



TOWN OF MIDDLEBURY

Public Works Commission

MINUTES Regular Meeting October 20, 2014

MEMBERS PRESENT

Terry Smith, Chairman
Mark A. Capodanno
Charles Rossi
Mark Carroll
Joseph DeSantis

MEMBERS ABSENT

John DeRiu
Francis L. Barton

ALSO PRESENT

Dan Norton, Public Works Director

1. CALL TO ORDER

The Regular Meeting was called to order at 7:00 P.M. by Chairman Terry Smith.

2. APPROVAL OF THE MINUTES OF THE SEPTEMBER 15, 2014 REGULAR MEETING

Motion: to approve the Minutes of the September 15, 2014 Regular Meeting. Made by Mark Carroll, seconded by Charles Rossi. Unanimous Approval

3. APPROVAL OF THE 2015 MEETING SCHEDULE

Mark Carroll stated that he would most likely not be able to attend the January 21, 2015 or the February 18, 2015 meetings due to the fact that they fall on a Wednesday. Joseph DeSantis also stated that he would be out of the state in February.

Motion: to approve the 2015 Public Works Meeting Schedule. Made by Charles Rossi, seconded by Mark Capodanno. Unanimous Approval.

4. DIRECTOR'S REPORT

Dan Norton, Director of Public Works, reviewed his report with the Commission. He stated that work is progressing at Ravenwood Drive. The 3rd coat is due to be applied on the smaller of the two pipes on 10-21-14. The work on the larger pipe has not yet commenced but he is pleased with the progress. The concrete spray which is being utilized is expected to have a life expectancy of 30-40 years although this is a new product. Fifteen thousand pounds of crack sealer were applied to Curtis Farms Rd, Cross Rd., Woodside Ave., Senior Dr., and a portion of Three Mile Hill Road. The Household Hazardous Waste Collection seemed to be going well and he will provide the Commission with the numbers next month. The pipe between East Ridge Dr. and Three Mile Hill Rd. is complete with the exception of some punch list items. The sidewalks and benches on Woodside Ave. were pressure washed and he was pleasantly surprised with the results. On Wednesday, they plan to start filling the shed with treated salt.

Joseph DeSantis stated that he read an article in the paper with respect to salt shortages.

Dan Norton, Public Works Director, indicated that he has experienced the shortage. Therefore, he feels it to be important to keep the shed stocked to avoid the possibility in the future. Roadside mowing has continued. Patching on the west side of town will continue as soon as the option arises. He mentioned that the crew number is half of what it was. The culvert on Bioski Rd. will need to wait until next year. There have been many requests for tree removal and the crew is doing their best to accommodate, but they are forced to prioritize and tend to those that require immediate attention first. CL&P has been doing some tree removal and he is very pleased with the results. Vehicle maintenance has been underway and most of the vehicles are ready for winter with the exception of a few punch list items. The rehabilitation of truck #6 is progressing but it will not be ready for the winter which will leave the crew without a spare. The storage rooms are complete. The Board of Finance has granted \$80,000.00 to begin designing the roof projects for Shepardson and the Town Hall. There will be a meeting with 2 engineering firms on Wednesday to begin the process and he will hopefully be able to provide the Commission with an update next month. The irrigation is working and the grass is growing in the upper field at Mary I. Johnson. The paving of the parking lot is almost complete with concrete curbing and pavement marking to follow shortly thereafter, depending on the weather. He briefly reviewed the bid results for the surplus of vehicles. He expected this to be discussed at the Board of Selectmen meeting this evening and ultimately approve the sale of all of the equipment.

5. NEW BUSINESS

None

6. LIAISONS

- a. Personnel** – See Above
- b. Budget** – See Above
- c. Park & Recreation** – See Above
- d. Equipment** – See Above
- e. Waste Removal** – None
- f. Energy & Technology** – None
- g. Buildings** – See Above

7. ADJOURNMENT

Motion: to adjourn the meeting at 7:23 P.M. Made by Joseph DeSantis, seconded by Mark Carroll. Unanimous Approval

Filed Subject to Approval,

Respectfully Submitted,

Rachelle Behuniak, Clerk

Original to Town Clerk

cc: Public Works Commission
Daniel Norton, Director of Public Works