

Town of Middlebury Parks and Recreation



Betty Proulx, APRP
Director

COMMISSIONERS
Ron Clark, Chairman
Ray Kasidas
Kelly Perrotti
Joan Reed
Jack Worgan

PARKS & RECREATION COMMISSION **Meeting Minutes** ***January 8, 2015***

MEMBERS PRESENT

Ron Clark
Jack Worgan
Joan Reed
Ray Kasidas

ALSO PRESENT

Director Betty Proulx
Jim Pelletier, Greenway Committee

MEMBERS ABSENT

Kelly Perrotti

1. **REGULAR MEETING**

Chairman Clark called the regular meeting of the Middlebury Parks and Recreation Commission to order at 7:00 p.m.

2. **APPROVE MINUTES**

Motion: To approve the minutes from the December 11, 2014 meeting made by Commissioner Reed, seconded by Commissioner Worgan - Unanimous Approval

3. **PUBLIC COMMENT**

None

4. **GREENWAY REPORT**

Mr. Pelletier stated that he had no news to report

5. **COMMITTEE REPORTS**

A. BUDGET REPORT – Commissioner Reed

Director Proulx distributed Year-to-Date spreadsheets. She stated that the department is in very good shape with \$28,000 left in the operating account which equates to approximately \$4,800 per month.

Motion: To accept the Budget Report as presented made by Commissioner Kasidas and seconded by Commissioner Worgan - Unanimous Approval

B. PERSONNEL REPORT – Jack Worgan

No report.

C. BUILDING AND PARKS – Ray Kasidas

No report.

D. PUBLIC RELATIONS – Kelly Perrotti

No report.

6. **DIRECTORS REPORT – Betty Proulx**

- A. Director Proulx presented a “Name the Park Contest” form that she created for the contest to name the new park on Maple Drive. She is going to invite the Bee Intelligencer and the Waterbury Republican to write articles about the contest. Commissioner Kasidas asked if she could send an email blast. Director Proulx replied yes, that with the new service she’ll be getting from Vermont Systems she will. Commissioner Worgan said that he will distribute the form at his basketball games.
- B. Director Proulx stated that she had five days to spend the remaining \$44,000 of the grant money for the Maple Drive Park. With these funds she was able to upgrade to a security system better suited to the Maple Drive Park and the original system will now be installed at Meadowview Park. She was able to purchase lights, a sign and four solar trash cans, two with recycling capabilities. And she was also able to order additional landscape plantings.
- C. Director Proulx stated that basketball is going relatively well. She is experiencing some difficulty getting parents to volunteer to coach in the third grade boys program. She currently has four teams and only two coaches.
- D. Director Proulx announced she has contacted the police chief and proposed that the police department and Parks & Rec host safety classes for bikers and walkers due to the number of accidents and close calls that she has observed in recent months. She will look into opportunities for grant funding for these classes. She will also investigate safety vest and snap wristlet options for walkers. Commissioner Kasidas suggested that she get Selectman Barra involved because he is an avid walker.
- E. Director Proulx stated that she is going to focus on fundraising for the turf field.
- F. Director Proulx announced that town hall has new business hours; 8:00 am to 4:00 pm.

Motion: To approve the Director's Report as presented made by Commissioner Kasidas, seconded by Commissioner Reed - Unanimous Approval

7. **OLD BUSINESS**

None

8. **NEW BUSINESS**

Commissioner Kasidas offered he had one resident express to him that they were disappointed that the tree lighting was not rescheduled.

9. **EXECUTIVE SESSION**

None

10. **ADJOURNMENT**

Motion: To adjourn the regular meeting at 7:26 pm made by Commissioner Kasidas, seconded by Commissioner Reed – Unanimous Approval

There will be no regular meeting in February due to the holiday. A special meeting will be conducted on Thursday, February 19, 2015 at 7:00 p.m. at the Shepardson Community Center.

FILED SUBJECT TO APPROVAL

Respectfully submitted,

Tracy Graziano

cc: Commissioners
Director Betty Proulx
Town Clerk
Jim Pelletier
Selectman Ralph Barra