in town.

Public Comment

None

Adjournment

VOTED: Unanimously on a motion by Rita Smith and seconded by Dawn Albizu-Calabrese to **ADJOURN** the meeting at 8:53 PM.

Respectfully Submitted,

Rachel Primus, Recording Clerk

Cc: Board of Selectmen
Board of Finance and Alternates
Janine Bowler, Town Treasurer
Email Notification for Website
File