



# TOWN OF MIDDLEBURY

*Public Works Commission*

## MINUTES Regular Meeting March 16, 2015

### **MEMBERS PRESENT**

Terry Smith, Chairman  
Mark A. Capodanno  
Charles Rossi  
Mark Carroll

### **MEMBERS ABSENT**

John DeRiu  
Joseph DeSantis  
Francis L. Barton

### **ALSO PRESENT**

Dan Norton, Public Works Director

### **1. CALL TO ORDER**

The Regular Meeting was called to order at 7:29 P.M. by Chairman Terry Smith.

### **2. APPROVAL OF THE MINUTES OF THE FEBRUARY 18, 2015 REGULAR MEETING**

**Motion:** to approve the Minutes of the February 18, 2015 Regular Meeting. Made by Charles Rossi, seconded by Mark Capodanno. Unanimous Approval

### **3. DIRECTOR'S REPORT**

Dan Norton, Director of Public Works, reviewed his report with the Commission. The severity of this winter has caused him to be exceptionally over budget. Gale Associates is making good progress with respect to the roof designs for the Town Hall and Shepardson Community Center which will most likely include gutter heaters as he feels that they are an important feature to have. AIM is in the process of designing the mechanical upgrades for the PDHQ. Alfred Benesh & Co. will be designing the fuel station at the Department of Public Works. He anticipates the placement of two aboveground tanks with a hood. Amongst other things, the heating and air conditioning system at the FDHQ is in need of repair. Road resurfacing will be a priority in the next coming months but until the asphalt plants are open, they will be patching pot holes. The spring bids will be advertised in the near future.

**4. NEW BUSINESS**

None

**5. LIAISONS**

- a. **Personnel** – None
- b. **Budget** – See Above
- c. **Park & Recreation** – None
- d. **Equipment** – See Above
- e. **Waste Removal** – None
- f. **Energy & Technology** – None
- g. **Buildings** – See Above

**6. ADJOURNMENT**

**MOTION:** to adjourn the meeting at 7:54 P.M. Made by Mark Carroll, seconded by Terry Smith. Unanimous Approval

Filed Subject to Approval,

Respectfully Submitted,

Rachelle Behuniak, Clerk

Original to Town Clerk

cc: Public Works Commission  
Daniel Norton, Director of Public Works