



TOWN OF MIDDLEBURY

Public Works Commission

MINUTES Regular Meeting September 15, 2014

MEMBERS PRESENT

Terry Smith, Chairman
Mark A. Capodanno
Charles Rossi
Mark Carroll
Joseph DeSantis
Francis L. Barton (arrived @ 7:11 P.M.)

MEMBERS ABSENT

John DeRiu

ALSO PRESENT

Edward B. St. John, First Selectman (arrived @ 7:02 P.M.)

1. CALL TO ORDER

The Regular Meeting was called to order at 6:58 P.M. by Chairman Terry Smith.

2. APPROVAL OF THE MINUTES OF THE MAY 19, 2014 REGULAR MEETING

Motion: to approve the Minutes of the May 19, 2014 Regular Meeting. Made by Charles Rossi, seconded by Mark Carroll. Unanimous Approval

3. DIRECTOR'S REPORT

Dan Norton, Director of Public Works reviewed his report with the Commission. He discussed the details of lining the large diameter steel pipe on Ravenwood Drive. While he researched other alternatives, he feels that utilizing Ecocast by IPR would be the best option for lining the culvert and would like to have it complete prior to the winter months. He stated that bids received for lining the culvert on Bioski Road were almost as much for replacing the culvert. With that being said, he thinks that it would be best to do during minimal flow and may need to wait until late spring or summer of 2015.

Edward B. St. John, First Selectman arrived at 7:02 P.M.

Motion: to utilize Ecocast for Ravenwood Drive pipeline rehabilitation. Made by Chairman Smith, seconded by Mark Capodanno. Unanimous Approval.

Dan Norton informed the Commission that all work has been completed at White Deer Rock Road, along with pipe replacement between East Ridge and Three Mile Hill Road. They are continuing with tree removal on Tucker Hill Road and Ledgewood Park as well as roadside mowing. After an unforeseen accident with one of the crew members, a temporary guard has been placed on the existing mower until said unit is replaced with one which will include a cab. Extensive patching has also been done on the west side of town. He voiced his concerns with respect to the conditions of the roads. He expressed with certainty, the need of future additional extensive patching if the current issues are unable to be addressed. The work on truck #8 is almost complete while the rehabilitation of truck #6 is underway. Stone Construction has finished fine grading the field at Maple Drive Park and Advanced Sprinkler Systems has begun installation of the filed irrigation. The snow and ice removal line item for the budget was cut back substantially compared to last year's budget by the Board of Finance despite the fact that the price of salt has increased considerably. In his attempt to place his typical order of 2,100 tons of salt, he was faced with the realization that the budget only allowed him to place an order for 1,741 tons of salt which causes him great concern. He also stated that there will be an equipment auction in October.

4. NEW BUSINESS

a. Fundraising at the Transfer Station

Dan Norton, Public Works Director informed the Commission that he is confronted with numerous requests for permission from various entities to utilize the Transfer Station as a place for fundraising or other forms of solicitation. He feels that granting such requests is unsafe for all and places the Town in a potential position of liability.

All members of the Commission agreed that it is in the best interest of the public and the Town that this not be allowed.

Motion: that there is to be no solicitation of any kind inside the Transfer Station. Made by Charles Rossi, seconded by Joe DeSantis. Unanimous Approval.

Dan Norton, Public Works Director stated that he submitted a comprehensive Capital Plan to the Board of Finance, and it appears to him that the Board of Finance is not going to fund the entire plan. It was requested that he also obtain design and administration

pricing from an engineer. As a result, he contacted H. B. Fishman & Co. and was informed by John R. Wooten, President that it would be approximately \$80,000 per building. He has also made several inquiries with respect to pricing on design work only and has yet to receive any responses. Given the time frame, the replacement of the roofs at the Shepardson Community Center and the Town Hall would not be able to occur until possibly the spring of 2015.

Edward B. St. John, First Selectman commended Dan Norton for his efforts and encouraged the members of the Commission to attend a Board of Finance meeting.

5. LIAISONS

- a. **Personnel** – See Above
- b. **Budget** – See Above
- c. **Park & Recreation** – See Above
- d. **Equipment** – See Above
- e. **Waste Removal** – None
- f. **Energy & Technology** – None
- g. **Buildings** – See Above

6. ADJOURNMENT

Motion: to adjourn the meeting at 7:31 P.M. Made by Francis Barton, seconded by Mark Carroll. Unanimous Approval

Filed Subject to Approval,

Respectfully Submitted,

Rachelle Behuniak, Clerk

Original to Town Clerk

cc: Public Works Commission
Daniel Norton, Director of Public Works