

**MINUTES**  
**SAFETY & HEALTH COMMITTEE**  
**THURSDAY April 17, 2014 @ - 12:30 P. M.**  
**MIDDLEBURY LIBRARY MEETING ROOM**

Meeting called to order at 12:32pm

Present: Chairman Ken Long, Mrs. Jan Leduc, Mrs. Brenda Carter, Secretary,  
Mrs. Kathy Blick, Ms. Elizabeth Callahan

Mrs. Blick made motion to accept minutes, Ms. Callahan seconded.  
No Discussion, unanimous approval, motion passed.

**Old Business:**

1. Building inspections: Shepardson will be scheduled as soon as time permits.
2. Repairs to Town Buildings: Public works replaced light bulbs at PD, upgrades with new budget; sidewalks to be repaired; hot water in ladies room – Mr. Long to ask again;
3. Alarm buttons- PD still needs plan put in place and Town Hall needs to be advised of correct procedures. Waiting for new Chief
4. Ramp and gutter and roof at Town Hall – being addressed with PW

**New Business:**

1. Recent injuries: none
2. Filters for humidifier in Building department requested from Aim.
3. Crack in PD parking lot and soffits leaking
4. Park and Rec- all parks are up to date with inspections
5. OSHA Training – include PD, Fire and PW Departments at same time when training would crossover and apply to each department
6. Next meeting July 17, 2014

Motion to adjourn made by Mr. Long, seconded by Mrs. Blick, unanimous approval. Adjourned at 1:04

These minutes are submitted subject to approval.

Respectfully submitted,

Brenda Carter

Original – Town Clerk

Cc: Board of Selectmen  
Committee Members