

Required Documents for Motor Vehicle Tax Credits or for Removal from the Taxable List

The following documentation is required to adjust or remove any vehicle from the tax list.

To correctly identify any vehicle for tax adjustment, all verification MUST have VIN#, make, model & owner name and address.

- ♦ **PLATE RECEIPT from CT DMV VERIFYING A CANCELLED, LOST or STOLEN PLATE.** This will ensure the vehicle does not appear on a future tax list

PLUS

- ♦ **ANY ONE OF THE FOLLOWING:**

This documentation proves the vehicle is no longer owned and cannot be taxed as an un-registered motor vehicle.

- COPY of the BILL of SALE or COPY of the TRANSFER of TITLE
- IF VEHICLE WAS LEASED- A COPY OF THE LEASE TERMINATION
- JUNKED VEHICLE: A NOTARIZED RECEIPT from JUNK YARD
- STOLEN VEHICLE: INSURANCE CO. LETTER that VEHICLE was STOLEN & NOT RECOVERED or COPY of POLICE REPORT
- DONATED VEHICLE: AGENCY CONFIRMATION RECEIPT for VEHICLE
- TOTALED VEHICLE: INSURANCE CO. LETTER re: TOTAL LOSS of VEHICLE
- TRADED VEHICLE: PURCHASE AGREEMENT IDENTIFYING THE TRADE-IN VEHICLE
- INSURANCE LETTER: STATING DATE & REASON VEHICLE WAS REMOVED
- OUT OF STATE REGISTRATIONS: Copy of New Out-of State Registration & Receipt for the returned CT plate
- VEHICLES REGISTERED OUT of CT: Connecticut General Statute §12-71b(g) states:
Any motor vehicle which is not registered in this state shall be subject to property tax in this state if such a motor vehicle in the normal course of operation leaves from and returns to or remains in one or more points within this state, and such motor vehicle shall be subject to such property tax in the town within which such motor vehicle in the normal course of operation most frequently leaves from and returns to or remains, provided when the owner of such motor vehicle is a resident in any town in the state, it shall be presumed that such motor vehicle most frequently leaves from and returns to or remains in such town unless evidence, satisfactory to the assessor in such town, is submitted to the contrary.

IMPORTANT: CONNECTICUT DMV WILL NOT REGISTER A VEHICLE

IF THE OWNER HAS UNPAID TAX BILLS!