



TOWN OF MIDDLEBURY

Board of Finance
1212 Whittemore Road
Middlebury, CT 06762

Special Meeting Minutes Wednesday March 04, 2015 Shepardson Community Center Room 26

Present: Michael McCormack, Chairman
Stephen Ruccio, Board Member
Dave Cappelletti, Board Member arrived at 7:05 PM
Vincent Cipriano, Board Member
William Stowell, Board Member
Michael Kenausis, Board Member
Ken Heidkamp, Alternate
Joseph Drauss, Alternate

Absent: Peter Trincherro, Board Member Alternate

Also Present: Edward B. St. John, First Selectman
Larry Hutvagner, CFO
Rachel Primus, Recording Clerk
Ralph Barra, Selectman
Elaine Strobel, Selectman

Michael McCormack opened the meeting at 7:03 P.M.

VOTED: Unanimously on a motion by Vincent Cipriano and seconded by William Stowell to **APPOINT** Ken Heidkamp as a regular voting member.

New Business

1. Discussion FY 2015-2016 Board of Selectman Budget.

Michael McCormack thanked Larry Hutvagner for putting together a list of the past suggestions that were made. He stated they will be discussing these changes and any other new information the board members would like to discuss. Mr. McCormack stated they have taken \$225,508 off the expense side and added \$115,000 to the revenue side. He noted there will be an increase from Region 15 which will affect this budget. He is anticipating a 2% increase. They are currently working on their budget too. There was a discussion on the reduction of FICA and on the self-insured insurance. Mr. McCormack had a discussion with Vincent Cipriano regarding the HSA and the reduction of payment and increase in cost sharing to 15%. Mr. Cipriano had suggested lightening the drop from 100% to 75% and Michael McCormack felt that was a good

suggestion, but he would need to look at those numbers more. A discussion regarding Fraud Audits ensued.

Ken Heidkamp handed the board a spreadsheet of the past 3 year average of expenses. He noted the highlighted lines are gas/fuel/heating oil. He stated there was discussion on cutting the Police Department gas budget, and he suggested they might think about cutting other departments as well. Michael McCormack said it was great that Ken put this together.

David Cappelletti noted the \$19,000 that was added to the Mashantucket Pequot Fund (01.53.53.4260) should have been put in the P.I.L.O.T account (01.05.14.4250).

Vincent Cipriano presented his suggestions for cuts to the Library: Repairs and Maintenance (01.64.02.6125) decrease \$1,300; Library Equip/Copy Machine (01.64.03.6437) decrease \$3,500. Jo-Ann LoRusso explained that the account for Library Equipment isn't just for the copier, that it also covers other equipment. There are new added expenses like security, fire/sprinkler system and cameras.

Mike Kenausis suggested the Building and Grounds Temporary Salaries (01.47.03.6003) could be reduced by \$5,000 to \$7,500. Mike McCormack asked to have that figure for next week's meeting. Mr. Kenausis questioned the GPS for Public Works and whether there was a need for it. Mr. McCormack felt it was a good system, but it did not need to be on the Senior Citizen Van.

Edward St. John commented on the revenue side of the budget regarding \$25,000 revenue from Fire Department. He stated he sent out a copy of the original agreement and he strongly suggests developing a new agreement. He noted that one item in the agreement was a joint account between the Fire Department and the Town that was to be jointly managed for the purchase of new ambulances. He stated he was unsure of where that stands. Mr. McCormack said it was his understanding the account was never set up.

William Stowell stated he received an email from Betty and is just passing along the message. She is suggesting for the Park & Recreation Admissions & Passes (01.60.60.4700) increase \$4,000; Children Programs (01.59.59.4651) increase \$13,000; Summer Programs (01.60.60.4652) increase \$8,000; Park and Recreation Self Sustaining Account Children Programs (01.59.03.6611) increase \$10,000; Summer Playground (01.59.03.6612) increase \$8,000.

A discussion on the HSA ensued. William Stowell stated he did not think it was right to increase all at once and Michael McCormack agreed.

VOTED: Unanimously on a motion by Vincent Cipriano and seconded by Michael Kenausis to **ADJOURN** the meeting at 8:02 p.m.

Respectfully Submitted,

Rachel Primus
Recording Clerk

Cc: Board of Selectmen
Board of Finance and Alternates
Larry Hutvagner, Chief Financial Officer
John Calabrese, Town Treasurer
Rachel Primus, Recording Clerk
Email Notification for Website
File