

Town of Middlebury Parks and Recreation



Betty Proulx, APRP
Director

COMMISSIONERS
Ron Clark, Chairman
Ray Kasidas
Kelly Perrotti
Joan Reed
Jack Worgan

PARKS & RECREATION COMMISSION **Meeting Minutes** ***August 14, 2014***

MEMBERS PRESENT

Ron Clark
Ray Kasidas
Joan Reed

ALSO PRESENT

Director Betty Proulx
Selectman Ralph Barra
Jim Pelletier, Greenway Committee

MEMBERS ABSENT

Kelly Perrotti
Jack Worgan

1. **REGULAR MEETING**

Chairman Clark called the regular meeting of the Middlebury Parks and Recreation Commission to order at 7:10 p.m.

2. **APPROVE MINUTES**

Motion: To approve the minutes from the May 8, 2014 meeting made by Commissioner Reed, seconded by Commissioner Kasidas - Unanimous Approval

3. **PUBLIC COMMENT**

Selectman Barra updated the Commission on Mrs. Dassonville's aspiration for land as she continues her plan to have a Dog Park constructed in Middlebury.

4. **GREENWAY REPORT**

Mr. Pelletier provided an updated copy of the Greenway brochure where an addition was made detailing information about the Greenway Trust Fund.

Mr. Pelletier asked if anyone was aware of tape markings on the Greenway. Selectman Barra mentioned it could possibly be from Timex because they have offered greenway walkers the opportunity to test watches for accuracy.

Director Proulx reported she has advised Mr. Pelletier and the Greenway Committee to consider presenting a budget to the Board of Finance on behalf of the Greenway Committee.

Motion: To accept the Greenway report as presented made by Commissioner Kasidas and seconded by Commissioner Reed - Unanimous Approval

5. **COMMITTEE REPORTS**

A. BUDGET REPORT – Commissioner Reed

Director Proulx provided Y-T-D financials for 2013-14 budget.

Director Proulx reported Playground gross income was \$37,741 and payroll from Playground was \$31,194. Other expense that includes supplies will result in a net profit just under \$1000.

Commissioner Kasidas asked how Summer Club at Shepardson went. Director Proulx reported it was canceled because of lack of enrollment. She does plan to offer it again next year and try to advertise it more.

Motion: To accept the Budget Report as presented made by Commissioner Kasidas and seconded by Chairman Clark - Unanimous Approval

B. PERSONNEL REPORT – Jack Worgan

NONE

C. BUILDING AND PARKS – Ray Kasidas

Commissioner Kasidas asked what work is being completed at Ledgewood. Director Proulx reported First Selectman St. John is working with Public Works on repairing the field. Commissioner Kasidas suggested a soil sample be taken of the field.

D. PUBLIC RELATIONS – Kelly Perrotti

NONE

6. **DIRECTORS REPORT – Betty Proulx**

A. Director Proulx reported July 4th festivities at the MRA were successful even though they were celebrated on Sunday, July 6th.

B. Southbury Parks and Recreation has contacted Director Proulx about combining the girl's in-house basketball program. They may possibly have 3 teams. Commissioner Kasidas felt this was a decision where Commissioner Worgan's expertise would be beneficial. Director Proulx would like to keep the teams separated by town but have the capability to combine practices and games. It is possible we could use gyms in both towns with this arrangement. Commissioner Kasidas again re-iterated seeking Commissioner Worgan's input would be beneficial.

- C. Director Proulx requested permission to add a \$50 refundable deposit fee to table reservations at Meadowview Park. There have been issues where the tables are rented for use and the area is left with trash. She feels having adding the refundable deposit will provide funds needed should an employee have to clean the area.
- D. Director Proulx will be out of the office for two weeks beginning August 19th.

Motion: To accept the Director's Report as presented made by Commissioner Reed and seconded by Commissioner Kasidas - Unanimous Approval

7. **OLD BUSINESS-NONE**

8. **NEW BUSINESS**

Director Proulx is seeking ideas for the annual Christmas ornament.

Commissioner Kasidas informed the Commission the Fire Department is working on replacing the bench on the corners of Regan and Tucker Hill Roads and also naming a specific walk way after T.O. Proulx. He wanted to make the Commission aware so when they receive the information from the Fire Department, they understand the plans.

9. **EXECUTIVE SESSION-NONE**

10. **ADJOURNMENT**

Motion: To adjourn the regular meeting at 7:46PM made by Commissioner Kasidas, seconded by Commissioner Worgan – Unanimous Approval

The next regular Commission meeting will be Thursday, June 12, 2014 at 7:00 p.m. at the Shepardson Community Center.

FILED SUBJECT TO APPROVAL

Respectfully submitted,

Amy Von Culin

cc: Commissioners
Director Betty Proulx
Town Clerk
Jim Pelletier
Selectman Ralph Barra
William Stowell