



**TOWN OF MIDDLEBURY  
Commission on Aging  
1172 Whittemore Road  
Middlebury, CT 06762**

Meeting Minutes  
Tuesday, May 19, 2015  
Middlebury Senior Center  
9:30 A.M

**Present:**

Noa Miller  
Nancy Mastroianni  
Ann Spierto

Municipal Agent, JoAnn Cappelletti  
Chairperson, Judy Mirrer

**Absent:** Barbara Deriu, Gerry Perrella, Nancy Pun

The meeting was called to order by Chairman, Judy Mirrer at 9:40 A.M.

Review and Approval of Minutes of April 2015 minutes

A motion to approve the minutes of the April 2015 meeting, was made by Ann Spierto and seconded by Nancy Mastroianni

Treasurers Report: Balance on hand \$250 with no reported expenses for April.

Chairman Judy Mirrer stated that a Secretary is needed for the Commission.

**Municipal Agent Report**

Director, JoAnn Cappelletti distributed statistical report for the month of April to COA members. Committee reviewed and discussed statistical report.

**Transportation**

Hours of operation for the mini-bus were discussed. The COA recommended that the hours be changed to accommodate early medical appointments. Hours of bus effective July 1: 8:30 to 2:30 pm. Chairman Mirrer stated that this is a trial schedule and will be reviewed at a later date by the COA.

Bus was due for service. Public Works mechanic discovered extensive damage to the bus. He sent pictures of the damage to my office. I checked the daily inspection reports for the last two months and found no report of damage. The driver was not aware of any exterior damage. The Insurance Company was contacted and the adjustor estimated the damage to be about \$5600. I will report the results at the next COA meeting.

## **GWTD**

No report for the month of April as Director Cappelletti did not attend the meeting due to a conflict with another senior program. However, ridership is increasing for the Thursday transportation program.

## **Elderly Lunch Program**

Effective June 3 the Elderly Nutrition will offer a soup and sandwich or salad plate for lunch. It will be prepared by the chefs at the Watermark, the same program that prepares the Tuesday & Thursday lunch. This service is funded through the Title III Program. A suggested donation of \$3.50 is requested.

The new pool table was delivered and set up. The regulation pool table was paid for from funds received from ION Bank.

Homeowners Tax Credit Program ended May 15. Complete statistical report will be available at the next COA meeting.

The Renter Rebate Program began on May 1. Computer program has been updated and ready to prepare and submit applications directly to the State.

## **Associates for Training and Development Program**

Formally known as the Maturity Works Program, a new trainee started with our office May 1, 20 hours per week. She will train in the Food Bank, the Computer Lab, the Dining Room and Kitchen and at times in the Recreation Department. Bi-Weekly reports and time sheet is submitted to the development program manager.

## **Volunteers**

Total number of volunteer hours for April was 6. This was a slight increase in the hours of volunteers for April.

Additional Programs and Activities during the month of April were Italian Nite, Nutrition Education, Talk & Learn, Hearing Program and a trip to the Painted Pony.

## **Budget 2015-16**

A referendum was held in Middlebury on Tuesday May 6. The Town Budget was passed, but the Education Budget did not pass. Southbury voted in favor of both.

## **ION Bank Community Award**

The Middlebury Senior Center is again receiving an award from ION Bank. Awards will be presented at a ceremony at the Bank on May 27<sup>th</sup>. COA Chairman Mirrer and Director Cappelletti will attend the 6:00 event.

Thomaston Savings Bank is offering Community Grants to organizations. Applications are available on line and must be submitted by June 30<sup>th</sup>. The Senior Center is in need of updated exercise equipment, a CD player with good speakers, exercise mats and weights. (1 lb, 2 lb. and 5 lb. used in the chair yoga). Also needed is new Bingo equipment, games, puzzles and a light for the men's pool room. The Center also needs a good portable sound system.

## **SOCIAL SERVICE REPORT**

### **Small Cities Applications**

One application was submitted to L Wagner & Associates to determine eligibility for the Small Cities Grant. This grant provides income-eligible residents an opportunity to make repairs and improvements to their property. Applications are available at the Department of Social Services located at the Shepardson Community Center.

### **Operation Fuel**

Six applications were processed for Operation Fuel in April. The program was scheduled to end June 30<sup>th</sup>, but the office received a phone call stating not to take anymore applications as funds have run out. 211 was notified.

### **Energy Assistance Program**

The last day that a household can apply to establish eligibility for Energy Assistance Applications is May 1. The last day to submit deliverable fuel bills is May 29. One application was completed in April.

The Middlebury Food Bank assisted 15 families for the month of April. Two food drives are scheduled for May.

The Middlebury Emergency Fund Program assisted three families in April. The total disbursements were \$1500. Donations received were \$15.00. Balance on hand as of April 30 is \$16031.19.

### **Community Garden**

Volunteers are planning to meet to discuss the Community Garden schedule and plants. Public Works Department has helped by delivering mulch and dirt for the raised garden boxes.

The AARP Income Tax Assistance Program was very busy this year. As of the end of March 56 tax returns were processed through the efforts of volunteers and the use of the Senior Computer Lab.

The Snap Program representative continues to meet with applicants on the 2<sup>nd</sup> Monday of each month to complete applications and eligibility for Food Stamps.

There were no rentals for the use of the kitchen for the month of April. Balance on hand in the rental account as of April 30 is \$7356.47.

## **CORRESPONDENCE**

A letter from the ION Bank was read by JoAnn Cappelletti notifying us that the Middlebury Senior Center was voted as one of the 2015 Community Award Program Winners. A reception will be held at the ION Bank, 87 Church Street in Naugatuck on May 27 where grant presentations will be made.

**NEW BUSINESS** None

**OLD BUSINESS** None

The next meeting of the Commission on Aging will be held on Tuesday, June 23 at 9:30 a.m. in the Shepardson Community Senior Center.

## **ADJOURNMENT**

A motion to adjourn was made by Nancy Mastroianni and seconded by Ann Spierto.

Respectfully submitted  
JoAnn Cappelletti