

# Town of Middlebury Parks and Recreation



**Betty Proulx, APRP**  
**Director**

**COMMISSIONERS**  
Ron Clark, Chairman  
Ray Kasidas  
Kelly Perrotti  
Joan Reed  
Jack Worgan

**MIDDLEBURY PARKS AND RECREATION COMMISSION**  
**Regular Meeting Minutes**  
**Thursday November 10, 2016**  
**Shepardson Community Center**  
**Room 1**

Present: Ron Clark, Chairman  
Betty Proulx, Director  
Ray Kasidas  
Joan Reed  
Jack Worgan

Absent: Kelly Perrotti

**CALL MEETING TO ORDER**

Ron Clark called the meeting to order at 7:02 PM

**APPROVE MINUTES**

**VOTED:** Unanimously on a motion by Ray Kasidas and seconded by Joan Reed to **APPROVE** the October 13, 2016 meeting minutes with the following corrections:

Under Greenway Report correct the spelling of George Hale, add Camp after Playground, and change Edgewood to Ledgewood. Under Building & Parks change Edgewood to Ledgewood and change 4<sup>th</sup> sentence to "She has the cameras and they will need to be installed." Under Directors Report change the first sentence to read "Betty Proulx reported Peter Vilesis donated the tree on the green." And change the 6<sup>th</sup> sentence to read "The registration for basketball registration is low."

**PUBLIC COMMENT**

None

**GREENWAY REPORT**

Betty Proulx stated there was no meeting last month because there was not a quorum. She said that Carol Cipriano is the temporary chairman and there are still two openings. There will not be a meeting until March. Betty said there have been articles in the paper stating they are looking for committee members.

Ron Clark noted that it was dark tonight at the corner near the fire department. He said if someone is coming down Route 64 and cuts in and there is a person on the cross walk you can't see them. Betty Proulx said she would mention it to the chief.

## **COMMITTEE REPORTS:**

### **BUDGET**

Betty reported there will be a transfer coming from the contingency fund for \$2,000 to cover the water bill for Ledgewood because of the dry summer. She said she received a call from Larry Hutvagner that the transfer was approved at last night's meeting. Betty reported they are still in the black and that it has been a quiet year.

**VOTED:** Unanimously on a motion by Jack Worgan and seconded by Ray Kasidas to **ACCEPT** the budget presented.

### **PERSONNEL**

None to report

### **BUILDING & PARKS**

Betty reported that the bathrooms have been closed at the parks. Ray Kasidas asked about School House Park. Betty said it's looking good. It has been slit seeded, fertilized and is looking playable. Ray Kasidas said fall season next year they will be using it.

### **PUBLIC RELATIONS**

None to report

### **DIRECTORS REPORT**

Betty reported that the tree is looking wonderful and George says it is still being fertilized. She said it is looking like it might survive. She said that Peter would like to light the tree at Christmas time.

Betty said that the Chief Financial Officer would like to change the type of credit card machines they use, switching the entire town to ION Bank. She said it will not work with the current system they have.

Vermont Systems won't integrate with ION Bank. Betty said she would have to input by hand and that the reporting wouldn't work. Jack Worgan suggested getting it in writing from Vermont Systems and giving it to the CFO.

Betty said they were selected to do a trail census by CT Trails. She will have to watch a webinar next week. They will have to put up monitoring on the greenway trail to monitor usage.

Betty Proulx said the tree lighting is scheduled for December 3<sup>rd</sup> and the Veterans blessing on the greenway had about 35 people in attendance.

**VOTED:** Unanimously on a motion by Jack Worgan and seconded by Joan reed to **APPROVE** Betty Proulx's Directors Report.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

**VOTED:** Unanimously by a motion by Ray Kasidas and seconded by Jack Worgan to **SET** the regular meeting for the 2<sup>nd</sup> Thursday of every month at 7:00 PM with the exception of July and August, unless necessary.

### **EXECUTIVE SESSION**

None

### **ADJOURNMENT**

**Voted:** Unanimously on a motion by Joan Reed and seconded by Ray Kasidas to **ADJOURN** the meeting at 7:24 PM.

cc: Town Clerk  
Commission Members  
Betty Proulx  
Bill Stowell