



TOWN OF MIDDLEBURY

*Board of Finance
1212 Whittemore Road
Middlebury, CT 06762*

**Meeting Minutes
Wednesday October 11, 2016
Shepardson Community Center
Room 26**

Present: William Stowell, Chairman
Vincent Cipriano, Board Member
Dawn Albizu-Calabrese, Board Member
Ann Feinberg, Board Member
Stephen Ruccio, Board Member
Rita H Smith, Board Member
Kelly Bollard, Alternate

Absent: Anastasia Persico, Alternate
Peter Trincherro, Alternate

Also Present: Edward B. St. John, First Selectman
Elaine Strobel, Selectman
Larry Hutvagner, CFO
Rachel Primus, Recording Clerk

William Stowell opened the meeting at 7:02 P.M. with the pledge of allegiance.

Roll Call and Appointment of Alternates

Regular members were seated.

Minutes Approval

1. Discussion/Approval of September 14, 2016 meeting minutes

VOTED: Unanimously on a motion by Stephen Ruccio and seconded by Rita Smith to **APPROVE** the September 14, 2016 meeting minutes as presented.

Public Comment

None

Reports

1. Chief Financial Officers Report

Larry Hutvagner reported the revenue and expenditures are on budget. He stated there

were a few small transfers that the liaison took care of. Stephen Ruccio asked if they had a dollar amount for the permit fees expected for Westover School. Ed St John answered they do not know the amount. He said that the revenue would offset the expenditure. He said they are looking at a three year project. He said there will be no new footprints to the buildings, but it will be a massive upgrade to the school.

2. Tax Collectors Report

Included in packets

Routine Business

1. Transfers

VOTED: Unanimously on a motion by Vincent Cipriano and seconded by Rita Smith to **TRANSFER** \$1,250.00 from Building Department Temporary Salaries (01-71-23-6972) and \$4,750.00 from Contingency (01-71-00-6972) to Temporary Salaries (01-23-01-6003) to cover costs for outside Consultant for plan review on the Westover Project October 2016 to January 2017 30 Hours @\$200/hour.

2. Correspondence

None

Old Business

Bill Stowell said at the last meeting there were concerns over the tree account and that Rita Smith was to follow up with Dan to get information for the board. Rita said that the account started with \$3,852 and the current balance is \$340.84. She said they are dealing with a large amount of dead Ash trees throughout town. Roughly 6-7 dead ash trees for every mile. The cost for removal varies depending on the size, location and difficulty of removal. She said that DPW removes the smaller manageable trees, but there are other fees included like maintenance of the equipment. They need to find other funding. Bill Stowell said the trees can be dead and not a danger, but then there are others with limbs coming down that need to be addressed. Ed St John said they are also working with the power company for tree removal. Every Ash tree will be destroyed unless they are treated.

New Business

1. Board of Selectman request for funding for engineering for Flood Plan Review.

Ed St John said he put together a flood plain time line. He handed it out to the members. He noted that he was not in office in 2010, so he isn't familiar with the history of it. He read his handout into the record. He noted the information is taken from Milone & MacBroom's executive summary. He said they have looked at every option. The town did not receive any help from FEMA. He feels there are no other remedies other than hiring an engineering firm. He doesn't know what other options they have. He said the town has already lowered the property assessments on the effected residents. Anne Feinberg asked how this analysis would be different from Milone & MacBroom's. Ed St John said they didn't do an analysis. They were working for the Council of Government. All they did was create an executive summery because they were familiar with the area. Greg said that in 2010 they transferred to a new format. It was the same information with no study done. Bill Stowell said that it is his recommendation that because there is no line item in the budget to cover the \$16,000 cost, that they include it in the Capital Improvement Plan, part of the pay as you go plan, and have the town vote.

VOTED: Unanimously on a motion by Vincent Cipriano and seconded by Rita Smith to **INCLUDE** the Flood Plan Review as part of the Capital Plan Pay as you go.

The board agreed to put it to referendum, and if it doesn't pass, they will bring it back to the board and discuss how they will pay for it. Edward St John thanked the board, said it would be a long process, and hopefully they will reap the rewards and be able to help these folks out.

Other Business

1. Any Other business added to the agenda by 2/3 vote of the Board

None

2. Public Comment

None

Adjournment

VOTED: Unanimously with a motion by Steve Ruccio and seconded by Vincent Cipriano to **ADJOURN** the meeting at 7:38 P.M.

Respectfully Submitted,

Rachel Primus, Recording Clerk

Cc: Board of Selectmen
Board of Finance and Alternates
Larry Hutvagner, Chief Financial Officer
Robin Stanziale, Town Treasurer
Rachel Primus, Recording Clerk
Email Notification for Website
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