

# DRAFT

## Middlebury Bicentennial Committee

Minutes of Meeting held on April 3rd, 2008

Shepardson Community Center

Present: Chairman Raymond Pietrorazio

Members present: Terrence McAuliffe, Robert Desmarais, Ronald Vitarelli,  
and Dennis Small.

Others present: Robert Rafford, Edward Noonan.

1. **CALL TO ORDER:** The meeting was called to order by Chairman Raymond Pietrorazio at 7:03 p.m. with Pledge of Allegiance.

2. **Minutes:** The minutes of the March 6th, 2008 meeting were reviewed and motioned by Ronald Vitarelli to accept, seconded by Robert Desmarais, and unanimously accepted.

3. **Financial Report** – Edward Noonan distributed a balance sheet and statements for income and expenses which are traceable to the various events. Mr. Noonan reviewed the 2007 figures and worked with the committee to assign a few remaining items to the correct events. All of the numbers balance and there are only a few remaining expenses and collectibles. One final expense item is the pre-payment of the 2008 tax preparation so that the committee checking account can be closed.

4a. **Return of Funds to Town of Middlebury** – After some discussion on prepayment of the 2008 tax preparation to Blum-Shapiro, Raymond Pietrorazio motioned “*Upon clearance of the Blum Shapiro pre-payment for 2008, Dennis Small is authorized to close the checking account with a check payable to the Town of Middlebury for the remaining funds*”.

Ronald Vitarelli seconded and it was unanimously approved.

4b. **Letter of Recommendation to Board of Selectmen** – Mr. Pietrorazio reviewed a proposed letter to the selectmen to accompany the returned funds and the wording was refined with the help of Ronald Vitarelli. The letter asks the selectmen to use the returned funds for the handicap accessible playground being built at Shepardson Community Center. The letter requests the selectmen to use the funds to build a bench or sitting area at the playground, with marking to commemorate the bicentennial celebration. The letter is to be signed by all of the current co-chairmen, as well as past co-chairman Lee Ostar.

The committee intends to present the check and the letter at an upcoming selectmen’s meeting as a concluding ceremony of the bicentennial.

5. **New Business, Public Comment.** None.

6. **Committee Dissolution** – There was no action taken. At least one more public meeting will be held to determine this matter. The committee itself may partially disband and stop

holding public meetings, but will probably need to keep two members standing until the final IRS paperwork for the 501(3)(c) entity has been signed and dissolved. One of those will be Terrence McAuliffe who signed the original 501(3)(c) documents.

### **Adjourn**

There being no further business before the Committee, the Committee adjourned the meeting by motion of Bob Desmarais, seconded by Ron Vitarelli, and unanimously voted in favor.

The next meeting date will be Thursday May 1st, 2008 at 7:00PM.

Respectfully submitted,

Terrence McAuliffe

April 29, 2008