



TOWN OF MIDDLEBURY

Public Works Commission

MINUTES Regular Meeting May 18, 2015

MEMBERS PRESENT

Terry Smith, Chairman
Mark A. Capodanno
Joseph DeSantis
Charles Rossi

MEMBERS ABSENT

John DeRiu
Mark Carroll
Francis L. Barton

ALSO PRESENT

Dan Norton, Public Works Director

1. CALL TO ORDER

The Regular Meeting was called to order at 6:56 P.M. by Chairman Terry Smith.

2. APPROVAL OF THE MINUTES OF THE APRIL 20, 2015 REGULAR MEETING

MOTION: to approve the Minutes of the April 20, 2015 Regular Meeting. Made by Mark Capodanno, seconded by Joseph DeSantis. Unanimous Approval

3. DIRECTOR'S REPORT

Dan Norton, Director of Public Works, reviewed his Director's Report with the Commission. Property cleanup is underway. Curb repairs are complete as of last week. Loaming and seeding will begin this week. Mulch has not been put in place as usual due to the limited number of crew members since the end of winter. The sweeping program began on 5-4-15 and is approximately half way complete. All of the part-time college students returned today. One of the employees currently out on workman's compensation is due to return in the middle of June while he is uncertain of the return date for the other two employees.

4. NEW BUSINESS

Dan Norton, Director of Public Works, expressed his need for direction from the Commission with respect to the proposed new roofs to be placed on the Shepardson Community Center and the Town Hall. He did confirm that only the design has been funded and that it was his understanding that authorization of \$80,000.00 was given for the design of DPW projects. With said funds, Gale Associates was chosen to design the roof of choice. Three or four different roof products were also researched and it was decided to stay with slate. Accordingly, Gale Associates was hired to create a slate design with copper flashings and gutters and said design is nearly complete. Once complete, and cleared by this Commission, Mr. Norton is to proceed by submitting the design to the Board of Selectmen to find funding and to then put out for bid. He suggested that photovoltaic cells may prove to be beneficial on alternative locations such as the containers at the DPW Transfer Station, Police Department and Fire Department.

Joseph DeSantis voiced his concerns with respect to the use of photovoltaic cells and the numerous unanswered questions that exist about the long term use of them.

Dan Norton, Director of Public Works, stated that the proposed use of photovoltaic cells on the Shepardson or the Town Hall would prove to be extremely dangerous given that the photovoltaic cells would generate 480 volts DC and be in conjunction with a metal roof.

Chairman Smith and all members present agreed to continue with the process as planned.

Dan Norton, Director of Public Works, confirmed that the issue with respect to the evening cleaning crew has been addressed. He also stated that it is his understanding that the surveying being done on Routes 63 and 64 are for the widening and softening of turns along with the possible addition of another lane.

5. LIAISONS

- a. Personnel** – See Above
- b. Budget** – See Above
- c. Park & Recreation** – None
- d. Equipment** – None
- e. Waste Removal** – None
- f. Energy & Technology** – See Above
- g. Buildings** – See Above

6. ADJOURNMENT

MOTION: to adjourn the meeting at 7:16 P.M. Made by Charles Rossi, seconded by Joe DeSantis. Unanimous Approval

Filed Subject to Approval,

Respectfully Submitted,

Rachelle Behuniak, Clerk

Original to Town Clerk

cc: Public Works Commission
Daniel Norton, Director of Public Works