



TOWN OF MIDDLEBURY

Office of the Selectmen

Planning & Zoning App. #

Wetlands App. #

KEEP THESE INSTRUCTIONS FOR YOUR RECORDS

A performance bond must be posted in an amount satisfactory to the Board of Selectmen with a bonding company licensed to do business in the State of Connecticut as surety conditioned on the carrying out of the conditions listed in Section 51.6 of the Town of Middlebury Planning and Zoning Regulations and any other safeguards imposed, and providing that in case of default, the surety shall promptly take any and all steps necessary to comply with said conditions. The bond furnished hereunder shall contain a provision that the surety will not release said bond until all the work called for therein is performed.

Please complete the attached form and return it with one of the acceptable forms of written guaranty from your bank to the Town of Middlebury. The Town of Middlebury requests this guaranty in case of failure of performance.

This bond amount is recommended by the Town Engineer or Wetlands Officer and approved by the Board of Selectmen. **Please contact John Calabrese at 203-598-4390 to begin this process.**

By signing the application, you agree to reimburse the Town of Middlebury for expenses and damages caused by the work execution, and to perform the working according to the regulations for permit work as stipulated by the Town of Middlebury. The owner of the property for whom this work is being performed agrees to accept all future maintenance responsibility for the work as described herein.

Bonds should be made payable to the Town of Middlebury and should be delivered to:

Larry Hutvagner, Chief Financial Officer
203-577-4161 – office
203-758-8629 – fax
lhutvagner@middlebury-ct.org

John Calabrese, Town Engineer
203-598-4390 – phone

Debbie Seavey, Wetlands Officer
203-577-4162
dseavey@middlebury-ct.org

Planning and Zoning Commission Meeting
Meets first Thursday at 7:30 p.m. monthly
Shepardson Community Ctr., Room 26

Conservation Commission Meeting
Meets last Tuesday at 7:30 p.m. monthly
Shepardson Community Ctr., Room 26
(no December meeting)

PERFORMANCE BONDS*

Issued by Surety authorized to conduct business in Connecticut. The bond MUST describe the improvements that will be completed. The bond MUST be in effect until released by the Board of Selectmen.

IRREVOCABLE LETTER OF CREDIT*

Irrevocable Letters of Credit must issued by a bank authorized to conduct business in Connecticut describe the work or improvements that will be completed. The Letter of Credit will (that automatically renews) be in effect until it is released by the Board of Selectmen.

DUAL PASSBOOK SAVINGS ACCOUNT*

Dual Passbook Savings Account must be issued by a banking institution authorized conduct business in Connecticut. The passbook must be in the name of the Developer or Applicant AND the Town of Middlebury for the bond amount set by the Board of Selectmen. The Developer's federal identification number should be used to open up the account.

***(for the amount of the bond requested by the Board of Selectmen)**



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PERFORMANCE BOND CONTACT INFORMATION

PLEASE PRINT CLEARLY AND RETURN BARBARA WHITAKER IN THE SELECTMENS' OFFICE

**PROPERTY OWNER
(LEGAL ENTITY)**

Name

Address

City, State, Zip

Cell Phone or best number to reach you

Email

CONTRACTOR

Name

Address

Address

Cell Phone or best number to reach you

Email

DEVELOPER

Name

Address

Address

Cell Phone or best number to reach you

Email

PLEASE COMPLETE REVERSE SIDE OF FORM

PROJECT NAME:

**LOCATION OF
PROPOSED WORK:**

DESIRED START DATE:

APPROVED BY:

John Calabrese, Town Engineer

APPROVED BY:

Debbie Seavey, Wetlands Officer