

Town of Middlebury Parks and Recreation



Betty Proulx, APRP
Director

COMMISSIONERS
Ron Clark, Chairman
Ray Kasidas
Kelly Perrotti
Joan Reed
Jack Worgan

PARKS & RECREATION COMMISSION **Special Meeting Minutes** ***February 19, 2015***

MEMBERS PRESENT

Ron Clark
Jack Worgan (7:02)
Joan Reed
Ray Kasidas
Kelly Perrotti

ALSO PRESENT

Director Betty Proulx
Jim Pelletier, Greenway Committee
Ralph Barra, Selectman

1. SPECIAL MEETING

Chairman Clark called the regular meeting of the Middlebury Parks and Recreation Commission to order at 7:00 p.m.

2. APPROVE MINUTES

Motion: To approve the minutes from the January 8, 2015 meeting made by Commissioner Kasidas, seconded by Commissioner Perrotti - Unanimous Approval

3. PUBLIC COMMENT

None

4. GREENWAY REPORT

Mr. Pelletier stated that he has created a double-sided pamphlet for distribution to raise awareness of the need for donations to help fund the maintenance of the Greenway. Commissioner Kasidas suggested that he contact George Adams regarding the printing of the pamphlet.

Mr. Pelletier asked Director Proulx to clarify how the Greenway account works. She explained that the Greenway Fund is a trust fund, not a 501C. Donations come into the Parks & Recreation office, are deposited through the Town Hall and the Parks & Recreation Commission has authority over spending. She added that donations to the Greenway Fund are earmarked only for the Greenway and do not go into the general fund. Mr. Pelletier asked if the Greenway Committee has any say in spending. Director Proulx replied yes, they do have input.

Motion: To accept the Greenway Report as presented made by Commissioner Kasidas and seconded by Commissioner Reed - Unanimous Approval

5. **COMMITTEE REPORTS**

A. BUDGET REPORT – Commissioner Reed

Director Proulx distributed Year-to-Date spreadsheets. She stated that the department is in very good shape at this time.

Motion: To accept the Budget Report as presented made by Commissioner Kasidas and seconded by Commissioner Perrotti - Unanimous Approval

B. PERSONNEL REPORT – Jack Worgan

No report.

C. BUILDING AND PARKS – Ray Kasidas

No report.

D. PUBLIC RELATIONS – Kelly Perrotti

No report.

6. **DIRECTORS REPORT – Betty Proulx**

A. Director Proulx stated that she has received about a dozen “Name the Park” contest entries. She will contact Bill Bittar at the Waterbury-Republican to have the contest announcement published again.

B. Director Proulx stated that the basketball program is running status quo with the exception of the frequency of inclement weather creating cancellations.

C. Director Proulx stated that she has printed all the forms required for registration of MRA passes and boat racks.

D. Director Proulx announced that she will be on vacation from Monday, March 2nd through Friday, March 6th.

Motion: To approve the Director’s Report as presented made by Commissioner Reed, seconded by Commissioner Perrotti - Unanimous Approval

7. **OLD BUSINESS**

Mr. Barra addressed a suggestion made by the BOF at their March 18th meeting. The BOF said that they would like to see the Parks & Recreation department decrease their budget by \$25,000 per year, \$100,000 over the next four years, by becoming more self-sufficient. After some discussion, the commissioners agreed that Director Proulx and Commissioner Worgan will prepare a package to be presented to the BOF.

8. **NEW BUSINESS**

Commissioner Worgan voiced concerns over the condition of the tennis courts at the MRA. Director Proulx offered that she has a quote for \$24,000 to repair the courts but no funds to do so. Commissioner Worgan stated that he believes the job can be done for \$10,000. Commissioner Kasidas is going to investigate alternatives.

9. **EXECUTIVE SESSION**

None

10. **ADJOURNMENT**

Motion: To adjourn the regular meeting at 8:00 pm made by Commissioner Perrotti, seconded by Commissioner Reed – Unanimous Approval

The next regular meeting will be on March 12, 2015 at 7:00 p.m. in room one at the Shepardson Community Center.

FILED SUBJECT TO APPROVAL

Respectfully submitted,

Tracy Graziano

cc: Commissioners
Director Betty Proulx
Town Clerk
Jim Pelletier
Selectman Ralph Barra