



TOWN OF MIDDLEBURY

Public Works Commission

MINUTES Regular Meeting January 21, 2015

MEMBERS PRESENT

Terry Smith, Chairman
Mark A. Capodanno
Charles Rossi
Mark Carroll

MEMBERS ABSENT

John DeRiu
Francis L. Barton
Joseph DeSantis

ALSO PRESENT

Dan Norton, Public Works Director

1. CALL TO ORDER

The Regular Meeting was called to order at 7:06 P.M. by Chairman Terry Smith.

2. APPROVAL OF THE MINUTES OF THE OCTOBER 20, 2014 REGULAR MEETING

Motion: to approve the Minutes of the October 20, 2014 Regular Meeting. Made by Mark Capodanno, seconded by Charles Rossi. Unanimous Approval

3. DIRECTOR'S REPORT

Dan Norton, Director of Public Works, reviewed his report with the Commission. The following work has been completed since the Commission last met in October:

- White Deer Rock Road – drainage system upgrades, milling/paving and curbing from Charcoal Avenue to Highfield Country Club's driveway;
- East Ridge Drive & Three Mile Hill Road – pipe replacement;
- Maple Drive (Mary I. Johnson Park) – drainage and paving;
- Cross Road, Woodside Avenue, Senior Drive, & approximately $\frac{3}{4}$ of Three Mile Hill Road – crack sealed;
- Removal of 30 trees;
- Ravenwood Drive – culvert lining.

He also stated that approximately $\frac{1}{2}$ of the salt supply has been utilized due to the response of slippery road conditions on 11 occasions. The 1986 roadside boom mower

was replaced with a 2013 model. The vehicle maintenance of truck #6 is well under way and the bucket truck is currently being repaired at Consolidated Utility Equipment Service. He estimates the bill to be \$6,000.00+ and he has been informed that as time goes on, it will be more difficult to be able to get the vehicle certified. He submitted the prices he received to Larry S. Hutvagner, CFO for the LED projects at the PDHQ & FDHQ and he anticipates the project commencing soon. The boilers at the FDHQ are not working properly and Fire Chief Anthony Bruno has asked that the DPW address the issue. Given the fact that said building was not included in the DPW's budget, nothing was ever budgeted for any repairs. The First Selectmen has a meeting scheduled for Monday, January 26, 2015 with Chief Bruno and the officers to discuss this issue. Mr. Norton plans to attend said meeting and will update this Commission at the February 18, 2015 meeting. Due to their performance, effective January 1, 2015 Keecclean is no longer the contractor for cleaning the town buildings. DPW along with part time custodians have taken the task back on.

4. NEW BUSINESS

None

5. LIAISONS

- a. **Personnel** – See Above
- b. **Budget** – See Above
- c. **Park & Recreation** – See Above
- d. **Equipment** – See Above
- e. **Waste Removal** – None
- f. **Energy & Technology** – See Above
- g. **Buildings** – See Above

6. ADJOURNMENT

Motion: to adjourn the meeting at 7:31 P.M. Made by Mark Capodanno, seconded by Mark Carroll. Unanimous Approval

Filed Subject to Approval,

Respectfully Submitted,

Rachelle Behuniak, Clerk

Original to Town Clerk

cc: Public Works Commission
Daniel Norton, Director of Public Works